

**BST Agenda for Date: 09/23/04
1:30 pm-3:00 pm**

NEW AUDIO INFO! Phone: 1-866-393-8073; meeting #: 1492018 (new)

(In Fairbanks: Butrovich Room 102)

Note-taker:

Date Campus

8-26-04	UAA
9-09-04	UAF
9-23-04	UA
10-07-04	UAS
10-21-04	UAA
11-04-04	UAF
11-18-04	UA

JJ, Patrick, Saichi, Sandy, Shelly, Barb H, Karen, Colleen, Gayle, Tim, Brig, Cheryl and Mike, Juli, Mary H, Patty, Carolyn, Charese, Darlene, Suzanne

Additional items to agenda?

Other Items:

Transcript Express – TE is ending service on 10/31/04. The Clearinghouse is taking over the TE accounts. This might be the best stop-gap route—until we (UA) get the Transcript Request service working at UAonline.

Carolyn Hanthorn – Task Request

1) Reports

Course Schedule & Catalog - will meet next week (Colleen will set-up) Weds AM

Registration & Add/Drop – Thursday afternoon at 1:00 pm

Academic History – Meet next week 9-27-04 (pm)

Admissions – Draft agenda, 9-27-04 (am)

EMAS+ - replacement for one of the forms that is obsolete in B6 (testing needed for this); working on task request for E-B bridge.

Fee Payment – Cheryl—working on students choosing parking on the web—drop for non-payment: 417 original list—close to 400 on Tuesday—319 according to Brig—after giving them a full extra week. Some discussion not dropping for non-payment—but that could lead to other problems. Finance issues abound! Could each MAU send me the numbers...UAS: 50-60 this time—re-reg 4 of them... UAA: 549 dropped—don't know what the re-reg number is...just main campus...Web Check...to prod this weekend—not going to be live for students—still a number of issues to be worked out...someone at SW has to still reconcile the payments.

CAPP—no report.

Security—no report—change for 6.0 should be in.

Housing—decisions on one of three vendors

Transfer –mtg last week—6.0 items—try to figure out on how actually works on LRGP—2 digits versus 3 digits—makes reports look untidy...purge project task request to

Financial Aid—working on fiscal operations gearing up for 05-06

Clone—end of Nov reffresh

BPA/Workflow—April consulting for Student and FA...need to verify time

Student Support Services—Patty document on comparing both Student Space and Support Services (Banner); reports needed; some items may have to be built by Programmers; testing next week; big mtg for 10-5 at 10 am.

MyUA (<http://www.alaska.edu/its/projects/MyUA/>) - e-newsletter by end of month; new list for MyUA (Mike Bates for info); MAU working groups formed—UAS yet to be confirmed.

10% increase—BOR voted for increase starting Fall 2005

Enrollment Up—headcount down .4%; SCH up 3.1% and revenue (tuition) up 2.2%--GREAT JOB EVERYONE!

2) Requests:

Patty/Suzanne: purge process that can be run against the transfer catalog; help purge non-relevant data from the database. Transfer staff can then manage that are better—the dbase is getting to unwieldy to manage effectively; task request offers direction on logic; UAA initiated—UAF and UAS could use as well—can be set up so that MAU's can run on their own; no person data to be purged—course data will be purged.

Time estimate: medium level (priority)—Yes.

Patty/Carolyn: new parameter to SSR2SEC report...many classes are late start or short periods of time—students looking for classes that work for their schedule...report would find all course with a specific time frame—for the student to choose from.

Make end and start dates optional—no technical restriction to include end date. Time estimate—Yes.

3) Known system down time? Patty—are we going to tell Students that credit card activity is not available—there is a message indicating this...Sue Moser is supposed to be putting this out. UAA will be shutting down the UAA undergrad app for the weekend.

4) Patrick/JJ: Form Fusion...Patty was asking about this...there is not a way to play around with Form Fusion as it exists—simply put in a request for the report—to see what it looks like...UAA wants to use this with Ltr Gen—need to identify the Ltr Gen process and let the programmers create Form Fusion template. Task request...yah...but engineers can get something in to see if this will work for Admissions...need to know what you want it to look like.

5) Other items? (See other pages)

BST Agenda for 09/23/04 Continued

From last meeting:

Saichi:

Testing plans

Sign off from Directors/Deans—yes, we want sign off from supervisors—we are hoping to facilitate communication up and down the chain...

B6 Issues to engineers

RSTC Pres: services that they provide to Rural campuses

Data Browser—two demos—Argos yesterday; Brio next week—viable option must be in place before Data browser can be **sunsetting** (Mike Bates); ability to take in raw SQL is a must.

Notice to campus newspapers on Banner upgrade to 6 x in Oct.—summary of changes that will affect the students—UAonline changes—additional functionality—should be include to students/staff...list serves need to be staff and faculty—Cornerstone; Staff publications—needs to be done soon.

(Saichi) From HR:

This is just a reminder to please email any comments regarding the proposed changes to the UAOnline Update Address(es) and Phone(s) - Select Address page by this Friday, September 24.

I've attached suggested revisions (highlighted in blue) submitted by Saichi and Mary for the page for your review.

If no further comments are received by Friday, HR will consider the revisions approved and submit a task request to Enterprise Application Services for update the UAOnline page.

Patty I:

1: I was asked if there is anyway to have UAOnline be able to search for classes by start date. We have many late starting classes that some of our students' may need to get into, and the 'Look-up Classes to Add' does not have the start date feature, making it a little clunky to work with.

It appears that 'Session' is now a look-up feature in Banner 6.X, so we could maybe consider creating a session code called 'Late Starting Course'? It would be nicer if the student could actually put in a date which would be interpreted as: Find me any class that either starts on this date or sometime after this date. I know we have the new 'OLR' feature in Banner 6.X, but this may not be something we will use on these courses.

It would also be nice if we could have a default of 'All' in the 'Subject' drop-down menu since most students don't realize they could use the 'Shift-click' method to do the same thing. We have 'All' for the campus drop-down, it would seem we could do the same here on the subject drop-down list.

2: I spoke with John Mun today about why the UAOnline Capp Compliances are pulling off information from SAAADMS rather than SGASTDN. He mentioned that this has been a known issue and has yet to be fixed.

Can we get some idea on the movement to get this corrected so it actually feeds off of SGASTDN.

SAAADMS in only used for the initial application for admissions, and any changes of major are done on SGASTDN. We are confusing the students when they look up to do their degree audit using UAOnline and it is showing what is on SAAADMS.

To me this is a big problem and the students don't understand why there current program is not reflecting correctly. We have been telling them, ignore that and do a 'what if' on the major your actually in.

I tested this out in LRGP to see if Banner 6.X is doing the same thing and it is. UAA has had over 5000 UAOnline compliances run by students, it would be nice to get this glitch corrected.

3: A student can request 'specific' items they will allow or not allow to be given out. For example, a student may choose to allow the parent to see their account information, but will not allow them to see their academic record.

Right now, this type of information is scattered throughout Banner or is not even posted, or maybe there is a piece of paper in their permanent file that outlines what they are allowing us to release. Could be FA put a comment on RHACOMM; Finance may put there info somewhere else.

When working with our students in answering their questions as well as protecting them and ourselves from disclosing inappropriate information, it would be nice to go to a single form in Banner that will tell us what they have told the areas of FA, Finance and Student in what is allowed or not allowed to be released.

Just because we have a 'Confidentiality' flag checked on SPAPERS does not really give us a true picture. That flag on SPAPERS helps when certain reports are being generated that requires we remove those students from those reports, ie, the published 'Deans' or 'Chancellors' List, etc... Along with other FERPA related items. It does not provide us with exceptions that the student has granted.

We were thinking a universal 'Confidentiality Release' Form could be created. This single form would be for all areas, FA, Finance and Student to use. We could have a block for FA, Finance and Student within the form. Certain users would be given update capability while those who are responsible in working with our students can be able to query this form to see what restrictions have been requested or released.

Would others be interested in something like this? Can we pursue dialog with FA and Finance to explore this concept?

Tim S:

I'd like to discuss the "Look Up Classes" feature of UA online.

Jacque:

Janet, I have this ready to go to the BST, but wanted to ask you if it is possible to adjust specific transcript types? I have spoken with Anchorage and Fairbanks and everyone is willing to work with us and do some testing if we have to do it for all. But hoped that we could do it for a specific type, level and not effect everyone.

Due to our new transcript paper, and the thicker solid line across the bottom of the form, where "Issued To:" plus the students name prints, we are unable to read. Southeast would like to request to have the Issued To:, name and address moved down two lines for SSOF transcript type only. I don't know if this is possible, but wanted to seek a solution other than ordering more paper.

JJ (follow-up to Jacque):

Normally we would not make changes to a program for a specific parameter that could change at any time. I don't even know if it is possible in this case. However, we are willing to take a look to see if we could alter the name and address placement based on transcript type. If the other MAUs think that the print is a little high now, it would make more sense to just make the change for everyone. Can we wait until Thursday's BST meeting to see which way to go?

Additional BST Meeting Minutes (9/23/2004) recorded by Patrick

UAOnline “Search by start date” (submitted by Patty): agreement reached that we need a feature in “Look-up Classes to Add” to allow searching for late starting courses. Patty will draw up a task request for the next BST for approval.

CAPP problem using SAAADMS rather than SGASTDN (submitted by Patty): This issue has been resolved by JJ’s correction to some codes.

Multiple Area Confidentiality Form (submitted by Patty): There wasn’t any agreement at this time as to how a form that consolidates all confidentiality issues over many areas (Student, A.R., Financial Aid, Finance, etc) could/would operate. Patty will draft up a template for more discussion at a future meeting.

Multiple Campus issue in the UAOnline “Look up Classes” link (submitted by Tim S.): There was discussion on how we might handle the problem of students that unknowingly select “All” for Campus within the “Lookup Classes” page and then accept the classes displayed are from their own campus. Currently in PROD this is how things function. In LRGP, the student is forced to pick a code from a list. More discussion needs to take place as how we want to this to operate.

Transcript Paper Form problem at UAS (submitted by Jacque): UAS’ new transcript paper forms are not compatible with the current report produced by SHR2TRO/SHR2TRU. EAS will modify those reports so UAS can use their new transcript forms without causing interruption to the other MAUs.

TSAAREV issue showing multiple identities at one time (submitted by Patty): Apparently it is possible in Banner to somehow end up with a previously viewed identity at the bottom of the form and also the current identity at the top of the form. Colleen thought that this might be caused by the navigation and if you are using “Direct Access” to access the form. Patty will research some more to determine how to reproduce the problem both in B5 & B6. EAS will assist in researching further and/or submitting the problem to SCT if needed.

Academic History Meeting rescheduling: Mary H. will send a message out to the A.H. listserv about possible alternatives to the current meeting time.

Transcript Express: Transcript Express will shutdown on October 31st. In a letter from Transcript Express, a Clearinghouse has offered to take it over “as is”, and without modifications to our extract file. Mary H. expressed concern with taking this route as UAA hasn’t had acceptable service from T.E., and that we should look at alternatives.

Patrick will make sure Saichi updates everyone on the status of the situation.