

Subject: BST Agenda (2 pages)

Date: 12/07/00, 1:30 pm-3: 15 pm

Attendance: Brigitte, Terry, JJ, Colleen, Mike G., Becky, AnnT, Cheryl, Jack, Mary H., Patty, Isabelle.

12/07 UA—Note taker, Saichi

1) Reports:

Course Schedule & Catalog—held a good audio right before the BST; coding of distance ed courses; would like to use SESSION typein coding for dist. Course. Colleen has run some cleanup to be consistent; the tema plans to meet again on 12-13-00.

Registration & Add/Drop—JJ, Jack, Ann and Saichi met to discuss some of the modifications to the registration forms. Some of the instructions 'were overkill' but probably necessary. One area are the Error Message/Description. Patty asked about creating help test for VR. Mike Gardner suggested keeping the system as plain as possible to limit maintenance problems in the future. Ann submitted a task request about the reg menus. 3x changes will go to 4x.

Academic History—no mtg—only comment was that with the end of the term approaching things could be interesting when student access their grades via UAonline.

Ann mentioned that students sometimes close the browser when they are done with the PC in the Signers' Hall, Mike G suggested some software for that PC that prevents anything but the browser on a PC.

Admissions—Adm's team will meet on Dec. 12 & 13 to discuss Admission Web.

EMAS*Plus*—UAS on-line to implement in January/February

Fee Payment—RFP to be out by the break; meetings occur approx once a week.

CAPP—Met last week; Terry has done work to on printing w/outbatching. Cal Mercer is helping with printer issues—request should be made directly to Cal. UAF was planning a demo to faculty; UAA has done this already.

Security—no mtg. Mtg's may have to be rescheduled to Monday's at 8:30 am.

2) JJ—PDF's approved by admissions and are on their way to prod. Becky requested two extra columns for registration. JJ left phone numbers of who to call with VR questions while she is in Hawaii.

3) Other items as time permits:

a) Meeting schedule for end of Fall and Spring? We will have to meet after registration for Spring 2001.

b) Mike G is sending the SIFA queue to a web site—he will send out the URL when updates have been made.

c) Mike is putting task and project request on line as well...

d) We need to look at creating a schedule of when UAonline will not be available

End