

BST Minutes for 2/28/02

Note-taker—Charese Gearhart-Dekreon, UAA
Please send corrections to anccg@uaa.alaska.edu

Attendees

Patty	Charese	Isabelle	Brigitte
David	Shelly	Mary	Mike
Suzanne	Lori	Alicia	Gary Rice
Mary H.	Saichi	John	(of UAA OPRA)
Carolyn	Janet	Ann	

Reports

Registration & Add/Drop

Met in Fairbanks after the Rural Site Training Conference. Members said this was a very good meeting, with thanks going to Colleen and Saichi. Among other things, the group discussed problems caused by rolling PIN numbers for everyone with employee status, and SSN issues with Human Resources. Saichi will follow up on these. Members want to have a face-to-face meeting—including representatives from UAF branch campuses—to discuss the distance education registration issues brought up by Tim Schroeder. Lori will e-mail Tim's document to BST members.

Academic History

Want to have a meeting about Dean's/Chancellor's List problems: how to include students who are taking classes on multiple campuses, or students getting their degrees from one campus but taking all classes at another campus during a semester. Academic Action was thought to be a problem, but Mary's research showed that the situations they encountered were not caused by Banner.

Transfer

Met this week about problems, training, and UAA's transfer credit resource web site. Other campuses have expressed interest in developing similar sites.

Other Work Teams

No reports.

Requests

Educational Goal and Education Level (Highest Level of Education Attained)

Prior to this meeting, the campuses agreed to the idea that students using the web be required to select an educational goal and a highest level of education attained, at the same point as they select a term. UAA is not collecting the level at this time, but does want to; it would allow comparisons with the students' goals, and targeting groups of students for assistance and other programs. The level code recorded in the admissions form would not be overwritten by this process.

The following lists of levels and goals were approved at this meeting:

Goal		Level	
<u>Code</u>	<u>Description</u>	<u>Code</u>	<u>Description</u>
A	Associate	CHS	Concurrent High School
B	Bachelors	GED	GED
C	Certificate	GR2	Associate Degree
G	Masters	GR4	Bachelors Degree
H	High School Graduation	GRC	1-year Certificate
J	Upgrade Current Job Skills/Promotion	GRG	Masters Degree
M	Maintain License/Recertification	HSG	High School Graduate
O	Other	NON	Non-High School Grad
P	Personal/Cultural Enrichment		Some College
T	Transfer to Another University/College		Doctorate/Professional Degree
	Doctorate (PhD, EdD)		2-year Certificate
	Prepare for Career Change		Post-Baccalaureate Certificate
	Prepare for GED Test		Post-Baccalaureate
	Undecided		
	Industry Standard Certification		
	Professional (MD, JD, DVM)		
	Post-Baccalaureate Certification		

Patty will add missing codes and send updated lists to BST members.

Known System Down Time

PROD, PREP, Web, VR and TRNX will be down for the upgrade. TRN5 will be available until PROD comes back up, then TRN5 will go down for one day and be resurrected as TRNX.

JJ

Got some interesting information about Web accounts that have the date of birth as the PIN:
 12,000 of those users have never logged on.
 778 have, and almost half of those actively chose their own date of birth as their password.

Other Items

Colleen's request for creating a Transfer Credit Course View in QAdhoc and Banner was approved.

John Henry, of UAF Admissions, would like to turn on UAF section of Web for Prospect for a limited time or a limited number of transactions. He'll work with Colleen and Janet when Banner is back up.

Faculty Web

Examined the Faculty Final Grade Worksheet. Questioned whether "P" should appear as a grading option when only letter grades and audit are supposed to be valid. There is some question about whether the problem is with Banner overall, or whether this is caused by the data in PREP. It looks like the grading options were set up properly in PREP, but "P" still appears in the pull-down list on the web. Patty tried entering "P" as a grade for a class that is only supposed to have letter grades and audits; all the grades were added to SFASLST, but would not roll.

Patty tried submitting grades, then changed the grades on the web and resubmitted them. If the original grades were not rolled, changes are allowed. Once the grades are rolled, no more changes can be made through the web.

There are also potential problems with allowing "I" to be assigned. Is it possible to have the incomplete grade contract form appear automatically if a faculty member submits a grade of "I"?

The Part of Term in SOATERM must be marked "gradable" to allow grades to be posted on the web.

Ann proposed that a new work team form to investigate and test the Web for Faculty product. Volunteers and draftees include:

Colleen Abrams	Sandy Gravley	Janet Johnson	Ann Tremarello
Beth Bruder	Mary Howard	Shelly Love	David Woodley
Lori Exferd	Patty Itchoak	Brigitte Mayes	

Ann Will send an e-mail message to the proposed team members after the Banner 5 upgrade.