

Registration Team Minutes – October 7, 2010

Call in information:

Phone 1.800.893.8850

PIN: 6384 637

Attendees: Barbara, Lora, Patty, Sandy, Anita, Diane, Colleen, Susan, Shelly,

New Business -

From Jennifer

Can we talk about math prerequisite errors for students who have placed into a 100 (or higher) level math class with a placement test? – If a student takes a test (SAT, ACT, Accuplacer) currently UAA, UAS, UAF have 2 years for Math and English scores. **Patty will send John's script to Jane.**

From Lora

Will you also add use of suffix field in SPAIDEN to the agenda? – When UAA puts the junior and Senior (Jr. & Sr.) in the suffix field it is not pulling into UAonline. **Bring to the BST for larger group discussion.**

Marlene – Clearinghouse

I have talked to the Clearinghouse today regarding some issues in the degree verify file processing. There are two sides to the degree verify file. On one hand the actual degree and award date is reported. On the other, graduation is indicated on the student's enrollment status report. When the student graduates, the G status is entered, but the date defers to the student's last "eligible" status date. Therefore, if a student was not enrolled in eligible hours (Full-time or Half-time) in the semester he graduates it looks as though he graduated on the date he was last in eligible deferment status.

The enrollment status report is what the lenders look at for deferment purposes. The important date to them is the last date the student was enrolled in eligible status (Full-time or Half-time). Keep in mind, the Clearinghouse still reports the correct degree information on the student under the degree verify side.

I spoke with Elisor Torres, the degree file analyst in the School Operations Department (PH # 703-733-4118). To also indicate the actual graduation date on the enrollment history, we would have to send yet another "enrollment report of graduates only" for that term. This would require selecting only graduated students out of our entire enrollment list. This report would be sent AFTER the degree verify file is processed. Only problem...talking with Colleen Abrams and Jane Vohden, we currently do not have that capability. Jane will look into adding a "POP_SELECT" set of parameters in the SFR2CLH process.

We will bring this back to the Reg team for the early graduates. UAF will see if they can work out their issue internally.

Diane

Education level and goal – Can't make changes without others' input (IR). Student level/goal prompted for once a semester. The validation tables are STVEGOL & STVEDLV. **We will look for additional entries into the table if agreed upon by all concerned parties.**

Old Business

Wait listing

From Jane:

I wanted to let you know that I have worked with Colleen on the Waitlist process in LRGP. I modified a parameter so hopefully it will send the email notification. I have not heard back from Colleen yet as to whether she has tested it or not.

Colleen sent the following to the reg team list.

----- Forwarded message -----

From: **Test, Student 1** <clabrams@alaska.edu>

Date: Thu, Oct 7, 2010 at 1:41 PM

Subject: Waitlist Notification for 75490

To: "Test, Student 1" <clabrams@alaska.edu>

Student 1 L Test ,

A seat is now available for you in:

75490 MATH F200X F08 Calculus I for: Fall Semester 2010 .

You will have 36 hours from the time noted above to log into UAOnline and register or drop from the waitlist for this course.

After your time slot has expired, you will be removed from the waitlist if you have not successfully registered for this course.

The Office of the Registrar

We need to have a scheduler set for this job running every 5 minutes or so. (Jane could we work with you for this item?)

We need to test this out and find any issues. We are probably not getting this set for the Spring 2011 registration. TEST – (Remember the refresh is next week! Colleen will send screen prints of the parameters – only one can set these or they are over written.)

Potential issues:

Which student email account will receive the message?

What email do we say the message is coming from? UA Registrar?

PLEASE BE CAREFUL IN TESTING.....STUDENTS WILL RECEIVE THE EMAIL IF YOU ARE TESTING