

Subject: Support Services Minutes  
Date: June 29, 2004

Attendance: UAA – Mary, Patty, Christina and Marian  
UAF – Colleen, Sharon  
SW - Julie, Patrick

1. Corrections to the 6/15/04 minutes? NONE
2. Other items to add to agenda? NONE
3. Success logging into LRGP?

UAA folks in attendance are now able to get into LRGP. Colleen will be setting up security access for Elaine and Sharon. Elaine and Colleen will be gone most of July so testing will commence for UAF in August.

4. What test group will each campus be working on?

UAF – SSSP (Student Support Services);  
Adv Ctr (Academic Outreach Students), this group is already set up with a cohort.

UAA – Alaska Scholars (1<sup>st</sup> year);  
Honors;  
Admission on Probation

5. Testing feedback?

Form STVGATT not available to write on, Patty will send Patrick an email on that to get that taken care of;

All codes are 4 characters in length and all descriptions are 30 characters in length;

All codes were agreed as needing to start with the campus or institution code, this will make it easier to do queries against in the system for reporting and extracting purposes:

A = Anchorage;  
F = Fairbanks;  
S = Juneau;

All descriptions should be in upper/lower case. You have the option of leaving a school abbreviation in the description if that is necessary, but not required, ie., UAA Advising & Counseling Ctr or Advising & Counseling Ctr;

What is the difference between a Service and a Need? It was determined that they both can have and share the same values, that many times they would be paired together. As we continue with testing, we will have a better understanding of these differences.

6. Other?

Patty mentioned that she attended a meeting yesterday with Steve Smith, Mike Bates, Saichi Oba, Mike Sfraga, Rick Weems, John Durham and a representative from Student Space. The meeting

was to discuss the direction and approval of the continued pilot testing of Student Space by the Kodiak Campus. Student Space software is used for retention purposes and the Kodiak Campus is trying to implement this software to meet a Title III grant they received. They are on the 2<sup>nd</sup> year of a 4-year grant. The folks in statewide are interested in the findings our team comes up with from the testing of the Banner Support Services component. They want to see how the two products compare to each other so a more informed decision can be made in the direction the UA system would like to proceed.

Colleen mentioned that she recalls a presentation at the Toronto SCT Summit where the Connecticut schools presented their implementation of the Support Services component. She would get that presentation out to the team. She mentioned they used SOACURR which is the Curriculum Rules Form. Not sure if that would be the direction we would look at.

7. Next Meeting is July 13, 2004 at 10am.