

**BST Agenda for Date: 9/13/12
1:30 pm-3:00 pm**

AUDIO INFO! Phone: 1-800-893-8850; meeting #: 2967390

BST notes archived at http://www.alaska.edu/studentservices/staff/banner/bst/workgroups/bsis_mins.xml

(In Fairbanks: Butrovich Room 102)

Note-taker: Lillian Misel, UAF

Date	Campus
9-13-12	UAF
9-27-12	SW
10-11-12	UAA (USEG meeting – cancel BST?)
10-25-12	UAS
11-08-12	UAF

Attendees: Mae, Barbara Paskvan., Patty Itchoak., Peggy Beyers, Jenny Pederson (Kodiak), Libby Eddy, Lillian Misel, Caty Oehring, Susan Culley, Crystal Goula, Arthur Hussey., Mary Gower, Jane Voden, John Osborne, Shawna, Lora Volden,

Additional items to agenda?

1) Reports

Course Schedule & Catalog – No update

Admissions - We did not meet on August 27 due to semester start up. Our next meeting will be Monday, Sept 17. We have switched weeks so I can attend a faculty committee meeting on the alternate weeks at that time slot.

Registration & Add/Drop – Did not meet, will meet next week.

Academic History – We met on September 12 and discussed TR114 which will remove an extra screen from UAOnline's graduation application. Currently it asks students to choose a curriculum but it doesn't instantly provide a curriculum to choose without clicking through to a new screen. The removal of this extra screen will help with the continued testing and work that UAA is doing on the application. UAF, UAA and UAS all approved this TR. We also worked on an issue with Clearinghouse reporting for part-time students which should have a quick resolution. Our next meeting is to be determined in two weeks- we're currently finding a time that will work better for everyone's schedules.

Degree Works – PWCC is making progress for coming up on DW.

EMAS/Recruitment – Met briefly to talk about upgrade and how everyone was doing. Julie is on EMAS 9 at UAS, UAA is working on getting set up, UAF is looking at going live. The date will be set later. Discussed test plans and testing for DEU testing upgrade. No issues for Recruit. Next meeting the 25th

Fee Payment – No

Housing – Shawna: MyHousing a way for housing students to apply for housing online. Link that needs to be put somewhere on the website- possibly UAOnline but where might this would be placed. Perhaps on the main page- that says Housing or Housing Services. That main page of logging would be under the jurisdiction of another group. Perhaps have the link on the main page (before logging in) and again when they log into the system. There was consensus that having it on the outer page (non-secure side) would be very useful. The MyHousing would be available for all campuses. Will go to an

outside site- not an application of banner. Was told they needed to bring it to the BST for approval to add to UAOnline. Peggy asked about the login. Jane said we'd want to have three different instances- the housing team hasn't done too much exploration with this yet and don't know the answers yet. UAA approves, UAF approves, UAS approves. Needs a task request for putting it on UAOnline.

Transfer – Haven't met since last BST. Meeting Wed 19th at 10:30

Financial Aid – 8.15 upgrade at end of October, DEU upgrade happening today. Issue with UAA Tapestry- involves permutations of SAP for developmentally challenged students

Imaging – No meeting- next meeting on Tuesday.

BPA/Workflow – Mary proposes removing this from the list – although it has value there is not time for action on this. The group has not been meeting with this regularly. Everyone approved removal Student Support Services –Not meet- will meet next month on the 9th.

BCT – A number of things happening- primarily DEU, lots of testing happening. Did not know how much testing would need to happen but it turned into test plans – it hit at the worst time and Mary said she appreciates everyone's work. Progressing for the upgrade this weekend. There will be an audit for Finance and Financial Aid. This is an extreme audit compared to years past- information status of accountability, you'll see emails for approval will be coming out but Jane will try to preface things with package info and forms. Part of the issue is that EIS was packaging these things and the approvals that we gave were for forms rather than packages. This is important to the auditors and history.

Military (CTAM) – The load is scheduled for the 19th. It's on the BST calendar which is available for people to add themselves to. Ask Jane for info.

Clone/LRGP Refresh – 10/8-10/2012 Entering into a period of upgrades- web logic upgrade October 14th. This also requires a test plan. DEU, Web logic, disaster recovery site. The one the 14-26th will require only small amounts of testing- not test plans. You should see nothing happen. LRGP will be run out of Oregon rather than Fairbanks. They're moving us down and moving us back to make sure the process works. There will be some light regimented testing and reporting anything odd. For weblogic there has to be more and test plans. Need to make sure that everything is running smoothly. The 24th of September-

Moving the meeting to 2:30 means that another group may be coming into the meeting room that SW is currently in.

2) Known system down time?

Database Extension Utility (DBEU)	PROD/TRNX	09/16/12
	PREP/LRGP	07/23/12
	TEST	07/11/12
	NWSD	07/09/12
Financial Aid 8.15	PROD/TRNX	10/28/12

Oracle WebLogic and Fusion Middleware 11g Upgrade (Banner INB)

- Beginning Monday, September 17th, OIT will be moving forward with the Banner INB migration to Oracle 11g. TEST will be migrated the week of September 17th. Providing that goes as planned, PREP and LRGP will be migrated the following week, September 24th. Tentatively, PROD is scheduled to migrate on Sunday, October 14th.

Oracle WebLogic and Fusion Middleware 11g Upgrade (Banner SSB)

- Banner SSB needs the same WebLogic upgrade as INB. Technical Services is beginning this process now. As with INB, migration dates will be proposed once TEST has been successfully configured.

LRGP Switchover

- Dates for the LRGP Switchover are scheduled for Oct. 14-26, 2012.

3) Jane: Jane; wants to prioritize TRs. Wants a meeting to discuss them. Thanks for testing DEU so heavily. Jane wanted to know about a Banner screen she sent to Catalog/Scheduling and wants to have a response. Sept 27th will be the meeting to prioritize. The meeting in October will be cancelled. Jane- Patty asked when the validation testing will be for Sunday. Jane said she'll send it out to the BST listserve. 2-3:30 User validation on Sunday. That's an estimate. There will be a pre -upgrade meeting tomorrow.

4) Mary:

UA Username – determine timing: When we want the UA user name available in PROD. Mary plans to put it out there so people can find it, make sure it's working correctly and then do a hard push to get people to use their username. No pins, no pin mailers. Perhaps mid-late October. Then mid late October will be the switch. Mae pointed out that the testing will be conflicting in October. Oct 11th at noon we'd have to have our approvals in. Mary said some testing has been done for the usernames from some MAUs- it will allow the student to use either or. UAA was ready to move ahead now with allowing it on there. Patty from UAA said GOATPAC won't be available to us anymore.

Mary said if a password is reset in GOATPAC the student wouldn't be able to reset their pin they wouldn't be able to log in because of the reset process at night. Peggy asked if they wouldn't be able to reset ELMO. Peggy said the whole pin issue with ELMO is really a hindrance for new students. Someone who works with ELMO came in to say that with the upgrade they've improved this and now student will let anyone who is in Banner be able to reset their password. A question was asked about the issue with inactive users. CIRI set it up that if ELMO can find you in Banner it will set a password for you. Mae for testing- when we do a reset of pin, why not just direct them to ELMO? Not everyone is going to be ready, Mary said. Jane and Mary went through it and it really wasn't that easy- there were quite a few things to trip people up. The process is not incredibly easy. Would Fairbanks and Juneau prefer a transition or a hard switch? Mae wants a transition. Libby wants a transition too.

5) New Task Requests:

Anna – (CCS) TR 118 UAA, UAS, UAF approved

117 will add a column for waitlisting. Wants to add it to the dat file.

Rory – TR 120 Notification of Campus Email Account: Rory not at meeting. Jane has no information on this. Mary tabled it.

6) Other items: The information that was sent in – perhaps this should go out to the Security work team to approve. They are in touch admissions/registration and perhaps it could work out of that group with the approvals brought through the BST. Peggy asked if we couldn't do a hybrid group that meets once a month. She feels there are probably feels there are things that would need approval? Mary recommended perhaps an adhoc meeting- and everyone agreed that sounded good. The owner would still be security work team because they'll have to approve the tables being created- especially if they're adding it to a different form.

Jane wanted to know if there should be kiosk testing. For students using computers on campus- and accessing data when a session didn't expire.

Hiring a new student worker, John is taking Leslie Kimberton's position. The ID photos. We're hoping to have them but it seems like it's still far out.

SW is facing budget cuts 5% on labor and operating in FY 14. Shinking offices .Asking for different areas to be pick up

From: bsis-l-bounces@lists.alaska.edu [mailto:bsis-l-bounces@lists.alaska.edu] On Behalf Of Patty K Itchoak
Sent: Friday, August 24, 2012 3:20 PM
To: UA Banner Student Info System List; bsis-l@lists.uaf.edu
Subject: RE: [BSIS-L] UAA - Supplemental Data Engine

The fields do not need to be MAU exclusive unless there is a need like in the case of this UAA SOC data we are collecting – it is specific to UAA and needs to be identified as such. We can build unto the current SDE that is tied to SPAIDEN. For example, if we wanted to all have a place to record if the student has provided a 'Release of Information' form, that could be added below the current fields and look like:

UAA SOC Type
UAA Year Admitted
UAA Degree Program Major
UAA SOC Admission Status
Release of Directory Information Form Received
Receive Date of Release of Directory Information

Could get more detailed like in an example I found in the SDE documentation of:

FERPA Permis. Parent can view accounts
FERPA Permis. Parent can view grades

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Hi Patty,

Thanks to you and UAA for taking the lead with SDE's. This looks good.

Are these fields that all three MAU's can share, or do they need to be exclusive to an MAU (and named as such)? We should discuss setting up naming standards for SDE's at the next BST.

Thanks,
Mary

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On 8/24/2012 11:19 AM, Patty K Itchoak wrote:

All,

UAA has been testing out the Supplemental Data Engine functionality in LRGP. You can see what we have done if you go to SPAIDEN where you can click on the lighted 'light-bulb' in tool bar.

When you click on it, you'll see where we have a place for UAA SOC related information. This SDE element is not a required block for SPAIDEN but it was the ideal place for us to record this information because it is not a multi-record form like SGASTDN, which with our testing, was not the type of record we wanted to record this

SDE block information. As you'll see, we are making sure the fields all have UAA referenced on them so it is clear to who will be recording that information on this SDE block.

We are seeking approval from the BST to move forward with having UAA use the Supplemental Data Engine as shown so we can begin attaching SOC related information to our students. Upon your approval, I will work with the security team to discuss appropriate security classes to be set up and to enable the creation of a table in RPTP where we can then start querying the data we enter.

Let me know if you have any questions.

----- Original Message -----

Subject:Re: LRGP TESTING/DBEU - GOATPAC

Date:Wed, 5 Sep 2012 15:58:40 -0800

From:James Milburn <jdmlburn@alaska.edu>

To:Mae A Delcastillo <madelcastillo@uas.alaska.edu>

CC:sdsit@email.alaska.edu <sdsit@email.alaska.edu>, UA System-wide Registration Work (reg-l@lists.alaska.edu) <reg-l@lists.uaf.edu>

Mae,

Thank you for pointing this out. It is something we had thought about, but brushed over.

The scenario I considered was for a user whose PIN had expired with age. In that case, not checking the expiration date just means they do not have to reset the PIN. Since we plan on moving to Passwords in the relatively near future, this does not seem like a significant concern.

I had overlooked the two scenarios where we use the expiration date to force the user to reset their PIN. This occurs whenever a PIN is reset by the system for new users, through GOATPAC or the nightly batch PIN reset process. In any of those circumstances, the PIN is reset and the expiration date is set to one day earlier. Internal authentication (using the PIN) would force the user to reset their PIN as soon as they logged on to UAOnline. External authentication (using the password) would not check the PIN expiration dates, as they are not expected to be applicable. Since we are tweaking the system to use both the internal and external, coding modifications would be required to check the PIN expiration date.

If we leave it the way it is, students and employees are likely to be surprised if they request a PIN reset. They will not be prompted update their PIN when they log in, but the system will automatically reset their PIN that night if they leave it set as the default.

On the other hand, other users may be confused if they log in with their UA Password and then get prompted to reset their PIN.

I have talked to both Cathy Ewing and Mary Gower about this. We are all open to discussion of preferences and solutions.

Thank you,
James Milburn
Lead Analyst Programmer
Enterprise Application Services
University of Alaska - OIT

Phone: [\(907\)450-8341](tel:9074508341)

On Wed, Sep 5, 2012 at 12:00 PM, Mae A Delcastillo <madelcastillo@uas.alaska.edu> wrote:

Hello Programmers,

Just started with testing and resetting a PIN for UAOnline. It worked; however, the screen does not lead me directly to change my PIN on UAOnline LRGP. I can wait tomorrow to see if the 'PIN Expiration Date' kicks in tomorrow since the PIN is set at default to my DOB.

I'm assuming this is just an anomaly on UAOnline LRGP at the moment and will not affect PROD?

I'm just a bit concern that this change on UAOnline LRGP has been like this for some time now from my prior testing with the upcoming change of using both username and UA ID#s. -Mae

Records Supervisor

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