

BST: 5/10/01

Attendance: Jack, Colleen, Isabelle, Mike G. Brig., Linda, Janet, Cheryl, Tamara, Lori, Carolyn, Karen

*Committee Reports:*

1. Course Schedule and Catalog - No report
2. Registration & Add/Drop - Is continuing to test Web Registration. Will meet next week and evaluate when they might be ready to open it up. Looking at feasibility of allowing address changes over Web. The next meeting is scheduled for the 17<sup>th</sup> at 3 p.m.
3. Academic History - No report.
4. Admissions - Had an audio on Tuesday and discussed a report that Deb Lovas &Patti had prepared. Becky wanted a few changes and Juneau is in process of reviewing and commenting.
5. EMAS - Juneau at the end of their implementation - hope to have finished by fiscal year end. Juneau needs to identify what information needs to be passed over to Banner and what information needs to be passed back to EMAS.
6. Fee Payment - Meeting scheduled for 5/16 for the final evaluation on the E-payment bid.
7. CAPP - will be meeting next week.
8. Security - Colleen has two requests in process of being forwarded.

*Requests:*

Colleen proposed we approve a QADHOC View in reference to the Early Warning Packet/Project. It was approved with the actual written request to be submitted by Colleen.

*Known system down time (Published Document):*

5/19/01	Banner Upgrade	Beginning at 6 a.m.
5/20/01	Electrical Outage at the Butrovich Building	
10/11/01-		
Thru		
10/18/01	Outage for Oracle Upgrade	

*JJ Report:*

Need volunteers to test the Banner upgrade on May 19<sup>th</sup>. We should be doing our major testing in Prep right now. The release notes are on the Web site. Colleen volunteered. Others are needed. Estimated time of testing would be late morning.

*Other Items:*

Cheryl's request for a rate code for Other Visa Types was approved - ISVO International Student Visa - Other.

Karen's request for a new Hold Type 'CO' Assigned to Collection Agency that would hold same items as the AR hold type does was approved.

Saichi discussed the formation of a 'Transition Team'. Its purpose is to tackle remaining issues and the staffing of any new work teams. Also discussed Vista Plus, which may be an alternative to Reflections. A team will need to be formed to evaluate and decide how we are to manage our reports. Reflections will not go away July 1 but will be available in a reduced capacity limiting access to 'x' number at each campus.

Replacement for Browser not found yet. Oracle Discovery will be reviewed in June when the Oracle team is on Campus.

Pat Pitney memo ' Perkins III Reporting Requirements':

There was some discussion and decision to put back on the agenda for next meeting.

Virtual catalog -- CRM to Banner ... creating students in Banner.

Saichi brought the topic up for our information. There is a push to create a Virtual Catalog for all Distributed Learning classes regardless of where they are initiated. This may create a need for software CRM (Customer Relationship Management software) that might push certain data obtained over to Banner. There will be on-going discussions on this subject in future meetings.

JJ reported that Kim had inquired if it was possible to add options to the transcript request form and it is possible.

#### Funding for Travel next Fiscal Year:

Saichi reported that the level of funding from SW for Banner related travel would be significantly reduced. There was discussion that the MAU's may have to pay a proportionate amount towards Banner related travel and that not all travel would necessarily be in Fairbanks and suggestions that:

1. A position paper be written to come from the BST, (Colleen volunteered to prepare the position paper).
2. This issue be added to the SAC agenda.
3. That each of us discusses this with our supervisors and others on our Campus to inform this will be a budget issue for next year & try and identify funding sources.

Meeting adjourned.