

Registration Work Team Minutes
December 22, 2004

Those Present: Colleen Abrams, Shelly Baumann, Barbara Hegel, Jacque Christensen, Tim Stickel, Patrick Tilsworth, Brigitte Mayes, Janet Johnson, Carolyn Hanthorn, Mary Howard, Ruth Evern, Cheryl Plowman, Patty Itchoak

Place: Audio-conference number 1-866-393-8073
Conference id - *2373049*

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1. Alternate PIN sets

- a. Discussion continuing - See attached task request and notes below.
- b. Required field Student Campus (parameter 8) and let level be optional field. Will make it easier to code. May still want to make the level required. Why? To make sure you get the right ones – three extra key strokes. If make it optional, could still do it. Code or not code with Pop-select. UAS okay with Level optional.
- c. All are okay with moving it forward. Will bring it up to BST for further discussion. If changes need to be made at that time, we will get them added.
- d. No down time scheduled.
- e. No limit to 100 students. Does report only give exceptions? We think so. This is new. Should we only do exceptions? Existing report is exception only. New a new report request. Can have another report that looks at positives? Yes. Parameter 13 – Y/N on who got posted.

2. GTVSDAX parameters (explanation of the following at the end of this agenda – taken from www.alaska.edu/as -> Banner -> Banner 6 Bookshelf -> General System-> GTVSDAX Handbook). WLTIMECON – Should waitlisted classes recognize time conflict errors? (New with 6.2). THESE ITEMS WERE TABLED.

3. Task Requests:

- a. SFR2LST - room definition change problems. Status - New version out. Should fix building duplicates and order not matching form. Should be in LRGP and Prep.
- b. SSR2PTU – Allow update without deleting all students. Status – needs testing. Grade posting is getting in the way. Testing in January is expected.
- c. SFAREGS – allow update of campus when student is re-registered. Status – Patrick/JJ do not want to do it. Form used so much...would have problems with another business process. Prefer making request to SCT. Did change of Part of Term go through RPE or Problem? Patrick checked it out and in 6.1 and in Prod now. It was a bug. Defect. This process may be a defect also. Other things may need to be updated if updating campus as well.
- d. Look-up Classes to Add – explanation of NR, SR and C. Update from UAS NR is course restriction, SR is student restriction, C is course closed, no available space. NR means students cannot register for anything – course not available for registration at this time. Recommend more testing to see what it is exactly is. If course – should actually go to department. If student – then go to Registrar office. Go back to drawing board and see what they actually mean. Look for consistency during testing. JJ - Current SR = Time Ticket, Student status, Academic standing, Holds, Readmit term. **SR = Student not eligible to register at this time. NR = Course is not available for registration at this time. C = Course closed (No available seats).** Do as information text. Thanks Patrick.

4. Other items:

Web Reg message

[Registration Errors](#) - Press **submit changes** to remove these classes from your schec

Error	Change?	Level	Grade	Title
OPEN - 010 WAIT	Change? <input type="checkbox"/>	Wait List	Undergraduate	Letter Individual, Society &

5. Issue - Press “Submit Changes” to add selected classes to waitlist. Need to tell them to use pull down menu for options. Possibly, “To be added to available waitlist, select “waitlist” in the pull down menu if available.”

- Will send copy of wording out via email. May not be Info. Text. JJ – not Info. Text. We will must build Task Request.

6. Drop for Non-Payment (from SW)
 - a. Per Cheryl Plowman (via Mark Neumayr) UAF will continue to do drop for non payment. No Changes. UAS has already run their drop for nonpayment. They will do second round in January. UAA is not changing their process for Spring.
 - b. UAS fees due Dec. 15

7. Positives/Challenges with this registration
 - a. Registration going all well. Grades coming in - UAA is close to 90%, UAS due is by noon yesterday. UAF due at noon yesterday. Some still coming in.

Next meeting is not scheduled. Possible on January 6 for a short meeting. Play it by ear.