Group: Registration Work Team

Topic: Work Team Meeting

Date and time:May 24, 2007, 2:30

Place: Audio-conference number 1-800-893-8850
              Conference 6384637

Attendees: Sandy (MatSu); Carolyn (UAA); Brigitte, Colleen, (UAF); Diane (UAS);
Patrick (SW)

Task Requests

1. Under discussion:
    Bwckreg1: Change Class Options

2. Approved (not yet assigned):
    Bwlk2ls1: Faculty Class List adjustments
    SFR2APS: Modify so simultaneous runs are not allowed
    SGR2MJR: Performance issue review

3. In Progress:
    Workflow: Registration Status Change. Ready for testing soon.
    QADHOC QMenu Section Status clone

4. In Testing:

Workflow: Student drops below full time status.

    UAS, UAF: Selecting the right students, but the selected students are not being
    submitted to workflow. Almost there.

SGR2STD: Query adjustment on academic major parameter –

    UAA (Charese Gearhart-Dekreon) has approved a move to PROD.
    UAS would prefer that leaving the address param 09 blank defaults SYSDATE
    (current date) like other reports. Not a showstopper; UAS approves.
    UAF: please review and submit your approval (or recommendations) to the list
    serve.

SFRSCHD: Add comment lines

    UAS: Comment 2A (parameter 24) is not printing.

    UAA and UAF: please review and submit your approval (or recommendations) to
    the list serve.

SFP2CAP: [New alternate PIN reset process](). Requested 5/18/6.

>   UAF: Not getting any results. Programmers are looking into why.

>   UAS: No .lis file was generated. Log file (sfp2cap_4644113.log) attached.

>   UAA: please review and submit your approval (or recommendations) to the list serve.

SGR2EXP: [Expired Program Report](). Requested 9/26/06.

>   UAS: No records retrieved. See attached sgr2exp_4644118.log and sgr2exp_4644118.lis for error messages.

>   UAA and UAF: Please review and submit your approval (or recommendations) to the list serve.

SFR2SOL: [Add a Y/N parameter for student email address](). Requested 12/7/6.

>   UAS approves a move to PROD with additional help text:
>   parameter 5, "Effective Date": "Date used for age calculation."
>   parameter 6, "Starting Age": "Lowest age in range".
>   parameter 7, "Ending Age": "Highest age in range"

>   UAA and UAF: Please review and submit your approval (or recommendations) to the list serve.

New Items

1. Registration update
    UAA: fall ~5500, summer ~4900. Overloaded/full courses 200+ for fall.

    Problems with summer – some courses already in WD period. No info online saying it's pro-rated. Would like 100%, 50%, 0% refund information available. Would like a calendar on Banner - no word yet back from SunGard. There is a web process that will generate a report., "Prorate calculator", that can only be shared in house. The calculator doesn't appear to work with UAF dates. Dates are now displaying on calculator. The direct link to the calculator is [www.curric.uaa.alaska.edu]() (works on IE, not Mozilla). Also on the site is a tuition calculator. It's not known whether or how students are using it. We may or may not all use the same rules for prorating.
    Haven't run academic standing yet. At commencement, only about 46% picked up their honors cords.

    UAA isn't using workflow. Scanning past docs. Some have SSNs but not UA IDs. Putting IDs on is part of UAF's scanning procedure.

    UAF: No problems. Summer 2123, fall 2146. Using RO Processing on OnBase. It's often slow, and sometimes documents can't be found. Haven't run academic standing yet.

UAS: Summer 394; Fall 537. Haven't run academic standing yet; still pending some grades from Sitka. Mainly scanning in registration forms as processed documents, but use RO Processing occasionally for registration forms pending further information before registering student.

2. Banner 7.3.1 and 7.3.2
    a. Testing plan for registration

        We'll use the attached BanRegTest.doc for testing, with additions or deletions as needed.

        Test self-service on UAOnline (items are on the plan; please adjust as needed).

        Take off soasrvw (wasn't on plan. See version attached).

        Review Clearinghouse changes that would allow us to move WD credits to attempted in history but not on registration screen, and possible changes to the Clearinghouse reports.

    b. Complete testing by Thursday, 5/31. Send to Mary Gower by noon and cc: your vice-chancellor. Will need validators on Sunday, 6/3.

3. "Look up classes to add" option on UAOnline

Patty, email 5/16:

    SW Programmers,

    Has there been a change to the drill down within the 'Look Up Classes to Add' portion of UAOnline?

    MSC noticed that when a student uses 'Look Up Classes to Add' and they then click on the CRN to drill down to find the 'Detail Class Information', what is happening is that it first takes the student to the 'Class Schedule Listing' showing ALL campus sections where they are forced to again find the CRN they just clicked on to then be able to drill down to the 'Detail Class Information'.

    Can we remove the 'Class Schedule Listing' drill down piece? The student should not have to do that and we don't remember seeing this 'Class Schedule Listing' piece at this point.

Colleen, email 5/16:

    It has been doing this for a while. I do not know if it was this way originally but when i tried it earlier (who knows when that was), that was the way it was working. It may have been when I was doing some testing on the upgrade in October or even before that.

Jan: non-secure side doesn't do this; only secure-side. Is it possible to use the same search functions on the secure side?

When telling new students how to use UAOnline, have in the past suggested they click on the CRN – gets them to course description & prereq. But now, it takes them to all sections of a course, not just the one matching the CRN. Too easy for a student to click on the wrong class.

Patrick: programmers should be looking into this.

Old Items

1. UAOnline message students receive if they haven't taken courses in the last two years.

Currently, students who haven't taken a course in the last 2 years and who attempt to register on UAOnline receive a message that they require re-admission prior to registration.

We request that the UAOnline message be changed to:

"You have not attended in the last two years, and are not permitted to register online at this time. Please contact the Registrar's Office at your campus".

Patrick requests a screen shot with a URL in it, and current text of message.

Add course UAOnline error message.doc is attached.

Other Items

Next meeting: June 7, 2007 at 2:30