Subject: Support Services Minutes
Date: November 30, 2004

Attendance: UAA – Patty, Marian
             UAS – Barbara
             SW – Patrick

1. Discussion on 'Non-Banner' students and necessity for tracking appointments on these folks:

    At our last meeting, Marian Mitchell was going to meet with UAA's Advising Coordinators and talk about the importance of tracking a Non-Banner student appointment. From her meeting, it was clear that this was not as critical to do once they understood the complexity of tying these appointments accurately to the student if in fact the student decided to attend the university at a later time. They will simply track the Non-Banner student appointments in another fashion.

    Barb Hegel will talk with Lori on her campus about this and get some feedback to the team. We also need to hear from UAF and extended campus team members.

    As it stands, we will hold off on making any form changes until our next meeting scheduled for 12/14/04.

2. Approval of reports to move forward to the BST for programming:

    Both reports SOR2PPT and SOR2APT were approved to move forward to the BST. Patty will report back to the team at our next meeting on the outcome.

3. Comments Report – Patty has not had the opportunity to put this report together and probably will not be ready for our next meeting.

4. Other:

Patrick had a question on new form SOA2PPT that is tied to the student. The question was whether the College or Dept fields should auto populate based on the Advisor ID that is entered. The answer was no, that these fields are optional since the current Advisor form is not tied at all to College and Dept, as well as we have advisors that are not tied to Colleges, example, they are with the Advising and Testing Center.

5. Next meeting scheduled for December 14, 2004 at 11am.