

Reg Team Minutes  
July 14, 2011

Attendees: Lora Volden, Mae Delcastillo, Anita Hughes, Susan Culley, Shirlee Willis-Hasslip, Sandy Gravely, Mary Gower, and Jane Vohden

**Waitlisting**

**Email Notification** Colleen had worked on this and there was lots of email correspondence. Will check with Colleen to see if this has been finalized.

**Purge Process-** SFPWAIT is the purge process. Everyone should now have access to use this.

**Student Email-** There must be a preferred email checked in order for student to receive email.

**Testing-** Please keep testing!

**CTAM Load**

There may be an issue with our current extract and where it is pulling class meeting information from now that we are coding things differently in Banner (due to Distance Ed). Anita & Mae will check with their campuses to see if they are seeing the same issues on their error reports.

**Other items**

**Spring Registration-** Confirmed that spring registration opens on November 14<sup>th</sup>. Lora will send out the most current rubric.

Next meeting will be July 28<sup>th</sup> at 2 p.m.

Thanks everyone!