

Registration Work Team Meeting Agenda for July 21, 2003

Group: Registration Work Team

Topic: Weekly Team Meeting

Date: July 21, 2003 at 1:30 pm

Attendees: Colleen Abrams, Jacque Christensen, Jan Crichton, Carolyn Hanthorn, Barbara Hegel, Mary Howard, Janet Johnson, Shelly Love, Cheryl Plowman, Ann Tremarello

Topics to be discussed:

Active task requests

- . SHR2GRM update
 - . Have done some limited testing.
 - . Appears that message area is in lower 1/3 of the page.
 - . Control report not printed at end of run.
 - . Also, the GURMAIL table does not appear to be updated when the update option is used.
 - . Please do further testing so we can have this moved to PROD soon
- . SFR2ACT - Reporting
 - . Add new parameter to say whether to print dropped courses
 - . Is currently in the programmer's TEST area.
- . SFP2RPO
 - . Is available in PREP/LRGP for testing.
 - . This process will do mass updates of the override permissions

New task requests

- . SFASTCA Report - Jan (specs and task request included in e-mail)
 - . This process will be very helpful to many areas.
 - . Task request approved with the following modifications to be made by Jan:
 - . Add file option to the request. The file will contain all the fields to be reported on the report. Fields will be semi-colon delimited.
 - . Suggested completion date changed to September 15, 2003.
 - . Suggested priority changed from '2' to '3'.
 - . Do not include this report function in security class QSA_ADVISOR_C but do include it in all other classes which have access to SFASTCA.
 - . With these changes, it can be submitted directly to BST for approval.

Registration challenges

- . Waitlist problems
 - . If the first course requested has a waitlist, then all courses are displayed with the waitlist message. The user/student has the option of adding all courses to the waitlist or only first one. The recommendation is that only the first one be added to the waitlist and then try enrolling in the remaining courses after saving the first change.
 - . Carolyn needs upper and lower division credit breakdowns. She was wondering about adding the information to SFR2ENR. It was suggested that she look at the SFR2SCH statistical report that is in PROD to see if that will meet her needs. Other statistical reports from that series are SFR2ESR and SFR2HMC are still in PREP/LRGP waiting final approval.
- . Just a head's up -- that admissions may not be collecting SSN. This may create some inconveniences for financial and the business offices (1098T processing).

Student 5.6 Upgrade

- . Release Notes
- . Testing

- . Need to complete testing of this upgrade prior to implementation on August 3, 2003.

Student comments from feedback page

- . Address changes - review BST approval
- . Things are pretty well in place. It is desired that this not be implemented until August 11th or after as Brigitte does not return to work until August 4th and will need to establish appropriate procedures here for the review of addresses added over the Web.

Web setting of SFRSRPO by faculty

- . Works great - lists available codes, lists first 23 courses (by CRN) for a given instructor
- . Posts to SFASRPO with a user of WWW_BAN, WWW_BAN_A, WWW_BAN_F, WWW_BAN_J.
- . We need to discuss some more the use of this process - whether any instructor for a course could post overrides or if the primary instructor is the only one who should do this. Janet also mentioned the SFR2RPO process noted above for doing this same functionality.
- . This will be discussed further at the next meeting.

Printing of Personal Data Forms (PDF) through UAOnline

- . The work team approved UAF PDF's being added to UAOnline. It was suggested that a button be added to the page - Check your Registration Eligibility.
- . UAF will submit the task request when the format of the form has been finalized.

Transition from Voice Response

- . Discuss memo from Ron Illingworth to Bernice Joseph and Ron Slominski
- . Definitive dates for VR shutdown is 10/2004
- . This will be further discussed when the grade mailer form is finalized.

Next meeting is Wednesday, August 6, 2003 at 1:30 pm.

Colleen