

Registration Team Meeting Minutes  
November 4, 2010

Attendees: Sandy, Barbara, Anita, Patty, Lora, Colleen, Jane, Shirlee

Other items? None

**New Business**

From Lora- UAA

If registration activity option is now good for 5 years since last attendance. Should this information that shows on UA Online be corrected?

This is what shows when now you click Register/Add/Drop Classes

“You have not attended in the last two years, and are not permitted to register online at this time. Please contact the Registrar's Office at your campus.”

The group decided to change the verbiage to read,” **You have not attended in the last five years, and are not permitted to register online at this time. Please contact the Registrar's Office at your campus.**”

**UAA, UAS & UAF approved this modification. – Thanks Jane**

Old Business

Waitlisting – Diane tested – words of warning – purge all waitlists prior to sending out notices

**The group decided to wait on implementing the waitlisting function till fall 2011 registration**