

**Financial Aid Audio Minutes  
December 17, 2007**

Audio:

\*Barbara:\* just got back from vacation

Fin Aid tech position just closed, should be able to start interviewing, (replacement for Shannon)

Staff in office, 4 (Director, Asst. Director, Advisor and Tech.)

Have enough staff to do basic work but nothing beyond that

Ex. look for students who have chosen the wrong loans -- call them and counsel them to take the cheapest loans

\*Mike: \*

leaving town Wed, back right after 1st of year

FFF

CGS

IKIC

Evaluations: Sandra Spraglin's training Mike needs these no later than Friday January

4

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Tamara:\*

using portal to send message to all students to complete FAFSA

list serve to all students to complete a FAFSA

Jackie -- Associate Director

Advisor position open

Permission to open VA Coordinator; will open end of week or beginning of year

Admissions has finished reviewing ACG potentials; approx. 30 eligible

\*Ted:\*

SAP rules -- Ted found a way to improve them; see latest email

Wrote popsel NEEDSAP, ANTEM2

Cannot get Hold/Release job to pick anyone up -- (learned about from Sandra)

Eric pointed out there was a typo in SAP policy, Ted is fixing and will send back out

When do you run SAP?

Please share suspension letters with Ted, he would like to compare --

Exchange letters, please copy Mike & Terry

Q: What do you do if an external entity wants to award a scholarship with no parameters? (i.e. does not stipulate student has to be admitted, or a particular GPA, etc.) Do you apply normal institutional standards? That's what UAA has been doing but not sure that's the best thing to do. Does the external agency do their own checking? Are we obligated to do anything? Several hundred native scholarships.

\*Terry:\*

Who is going to Summit? There's new info about Fin Aid Banner 8

For Scholarship report: looking for Dependents/ Children or Has\_Legal\_Depend?

Disbursement in Appworx -- Ted is the only one who has asked; start Jan 4. UAS and UAF if you want it, send parameters to Terry.