Registration Work Team Minutes
February 28, 2008

Attending
UAA: Lora
UAF: Brigitte, Colleen
UAS: Diane
SW: Patrick, Mary
CRCD: Ruth
Kodiak: Jenny

Task Requests

1) Approved
    a) SFR2APS: Modify so simultaneous runs are not allowed
    b) Mandatory payment agreement on UAOnline
    c) UAOnline Address Verification
    d) Workflow: Change in meeting pattern (days/times/building/room).
    e) Registration Status Code Workflow addition - Add reg code DN to Change in Reg Status workflow
    f) Registration menu infotext addition - * required steps to complete registration on UAOnline
    g) Class Standing for FacWeb pages – Include class standing for mid term grading
    h) SFR2GRD – Missing Grade Report
2) In Testing
    a) SGR2STN
        i) UAA approves
        ii) UAS approves
        iii) UAF approves
    b) SFR2LGR: (Freshmen Progress Report) Student Campus parameter
        i) UAA and UAS defer to UAF's testing
        ii) UAF is testing
    c) SFR2SOL – add parameter for citizen filtering
        i) UAA approved
        ii) UAS approves
        iii) UAF approves
    d) SSI2AVL (See Daniel Hostetler's email 2/22/08)
        We defer to CSS team
3) Pending Team approval
    a) Change text from "View Catalog Entry" to "View Detailed Course Description" under Detailed Class Information (Diane).
        i) UAF approves
        ii) UAS approves
        iii) UAA approves

    b) Look Up Classes for Faculty (Colleen).
        i) UAS approves
        ii) UAA approves
        iii) UAF approves

Old Items

1) UAOnline Schedule Dates Pending
    a) Fall 2008 view only 3/24
    b) Reg opens:
        UAS 4/7, UAA 4/4, UAF 4/14
2) Prerequisite Planning (see Patrick's email 2/20/8):

As you already know UAF expects to turn on prerequisites for Fall 2008. Their registration opening is on 4/14/2008. I believe UAA opens Fall 08 registration on 4/4/2008 for athletes. I would like to turn the actual switch for prerequisite checking on the night before UAA opens registration (4/3) to ensure things are working as expected.

I'll be executing a script so UAA & UAS don't have to do any coding prior to the enabling of the switch. For any new courses that are added after the switch, you will need to code (SCADETL, "Supplemental Data" "Element2" = NPREQ).

Patrick will run script in LRGP on the night before on 4/3. Any prereqs added to the catalog after that date will need to be manually coded.

3) Tracking release of information requests.
    a) Need a Banner solution.

        Lora will ask Patty for her notes.

    b) TR to create a new document type, RO Directory Release reviewed by OnBase workteam. They need more info: there is an existing document type called RO Directory Info Release, which has been used for FERPA releases. Instead of creating the new document type we asked for, would we agree to renaming the existing document to RO Directory/FERPA Release, and indexing both sorts of documents under the same doc type?

        UAA, UAS, UAF approve doing a name change. Diane will inform OnBase team.

4) Link to class/teacher/syllabi info on UAOnline
    No link is displayed with other syllabus information when the "Syllabus Available" link is selected (upon looking up classes to add and clicking on a CRN).
    Can link be enabled?

Apparently not. Colleen was not able to find any documentation on it. Can list the course URL on SSASYLB under Learning Objectives or Materials or Technical Requirements. Those are free text fields, so it would display, but wouldn't be a link to the URL.

5) Duplicate IDs – see procedural documentation from Jeanny Wharton 12/20/7 and comments from Lora Volden. Please prepare comments/suggestions for changes.

New Items

1) Registration updates
   a) UAA: Quiet
   b) UAF: Started summer. Not quiet.
   c) UAS: Quiet
   d) MatSu: no report
   e) Kodiak: no report

   Can students from other MAUs register for a UAF course right now? They probably can't register on UAOnline, because they may not have a pin number, but they can fill out a registration request.

2) Reg code DW
   The only audit trail for reg status code DW is SFASTCA. It will not print out on a list of "Dropped" students from SFR2LST like all other drop codes. It will not retrieve data by reporting "DW" students from the SFR2RST like other drop codes.
      This is problematic especially for departments that offer distance courses and/or provide materials to remote students. Names disappear from the class list (in fact even the dropped list) and there is no administrative way to retrieve or identify those missing names/IDs. Materials may have already been sent to those students.
      Looking at the STVRSTS check boxes, could this be due to the check box "Print on schedule" shown un-checked below?

   No. The code acts according to how it was delivered. Colleen points out that excessive drop activity by students on the web would make reports like SFR2LST and SFR2RST cumbersome, any way. DWs can be reported via SFR2ACT, so there is a mechanism to retrieve them.

3) PIA review (see Mary's email with attachment 2/13/8). Discussion tomorrow 1 – 3 pm, Dial-in 1-800-893-8850, code 2967390

4) Remove Grade Mode from Class List with Student Contact Info. Status will show if student is auditing, no need for grade mode.

On UAOnline. Grade mode does not always match registration status, so need both of them there. But, could have a place with help text explaining what the different modes are. If audits are coded on SFAREGS, they'll show up on the Class List report.

Diane will provide the work team with text for a key for grade modes. We'd like a link from the listed grade modes to another page containing descriptions for the grade modes.

Other Items
None

Next meeting: 3/13/8 at 2:30.