Reg Team Audio
March 8, 2012- 2 p.m.

Attendees- Patty, Susan, Maryjean, Sandy, Libby, Mae, Fran

Call in Information: 1-800-893-8850
Pin 6384637

Agenda Items:

Waitlisting
- Where are we at with the change in process from automatic to manual- Need this from Jane. Patty sent a message.
- Can students opt to receive a cell phone text message when seat is available (Mae)- don't think we have this capability yet. This would be nice.
- Email message to students (Mae)- everyone okay with what's on letter. Yes 36 hours is what we agreed on. Do need to update this letter. Can we manually remove them to speed up 36 hours? This would need to be tested.
- From Sandy- what are you doing with blackboard and students on waitlist? Instructors can put students in blackboard- if they want.

Mae A Delcastillo

A seat is now available for you in:
78124 PE S103 J02 Indoor Cycling/Spinning for: Fall Semester 2011 .

You will have 36 hours (from the time this message was sent) to log into UAOnline (uaonline.alaska.edu) to:
   . Register for this class
   . If you are registered for another section of this course with the same title, you must drop that section first.
     If you do not want this class:
       . Do nothing and you will automatically be dropped from the wait list.
     The Office of the Registrar

SOATERM set up for fall- Finished set up for fall 2012. We will all set up each term.
Verify audit- change in grade mode and discuss at next meeting.

Non Standard Registration (Tech Prep, PACE, Continuing Ed)
UAS- PEC, Continuing Ed (Sitka, Ketchikan)
UAF- CTC does Tech Prep registration, CDE
Matsu- does centralized registration, work force flexibility.

Try to hold to same dates/deadlines- working to make more standardized. Main office does training when invited.

So are communicating changes to regulations back to them.

Mae- Are we all consistently entering SGAUSDF (elements)? UAF is not, UAA is trying to. There are some concerns that it may not be reliable and students may be picking more than one option.

UAA is working on creating an online application for tech prep that could be used to minimize the amount of personal information on the registration form.
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