

Registration Work Team Meeting Agenda for May 19, 2003

Group: Registration Work Team

Topic: Weekly Team Meeting

Date: May 19, 2003 at 1:30 pm

Attendees: Colleen Abrams, Jacque Christensen, Jan Crichton, Carolyn Hanthorn, Mary Howard, Patty Itchoak, Brigitte Mayes, Heidi Olson, Jenn Peterson, Cheryl Plowman, Kim Runnion, Ron Slominski

Topics to be discussed:

Active task requests

- . SHR2GRM update
- . SFR2LST update
 - . Change order of parameters
 - . Indent e-mail for readability
 - . Waiting for answers from Janet on both these items.

Web grading

- . By faculty
 - . Include Northwest with Bristol Bay for Web Grading by faculty pilot
 - . Approved
- . Potential gradebook usage by CDE
 - . CDE is looking to use this or potentially
 - . Approved for usage on PREP and LRGP, if LRGP can be made available for testing to Jenn who has no PROD access

Web setting of SFASRPO by faculty

- . Tabled since no one has looked at it yet.

Transition from Voice Response

- . Discuss memo from Ron Illingworth to Bernice Joseph and Ron Slominski
- . Definitive dates for VR shutdown
 - . Tabled until we get a definitive date

Registration challenges

- . Incomplete charging of fees
 - . When courses with variable credit have credits changed on Web, not all credits are being charged appropriately. Tuition is correct, just campus fees are incorrect.
 - . Must type over bill hours to get the campus-related charges to assess. Cannot just commit to get the fees to reassess. Type over change not recorded on the audit trail, SFASTCA.
 - . Colleen will run report of discrepancies for all campuses. Send to jnjgc and anpki.
 - . Is this a known defect?
- . Duplicate records on audit trail
 - . First is an attempted record and the second is a completion record. Manual entry of registration creates only a single record. Single record for VR or Web access shows that a student attempted to do the action but did not complete the action.
- . Count att hours flag on SOATERM
 - . Was done in response to an emergency at UAF with the approval of the other units at a BST meeting. Will allow freshman who are enrolled in enough credits in the current semester to become sophomores in the next semester to register for classes with a sophomore standing restriction, for instance. The Provost at UAF was appreciative of the action taken.

Student 5.6 Upgrade

- . Release Notes
 - . Review these before the next meeting. They will be discussed at that meeting.
 - . Colleen will try to provide a summary of the changes.
- . Testing

Face-to-face meeting?

- . No real desire for this during this meeting unless it is for testing 5.6.

Duplicate course section registrations

- . If turn on duplicates flag, then prevent people from registering in multiple sections of the same course when they should be able to do so (Special Topics, for instance).
- . Need to explore the effect of turning on Repeat Limit and/or Repeat Hours options on SOATERM.
- . Could write reports to identify people registered for multiple sections of the same course.

Colleen

Mail message from Ron Illingworth:

Ron & Bernice:

Per the attached, and as a result of my discussions with both of you yesterday, I see that the voice registration system will be eliminated in the near future. I'm not sure of the implementation date. While that is probably not too bothersome for us in CRA since most of our off-site registrations happen via phone calls and faxes directly to rural campuses and rural education centers, the elimination of the ability to call in and receive your grades is more significant since most of our rural students have no other alternative to receive their grades.

>From talking with Mike Sfraga, I understand that the various MAU registration teams have been tasked with identifying transition processes. At UAF, I believe that Coleen Abrams chairs the Registration Work team charged with developing the transition plan. There are several issues which we must be aware of as this discussion progresses and transition solutions are identified.

- 1) What will the long-term replacement for the VR system be?
- 2) How long will a short-term transition solution be in effect?
- 3) Who will pay for the short-term and long-term solutions?
- 4) Will the solution provide for equal access for rural students as well as for urban students with more universal internet access?
- 5) How will the proposed solutions accommodate the requirements for distribution of final grades, mid-term grades, freshman progress reports, etc.

Possible solutions that I have heard mentioned include the following:

- 1) Internet posting of grades through UA Online
- 2) Establishment of an 800 number or numbers for students to use to obtain their grades
- 3) Mailout of grades as was done in the past

In a larger sense, this issue ties in with a need for a broad-based student support function which would provide services to students who/when (they) are not located on a regional campus where they have access to site-based student support functions.

As the discussion progresses, I hope that the discussion will address not just the issue of registration and grades, but the larger issue of how we can respond to the requirement to provide student service support to our students. At a recent conference held in Anchorage (Alaska College Reading and Learning Association) the composition faculty were unanimous in their recognition of the need for and their support for the development of an on-line writing lab which would be available for all UofA students. These seem to be initiatives which can and should be addressed simultaneously.

Thank you for your assistance in this.

Ron

From: Saichi Oba <saichi.oba@alaska.edu>

All,

Attached is a memo addressed to you all from Mike and Steve regarding the decision to move off of VR.

I echo their suggestion to submit feedback on how to transition off of VR to the Banner Reg work team. (Colleen Abrams is the team leader for the Registration Work team.)

Thanks,

Saichi

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