

Reg Team Audio
March 21, 2012- 2 p.m.

Attendees: Lora Volden, Barb Hagel, Pete Pavey, David Dewolfe, Jane Vohden, Sandi Gravely, Fran Russell, Maryjean Rose, Mary Gower, Jennifer Pedersen

Call in Information: 1-800-893-8850
Pin 6384637

Agenda Items:

Fall Registration Kick off

- Met with Statewide Programmers to discuss fall registration kickoff and to review registration checklist. Determined not to limit number of individuals who could be on at this time. Verified that SOATERM was set. Tech Services will be logged in on Sunday night and hope to be out of there by 1:30 a.m. Other nights an on call person will monitor from home. Patty Itchoak will also be working on Sunday night attempting to register and verifying experience.

Waitlisting

- Jane can run a script to turn off "auto" waitlisting for any CRNS that we would like to not be automated. Appears we only need these from UAF- if we get this list Jane or Matthew can get this script written and ready to test next week.
- Discussed turning on for summer or fall, still a desire to get this on for summer.
- Discussed use of preferred email and need to let students know that email will go to preferred account.
- Discussed when to turn off waitlisting. Sounds like most will turn off prior to start of add/drop period.

Workflow for course withdrawal

- There is a desire from some faculty at UAS to receive notification when a student withdraws from their course part way through the semester. Barb asked if others might be interested in such a workflow or if it would be annoying. Lora will follow up with her faculty to gauge interest.

Next Meeting is April 5 @ 2 p.m. (Barb will be on vacation)