Catalog/Schedule Work Team Agenda for August 18, 2005

Group: Catalog/Schedule Work Team

Topic: Work Team Meeting

Date: August 18, 2005 10:30 am – 12 noon

Place: Audio-conference number 1-866-393-8073
        Conference id - *2373049*
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Notes: 8/4   UAS- Jann, Cheryl
           UAF- Mae, Colleen
           Extended Sites
           UAA- Kelly P
           Patrick T.

Agenda:
Task requests:
. Add text for the schedule information (both secure side and unsecured side)
      . Status – Not shown on task list – will work with Pat to get this included
          Patrick will be getting the task request list updated
. SSR2DNL – fees changes, primary instructor, expand instruction name, stacked courses
      . Status – BST Approved 6/16/05 – (Has been assigned)
     . Programmer questions:
    . If not all instructor names can be printed in the 17 character limit, do we want 16 characters plus an asterisk in the 17th position?
          All campuses agreed.
    . Sort meeting patterns by Schedule type? Or session credit hours?
          Session code primary and session credit hours secondary. Need to check/test on Banner 7
. SCP2UPC – update department, college, division of catalog courses
      . Status – In progress
     .Found issues with it when testing in TRNX.
          Title changed for college-problem with record effective term (would need combination of two)

New Items
. Banner 7 upgrade
     . Test plans
      . Does anyone have a copy of the test plans for Banner 6? If so, please email them to the list so we can review them at this meeting. Otherwise, we need to build a new list.
          Jann might have a few. Needs a few functionality of test plan- what needs to be done.One screen in CAPP, did not duplicate the record- had to be manually done twice.
          TEST PLAN signed by Dean of SES by Sept. 30- FACE TO FACE on 9/29. Agenda finalized next week.

Old Items –   **Try some processes in Banner 7- jaunt down a few notes while testing to build a test plan.**
          Kelly inquired about the SSATEXT task request- Patrick thinks it was completed awhile ago; would need to be reviewed. Check online for completed task requests. Patrick will submit documentation to Kelly. Send email to Saichi to be on the listserv.

Other Items- **Banner 7 upgrade on October.**

Next meeting: September 15, 2005 at 10:30am