BST Agenda for Date: 10/10/13
1:30 pm-3:00 pm

AUDIO INFO! **Phone: 1-800-893-8850; meeting #: 2967390**

BST notes archived at http://www.alaska.edu/studentservices/staff/banner/bst/workgroups/bsis_mins.xml

(In Fairbanks: Butrovich Room 102)

Note-taker: Charese & Peggy

Date	**Campus**
~~9-12-13~~	~~UAS~~
~~9-26-13~~	~~UAF~~
~~10-10-13~~	~~UAA~~
10-17-13	SW

Attendees: Mary, Peggy, Charese, Shauna (Shawna?), Arthur, Eric, Anna, Barbara, Mae, Chantelle, Crystal, Lindsey, Jennifer P.

Additional items to agenda?

1) Reports

Academic History – Discussed process not currently querying summer semesters and rolling fees to student accounts, agreed to change to include summer terms SFARGFE (?).Expedited transcript request and charges, SHR2MJR: needs to be updated to pull New Ethnicity & Race instead of the old Ethnicity code.

Admissions - We did not meet. Team members should be testing tr. 15. Our next meeting is October 21.

Course Schedule & Catalog – Have not met. Will meet 10/17, next Thursday.

Registration & Add/Drop – Talked about UAOnline help text. Set up SOATERM for 201401.

Degree Works – Talked about training and advisor extract. Discussed limiting access and deactivating advisor access. Process for showing advisor and student preferred e-mails in DW.

EMAS/Recruitment – Had Gregg Christopher attend because he's taking over process of getting data from Banner into EMAS. He'll meet with each MAU about what they need and want in terms of EMAS.

Fee Payment – No report

Housing – Met in RI last week at annual ADIRONDACK conference. Went live with COCO. No problems so far. There will be a TouchNet meeting Monday.

Transfer – Met Sept. 18. Discussed transfer credit statistics report, resulted in task request to adjust that report to consolidate institution codes when needed.

Financial Aid – Met on the 30th. Recent 8.18 upgrade. Moving forward with goal of training in January?

EMIT (EM Implementation Team) – OnBase upgrade moving forward with no major problems. Due to go into PROD October 27. TCCI will continue their work after the upgrade to 13 is in place.

Student Support Services – No report.

Banner XE Version 9 Planning –

BCT – Met today. Discussed future scheduling issues. See specific items below.

Military (CTAM) – Load scheduled for Nov. 18.

Clone/LRGP Refresh – Oct 14 & 15, LRGP Switchover October 20-Nov 3

2) Known system down time?

Student upgrades:

SW has been meeting preparing for Banner 9. Student 8.4 is required prior to Banner 9. Faculty web grading upgrade is small, but preparation for it is gigantic: training, physical technical

things, etc. Second Banner 9 item, whatever it may be, won't be as involved. Instead of getting Banner 9 in March, it will probably be June 1; Banner student upgrade being inserted into that timeline. Student has to stay synchronized with accounts receivable and is tied to other parts of Banner as well.

Testing for faculty web grading upgrade alone will probably be localized and not overly complicated. Lindsey commented June should be OK.

Some of this depends on cascading style sheets, which may need to be rescheduled for June 1 as well, or could be done in February/March 2014. It is currently in TEST, but not everything in it is working. UAA: Peggy prefers sooner rather than June, which is an extremely busy time for her office.

(See later in agenda for specific upgrade items and dates.)

Programming staff down by 2, and will lose one more to FML soon.

Link to the planning schedule: http://www.alaska.edu/oit/services/system-planning-schedule/

Future

Payroll, Position Control, Employee SS 8.10
AR 8.4.4 & 8.4.5, Finance 8.9
Student 8.5.4, 8.5.5, 8.5.6, 8.5.7 & 8.5.8, Student SS and Faculty SS 8.5.3 & 8.5.4
(Posted documents to the EAS web site at):
https://www.alaska.edu/oit/services/banner/support/documentation/new-guides/student/

Faculty Grade Entry 9.0, 9.1	
LRGP Switchover	*(October 20-Nov 3)*
College Scheduler (proposed)	TEST Oct/Nov
	LRGP Nov 18
	PROD mid-Feb
OnBase 13	PROD Oct 27
Cascading Style Sheets	March 2014
Ellucian Mobile	PROD by Oct 31
UAOnline SSO	TBD

UAOnline SSO

UAOnline TEST and LRGP are currently configured to use SSO. The planned PROD date for a "soft rollout" of SSO for UAOnline has been delayed. Initially the SSO Login Page will be added as the first link on the UAOnline Homepage. The current PIN Login Page will be available as a second link on the UAOnline Homepage. The complete cutover has been rescheduled for December 9, 2013. At that time, all PIN related pages will be disabled in UAOnline PROD.

Passed load testing. Historically, the highest number of actual logon transactions in one second is six. Load tested up to 24 transactions per second, but it did not support more than that (started experiencing errors and delays). Varying results for 25-50 transactions per second. Some adjustments may improve that; that should be tested soon. If something does go wrong, it is easy to roll back. Is this performance good enough to approve going to PROD? Representatives agreed to go forward. HR and Finance will also need to approve: travel expense management and timesheet entry will also need to be changed in order for this to work.

Reports Databases (RPTP, RPTQ, RPTT) migration to Talkeetna

The Reports Databases need to be moved from Toklat to Talkeetna in order to upgrade them to Oracle 11g. The new version of AppMgr also will not support the Operating System on Toklat. Technical Services is planning to move RPTT (TEST) to Talkeetna on September 12, 2013.

Oracle WebLogic and Fusion Middleware 11g Upgrade

Travel and Expense / Workflow

The TEMS TEST is currently running on WebLogic. WebLogic has been installed for both PREP and LRGP, but Technical Services is waiting on functional approval to switch TEMS to those servers. Note: Current release of WorkFlow is not impacted by this. The new version of WorkFlow will utilize this instance whenever the upgrade occurs.

Banner SSB (UAOnline)

Banner SSB needs the same WebLogic upgrade as INB. Technical Services is beginning this process now. As with INB, migration dates will be proposed once TEST has been successfully configured.

3) Jane:

- Thank you for your testing of Banner objects!
- Many OIT staff will be in Groovy and Grails training next week.
- OnBase 13 upgrade October 27.

4) Mary:

Workflow development – needs to be in PREP rather than LRGP. Approximately 75 workflows have been built to support travel management. There is concern about new workflows impacting those or others.

Ellucian user support contract: Rory asks if people have been satisfied with this. Sometimes responses have been fast, but sometimes it takes a month to get a response.
Cascading Style Sheets

1098T missing/incorrect SSN problem: Meeting on Monday about this. Finance is responding to the IRS. If we can show that we are focusing on 2013 students and making significant efforts to complete/correct their SSN data, the IRS may forgive the fine levied against UA system. Currently no report is available: Raye Ann has parameter/criteria questions that need to be answered before report can be created.

5) New Task Requests: TR210 was missed during this meeting and should be added to meeting agenda for 10/24. Requesting revisions to the SHR2TRS Transfer Credit Statistics report.

6) Other:

Top 15 Task Request Priority Discussion http://vole.sw.alaska.edu/display/TASKS/EAS+Task+Requests

Charese asks if TR 116 can go into top 15. Approved.
Mary and Charese ask if TR 205 can go into top 15. Approved.
Mary will ask Jane if she wants some more to move to top 15.

Update on the residency application (request by Mae). Admissions team discussed this. Mary sent note to Admissions about going through different versions of residency forms to create one master form with one set of requirements. Mike Smith is leading a group to come up with proposed language to submit to BOR, but that is a long process. UA Scholars made a procedural change for them rather than BOR regulation change, but it impacts other offices as well.

Banner 9 discussion

Proposed:

Upgrade	PRED/POC	NWSD	TEST	PREP/LRGP	PROD/TRNX
STU8.5.4, STU8.5.5, STU8.5.6, STU8.5.7, STU8.5.8, StuSS8.5.3, StuSS8.5.4, FacSS8.5.3,FacSS8.5.4	n/a	1/14/2014	1/16/2014	1/30/2014	3/2/2014
FGE 9.0 (Faculty Grade Entry)	10/10/2013				
FGE9.0, FGE9.1		2/25/2014	2/27/2014	4/15/2014	6/1/2014

From: **David Bantz** <dabantz@alaska.edu>
Date: Thu, Sep 12, 2013 Subject: preferred email addresses
To: James Milburn, Peter Pavey Rory O'Neill
Could I get an extract of the preferred email addresses that users have specified in UA Online?
The UA Identity Provider releases users' preferred email address(es) to services that require it, relying on the value stored in the LDAP Enterprise Directory, but the directory does not currently receive the preferences entered in UA Online. If you can provide me an extract, I can begin to update the Directory with those values. Ideally the extract would include the UID created by the function that hashes PIDM for the EDIR UID.

GFC,
Identity and Access Management would like your approval to create a data feed of the Banner preferred email addresses to the LDAP Enterprise Directory. The LDAP directory already contains university supplied email addresses. EAS has no discomfort about this request.
Pete

Group Discussion: When will the entire UA system start using the preferred e-mail address as a matter of policy? When will a standard manner of gathering the preferred email be created for all queries? A PREF email may be inactivated or may not be the most current email address.
Mary: Banner student system reports are now coded to select preferred e-mail address if one is available.
What happens if one is not available? How do the reports choose if there is no preferred email?
Charese will send a sample of how she gets SQL queries to select most recent active preferred e-mail address if one is available, and otherwise select most recently updated active e-mail address.

Request for David's new extract approved.

Hi, Mary,
In response to your request for agenda items, I would like to ask about the transfer credit statistics report. Does/Can this report provide the proportion of GER credits that are approved for inter-MAU transfers and transfers coming in from outside UA?
In relation, our office uses the following functional definition for identifying GER courses:
Courses that are determined by the university policy as General Education Requirement (GER) for baccalaureate degree programs.
UAA's GER courses are those that have a course title beginning with * in DSD_SECTION table.
UAF's GER courses are those that have a course number ending in X.
UAS's GER courses are those that have a course title beginning with *.
Could a GER flag be added somewhere in order to unify and streamline the identification of GER courses across the system? - Chantelle

This is related to the SHR2TRS report. Other changes were recently proposed for that report, but this isn't part of that task request at this time. Transfer Credit team will invite Chantelle and/or another representative from her office to their next meeting to discuss her request and its possible relationship to their earlier task request.