

## Registration Work Team Minutes

March 13, 2008

### Attending

UAA: Lora

UAF: Brigitte, Colleen, Deanna, Cheryl

UAS: Diane, Jan

MatSu: Sandy

Kenai: Shelly

### Task Requests

- 1) Approved
  - a) [SFR2APS](#): Modify so simultaneous runs are not allowed
  - b) [Mandatory payment agreement on UAOnline](#)
  - c) [UAOnline Address Verification](#)
  - d) Workflow: Change in meeting pattern (days/times/building/room).
  - e) Detailed Class Info
  - f) Web Look Up Classes for Faculty
- 2) In progress
  - a) [Registration Status Code Workflow addition](#) - Add reg code DN to Change in Reg Status workflow
  - b) [Class Standing for FacWeb pages](#) – Include class standing for mid term grading
- 3) In Testing
  - a) [SFR2LGR](#): (Freshmen Progress Report) Student Campus parameter
    - i) UAA and UAS defer to UAF's testing
    - ii) UAF - **approved**
  - b) [Registration menu infotext addition](#) - \* required steps to complete registration on UAOnline
    - i) UAA -
    - ii) UAF -
    - iii) UAS - approves
  - c) [SFR2GRD](#) – Missing Grade Report
    - i) UAA – add parameters for course start and end dates.
    - ii) UAF -
    - iii) UAS – add parameter for Department; omit college description column from report.
- 4) Pending Team approval
  - a) Grade Mode Key help text (Diane) – (Faculty Class List Info TR)
    - i) Grade Modes not included in key:
      - E Pass/no pass (ends 199801)
      - M Missing grade mode-conversion
      - T Transfer
      - X Not included in GPA (ends 981)
    - ii) What grade modes are being used?
      - UAA: modes used by UAS plus 1, 4, A, B, C, N, O, 6, 9
      - UAF: modes used by UAA and UAS plus 5
      - UAS:
        - 2 Letter grade with plus/minus
        - 3 Pass/fail grade
        - 7 Letter grade with plus/minus not financial aid eligible

- 8 Pass/fail grade not financial aid eligible
- A Audit
- B Credit/No credit
- N Non-graded

iii) Diane will submit revised task request to BST.

### **Old Items**

1. Reg Dates Pending
  - i. UAOnline: Fall 2008 view only 3/24
  - ii. Reg opens: UAA 4/4, UAS 4/7, UAF 4/14
  - iii. Prerequisite Planning 4/3: UAF on, UAA & UAS off ( after 4/3, will need to code SCADETL, "Supplemental Data" "Element2" = NPREQ)
2. Tracking release of information requests.
  - i. Need a Banner solution.
3. Duplicate IDs – see procedural documentation from Jeanny Wharton 12/20/7 and comments from Lora Volden.

Discussed points of divergence, and found consensus for the following:

- a) SOAHOLD: point from bad ID to good.
- b) SPACMNT: point from good ID to bad, and from bad ID to good.
- c) Leave one alternate ID with the previous name and ID, with the last name marked by a leading asterisk once resolved.
- d) Move current registration.

Did not find consensus for moving all registrations. UAA and UAF prefer to move current registrations to the good ID and leave prior term registrations. This way, Finance does not need to correct incorrect re-assessments. UAS prefers to move all registrations to the good ID so that academic history does not need to be built from scratch. Finance is notified if any corrections are needed.

Diane will have revised procedural notes submitted to the team.

### **New Items**

- 1) Registration updates  
All is going well for everyone.

### **Other Items**

Prerequisite checking should not affect any of the UAA or UAS campuses.

Next meeting: 3/27/8 at 2:30.