

**UA TRANSFER CREDIT WORK TEAM
AGENDA**

Wednesday, March 18, 2015 ~ 2:00-3:00 p.m.

Dial in Number: 1-800-893-8850

Participant PIN: 6384 637

Attendees: UAS – Trisha, Barb
UAA – Lindsey, Shannon, Alex
UAF (recorder) – Jon, Caty, Ramon
UA Statewide – Matt, Jane

1. Lindsey - UAA is interested in drafting a TR to modify SHATATR to use the current term instead of the effective term to determine the course data matching done by Banner. This could make the TES to Banner import (TR 106) more feasible. Ok to draft?
Shannon – they use SHATATR differently than UAF & UAS. Put in term the course is taken in top block. Banner pulls all attributes, etc., for the equivalent from that year. Creates need to update attributes, which can be subject to human error. Been looking at items in TES & TR 106 which may require entry of attributes every time since they're not pulled from TES. Would like Banner SHATATR to use current term for matching.
UAS & UAF are okay with this as it won't adversely affect their processes.
Jane – are being stringent about baseline modifications. She'll look at logic behind form to see how much programming effort would be required.
Lindsey – will provide TR. Impacts their ability to move forward with test to Banner.
Shannon – there is a lot of talk about GERs changing. Will have significant impact on UAA. Discussed changing to using current term in SHATATR, but would like to continue to have courses posted to term they were taken.
Barb – this would be a request to change the way a Banner process is validating.
Lindsey will create TR to discuss at next meeting.

2. TR 106 Testing in Banner LRGP
 - a. Trisha: "Protect from Import" box in SHATATR
 - i. As of now, it will not prevent Matt's process from updating that course. Are we ok with that?
Everyone is fine with not making any updates to Matt's coding, so it will not look for a checked "Protect from Import" box. UAS checks the box in SHATATR; UAA and UAF do not. We'll continue as before.

 - b. Matt: Has anyone tested the new changes (import will now update existing equivalencies)?
Shannon – UAA has done some testing. Had to find a way to enter wrong equivalencies in LRGP to see if they'd be overlaid by TES equivalents. Hasn't followed up with some yet to see how the import worked. Will send notes to list.

UAF has only done basic testing so far.

UAS – no testing so far

Attribute codes for courses aren't feeding into Banner? **Matt will check to see if there's a way to make pre-assigned attribute codes apply to UA equivalent courses and numbers.**

c. Matt: Thoughts on what to do if a course is not in SCACRSE?

- i. "At minimum, the course subject must be in STVSUBJ. We could either skip courses that aren't in SCACRSE, or skip if the subject isn't in STVSUBJ, but we can't insert a course with a bad subject (like the ***** courses). Is there additional logic that we could use if the SCACRSE / STVSUBJ checks fail?"

Lindsey – hoped to use just Subject, but there are subjects UAA uses that don't actually exist in the STVSUBJ table. **Will check with Lora** to see what she thinks about building transfer "dummy" courses in SCACRSE. **Will reply to TC WT email list.**

Matt – constraint on table itself – won't be able to put in subject if it doesn't exist.

UAS could build user added courses, but wants to hear UAA's (Lora's) thoughts on this before they start building in SCACRSE.

Caty will find out how UAF has been handling reporting for IR, etc., and class schedules and catalogs without pulling in the "dummy" courses. Will reply to TC WT email list.

3. Other comments/questions/concerns?

Barb: Per BOR have to accept GERs completed at other UA institutions, but what if a course was allowed to substitute for GER requirement – do you still give waiver?

- UAF does if it's clearly noted in the DegreeWorks audit of the institution that the GER was met.
- UAA doesn't award waivers for completed GER at UAF or UAS. They do course-by-course evaluations. UAA students must take an actual GER course to meet the requirement; transfer students have to meet criteria for substitutions. They would require student to petition missing requirement.
- UAS doesn't allow GER to be met with transfer class unless it's clearly equivalent to the GER class. Barb doesn't allow non-GER classes to substitute. If GER met with petition at other institution, wouldn't allow GER waiver – would require missing course. **[Is this correct, Barb?]**

Caty: How often does the TES import process run? **Matt will check**, but everyone thought it had been set to run every hour on the hour.

Barb: Asked **Caty to check** to see which courses on UAS Table of GER Substitutions are not really UAF core classes.

Need to share GER/Core changes for GER Tables of Substitution –

- UAA has some changes but won't have all until end of May. Lindsey will send updates then.
- Barb will send UAS updates
- Caty will send UAF updates (should all be submitted now)

Newly aligned Math courses need to be updated in GER Tables (as well as in SHATATR?)

Anoka-Ramsey CC- has 2 institution codes (2093 & 2109). 2093 (Coon Rapids Campus) is fully developed in SOABGTA, but 2109 (Cambridge Campus) has the note, "DO NOT USE-SEE #2093." If 2109 shouldn't be used, should it be retired by adding the alpha digit (2109A)?
Everyone will check and reply via email list.

Barb – Spring Break at UAS this week and they have Friday off. Same at UAF.

4. Next meeting is scheduled for Wednesday, April 1st, from 2:00-3:00 p.m.

Transfer Team **Banner task requests (TR's)** at

http://vole.sw.alaska.edu/login.action;jsessionid=751A38B929DFA6302923FA831F5FE9A8?os_destination=%2Fdisplay%2FTASKS%2FEAS%2BTask%2BRequests

- **TR 106** – Transfer Credit Import (Medium Priority) for TES

TRANSFER CREDIT REFERENCE INFORMATION: UA Board of Regents (BOR) Policy 10.04 (especially 10.04.060 through 10.04.070) regarding transfer credit is located at: <http://www.alaska.edu/bor/policy-regulations/>
