

Subject: Support Services Minutes
Date: Sept 7, 2010

Attendees: Ginny (UAF), Marian (UAA), Barb (UAS), Jane (SW), Patty (UAA)

I. Review current 'Purpose' and 'Method' codes:

Add the following purposes to STV2PUR:

- Registration
- Financial Aid Adv
- Pre-Professional Adv
- Major Exploration
- Schedule Change
- Thesis/Research Adv
- Grants/Scholarships
- Grad School Advising

Correct the purpose description 'Internship Devt' to 'Internship Development' on STV2PUR

Reviewed the method codes on STV2ADM:

Questioning why we had 'H – Schedule Change' as folks were not sure when it would be used. Jane Vohden looked to see if that method code was ever used and it never has been. [The team is recommending that we remove it from this list.](#)

Questioning why we had 'T – Test' as folks were not sure when it would be used. Jane Vohden did find that it has actually been used. Patty was going to see who has used it to maybe talk with them in helping us understand when and why it would be used.

Action Item: Patty will request to get the updates to STV2PUR and STV2ADM made. Once that is taken care of, she will send the revised list out so team members can solicit other feedback from advisors on their campuses.

Action Item: Patty will request that SOR2PPT table be added to RPTP so TOAD queries can be run against the appointment data.

II. Status on programming progress of our forms for UAOnline – Jane Vohden:

Jane is expecting to see this in their TEST environment by the end of this week or next at the latest. After EAS confirms it meets their coding standards, etc., they will move it into LRGP for us to begin testing.

III. Is syncing the appointments to advisor calendars a possibility – Jane Vohden:

The N2 programmers have yet to respond to this. Maybe after they complete the 1st phase and get their program into our TEST environment will they have time to respond to this question?

IV. Status on having SOA2CMT as part of 'Options' menu for SOA2PPT and SOA2APT

This has been done and is out in LRGP to be tested.

Action Item: Patty and Barb will test and let Jane know when it can be moved to PROD.

V. Meeting adjourned – Next meeting is Oct 5th.