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TC WT Meeting 03/14/13: TCCI Post Discovery

Caty Oehring <cloehring@alaska.edu>

Tue, Mar 26, 2013 at 2:55 PM

To: TCCI Project Team <ua-tcci-project@alaska.edu>, Transfer Credit Work Team List Serve <transfer-l@lists.uaf.edu>

Cc: Pete Sommers <peter.sommers@uas.alaska.edu>, Pat Borjon <pgborjon@alaska.edu>, Saichi Oba <stoba@alaska.edu>, Shannon McClear <symcclear@uaa.alaska.edu>

I forgot to include the list of attendees for the minutes from the Transfer Credit Work Team meeting of 03/14/13:

UAA: Patty Itchoak, Lora Volden, Craig Mead, Sarah Pace, Shannon McClear, Lindsey Chadwell

UAF: Crystal Goula, Libby Eddy, John Smelter, Caty Oehring

UAS: Trisha Lee, Pete Sommers, Barb Hegel

UA: Mary Gower, Jane Vohden, Cindy Collins, John Osborne, Bruce Lee, Matt Chandler

Caty Oehring

On Thu, Mar 21, 2013 at 9:28 AM, Caty Oehring <cloehring@alaska.edu> wrote:

Hi All!

Sarah Pace very kindly recorded the minutes at our Transfer Credit Work Team meeting last Thursday, March 14th. I thought I had forwarded them to all of you, but just realized that I never did so. I apologize for the delay.

TCCI Items Discussed:

1. Course titles in title case
2. Differentiating between graduate and undergraduate applicants to determine if we whether or not to collect transcript data
3. Reuse of XML files by MAU other than originator
4. Effective term in SHATATC/SHATATR and SHATAEQ
5. Additional courses to be added to an existing evaluation
6. W and I grades and repeated courses
7. Credits earned & credits attempted

Below are the minutes from last Thursday's meeting. Please let me know if we've missed any important detail, or if you have questions or points to clarify.

Caty

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Caty Oehring

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<http://www.uaf.edu/admreg/> OR <http://www.uaf.edu/admissions/undergrad/transfer/>

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TCCI Post Discovery

Wednesday, March 13, 2013

UAA: Lora, Craig, Shannon, Patty, Lindsey, Sarah

UAF:

UAS:

SW:

OnBase will populate in caps

- Should we have Matt code the XML to ingest into lowercase? It may look like we're yelling at students. Ideally it's a good idea, but there is a better use for our resources at the moment.
- Matt, how hard will it be to drop everything to lowercase, or keep the first letter only uppercase? Not too hard.
- A universal change will also drop all abbreviations to lowercase that we will want to leave in uppercase, and will have to be changed back. Either way will require at least some manual correction.

- UAF/UAS want it lowercase, UAA is fine with either way if this will require lots of effort. So if it will be a small undertaking, go for it. If it will be a big deal to do, we can work with uppercase for now.

Undergrad vs. Graduate work

- Admissions will pre-filter out graduate transcripts for UAS.
- Partial transcripts will be more tricky to detect.
- Also confusing are students that have applications at multiple campuses. If there is no application on file, we also don't want to see it.
- This will be based on application status, not the transcript itself. We don't need to see actual transcripts to confirm this. Undergrad applicants would have the XML automatically created. Graduate applicants would NOT have an XML created, but the transcript itself would still be on file in OnBase. An adhoc button would be available to create an XML for these if it is needed.
- How will level differences within an individual transcript be dealt with? UAA will import everything and then filter these out by hand (either deleted, or flagged as "no transfer") Programing this into a template would slow it down, but it can be done. Agreed that this is best done by hand.

Item #3 was covered in the item #2 conversation.

Reusing XML files

- It's not as simple as just changing the campus flag and reusing it. Need to have a discussion about terms first. Will discuss this later.

Effective Term use in SHATATC/SHATATR and SHATAEQ

- UAF - SHATATC is the current term. SHATAEQ is the term the student was admitted (or the current term for continuing students).
- UAS - (does not use SHATATC) SHATATR is the current term and in SHATAEQ is the same current term.
- UAA - SHATAC is the catalog year the course was taken (the fall of the academic year it was taken). SHATAEQ is the actual term that the student took the course.
 - Has a process that allows current/new courses to be granted for work taken in past years. (SHI2ITU)
- Can we align on this? No one has a process that can budge.
 - Can Matt accommodate have different processes? Makes it more challenging, but it is possible. The closer we can be together, the better. The XML should still be able to be universally used as well, as is will raw data before it is applied to a specific campus's rules.
- Can UAF and UAS at least align? Barb wants to investigate the effects more fully before making this decision. Will look at this later on.

How will additional information be populated in when a transcript gets updated with new work?

- Did not come up at UAA discovery. Will tackle this issue once the initial upload is figured out. Consensus is that this is not an OnBase issue in the first place.

Use of Ws and Is

- UAA enters all grades, regardless of transferability or gpa. Given the new financial aid regs, this just makes sense, as they need to see everything.
- UAS will have it pull everything, but they do not current enter them. Repeats will be addressed manually.
- UAF agrees, and will just delete what they don't want.

Capturing credits earned and well as credits attempted?

- UAF doesn't need credits attempted for any reason. Is not necessary to their process.
- Attempted and earned is driven by SHATGRD. If we program the templates to pull them both, then we can use whatever is more appropriate (or what is populated on the transcript) to the school for the one "credit" field we have in the transfer screens.
- Do we want to capture totals? UAA Admissions has asked for this to at least sit in the XML file. They will meet next week to flesh this idea out. We will revisit this idea later once they have a plan.

What about when all transfer credit is listed on the transcript? Can the template tell transfer and resident credit apart?

- Still not sure what that will look like. This may have to be a manual process.

UAA Extract report will be given at the next meeting

TR 173 has been approved.

When should we meet next?

- Next week Trisha is out and is the day before we have our official Discovery wrap-up meeting.
- April 3 will be the next meeting.

The 45 transcripts report is in order of priority. Sheldon Jackson will be removed.

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