

Subject: Support Services Minutes
Date: May 3, 2005

Attendance: UAA – Patty, Marian
MSC - Sandy
SW – Patrick

1. Review & approval of SOR2PPT report (revised) task request:

Added two new report parameters of 'Status' and 'Purpose'
Report was changed to display these two new fields

2. Review & approval of SOR2CMT report (revised) task request:

Added two new report parameters of 'Status' and 'Purpose'
Report was changed to display these two new fields

3. Review & approval of SOR2APT report (revised) task request:

Added two new report parameters of 'Status' and 'Purpose'
Report was changed to display these two new fields

4. Review & approval of SOA2APT form (revised) task request:

Added two new fields of 'Status' and 'Purpose'

5. Review & approval of SOA2PPT form (revised) task request:

Added two new fields of 'Status' and 'Purpose'

6. Review & approval of SOA2CMT form (revised) task request:

Added two new fields of 'Status' and 'Purpose'

7. Review & approval of STV2PUR (Purpose) validation table task request:

Added 8 purpose codes and descriptions

8. Review & approval of STV2STS (Status) validation table task request:

Added 5 status codes and descriptions

9. Patty will make recommended changes and submit task requests to the BST this week.

10. Next meeting, May 31, 2005 at 11am.