

Registration Team Meeting –December 16, 2010

Attendees: Patty, Mary, Jane, Lora, Shirlee, Colleen, Susan, Jennifer, Shelly

Next meeting: January 27 at 2 pm

Agenda:

For our next meeting can we discuss the policy that allows students to register for 4 credits without being charged a non-resident surcharge? And how this applies when students register for more than 4 credits total in the UA system but less than 4 at each MAU.

From USEG (University Strategic Enrollment Group) meeting there was lengthy discussion regarding this issue. Ian ran quick stats that indicated only 63 non-resident students were taking classes across MAUs, but did not address the students within the MAU. Saichi was going to write up a report to business council on this issue. Mary will follow up with Saichi on the status.

Additional items:

Checking pre-requisite on UAonline (summary class list with pre-requisites) if a student is enrolled in the pre-requisite course it is not showing as meeting the pre-requisite. The batch report is correct appears to be correct SFR2PRC, SFR2PRS, SFR2PRE. Barbara will send a message to SDSIT@alaska.edu asking to look into the issue.

Banner 8.4.1 – Would a June prod date be acceptable - seems to be ok with everyone.

Wait listing questions: What is the status- the email is working, but what should the email be? We have issues with emails being sent to all students on waitlists in Irgp – we will ask Jane to inactivate the emails and we will substitute - our emails to see if it is working properly.

We will meet on January 27 to set up the testing criteria for the February 10 testing meeting. We will ask Jane to inactivate emails for that day.

Jane mentioned faculty overrides and how the faculty could add a person that is not in the wait listing queue if a spot opens prior to the #1 wait listed person registers. We will look into the documentation and see if we could avoid that situation.

