

Registration Work team Minutes
February 1, 2007

Group: Registration Work Team

Topic: Work Team Meeting

Date and time: February 1, 2007, 2:30

Place: Audio-conference number 1-800-893-8850
Conference 6384637

Attending: Cheryl (UAF), Jenny (Kodiak), Carolyn (UAA), Patrick (SW), Tim (UAF),
Brigitte (UAF), Colleen (UAF)

Task Requests

Under discussion:

Bwckreg1: [Change Class Options](#)

Approved:

SGR2EXP: Expired Program Report

Bwlk2ls1: Faculty Class List adjustments

SFRSCHD: Add comment lines

SfR2SOL: Add a Y/N parameter for student email address

SFR2APS: Modify so simultaneous runs are not allowed

SGR2MJR: Performance issue review

In Progress:

Public calendar through MyUA

Workflow – Student drops below full time status

QADHOC QMenu Section Status clone

Concurrent Curricula Update

In Testing:

SFP2CAP: New alternate PIN reset process

New Items

- Patty I., Capacity Overrides on SFASRPO, 1/25:

SW Programmers,

An issue came up today that surprised us. If a course is CLOSED and we give the CAPACITY override for the student on SFASRPO, we would expect that the student would be able to register for it via UAOnline by using **EITHER** the 'Look-Up Classes to Add' **OR** the Register/Add/Drop option. The course had a 'C' status when they did their search using the 'Look-Up Classes to Add' option. The student prefers using that option to register for classes. In actuality, the student CAN ONLY add the closed class if they use the 'Register/Add/Drop Classes' option. The student was pretty upset as they had been trying to register via UAOnline for the past 2 days without any luck.

This is not clearly directed or stated to the student to do via instructions on UAOnline and furthermore I am curious why that should even be the case. If we give the CAPACITY override, this system knows we have given this override to the student and should have the course available for the student to click on so they can register if they choose that navigating to register for courses for them is easier accomplished by using the Look-Up Classes to Add option.

Can we check to see if that can be a functional option with UAOnline that we have not turned on?

The team recommends text be added to UAOnline under Registration | Look up classes to add, as follows:

“If you have been granted permission to add a closed class, you must do so under the Register/Add/Drop option. Add the 5-digit CRN in the Add Class table there.”

Patrick will add text to PROD.

- Diane M., Dean's/Chancellor's lists:

Has there been any discussion to count credits across MAUs for Dean's/Chancellor's list processing?

IDs were provided for testing. SHR9STD and SHR2AST should be working OK. Before, the processes were working according to a level filter. The level filter was removed.

- Jan C.: Prerequisite checking

We were unable to build a course in SSASECT; it brought up an error that locked us out. Pat T & Melody have discovered this was due to a SCAPREQ record that looked blank but had been saved - it showed a date, with no values. So we all need to be careful with SCAPREQ.

Prerequisite checking will be implemented Fall 2008 at the earliest. UAF is awaiting a decision from the provost. If we want to move prerequisite checking forward more quickly, Colleen recommends that the faculty encourage our respective provosts.

Old Items

- Jan C: Add SFASTCA to the options list on SFAREGS.

We would really like an option added to the SFAREGS Options list; one we very often need to access in conjunction with SFAREGS. We suggest adding SFASTCA (Registration Audit). Could we discuss this at the Reg-L to see if this would also benefit other campuses?

This had previously been discussed. The Options list changes from block to block. As it happens, SFASTCA is an available option under the third block.

- Mary G.: Add a link in a separate window to the Distance Education Gateway from Register/Add/Drop Classes menu on UAOnline. What is the status of this request?

The team recommends adding text to Look-up Classes to Add on UAOnline, with a link to the Distance Education Gateway.

Text: "Click here to search for distance education courses."

- Confidentiality flag: registrar's meeting 2/13
- The Registration Audit form SFASTCA appears to be listing records of registration actions not actually taken. For example, student David Farris dropped a class on the web, and the audit record indicates the advisor re-added it.

Patrick looked into this case. Patty was going to submit the case to SunGard. If other cases of spurious behavior are noted, please make a note of them. The audit entries don't appear to be effecting the student's registration (affects TEMP record, not BASE, on SFASTCA).

Registration update

Web is working better and better. More students are using it – and more are complaining when minor items don't work. Numbers are good.

System is reacting slowly, over all. In the past, notices have gone out reminding users to avoid large processes during normal working hours. Such a notice didn't go out this year. The team recommends sending out a notice just prior to start of classes for fall and spring. Patrick will set it up to go out at least the week before classes.

Other Items

Next meeting: February 15, 2007 at 2:30