

BST Minutes

October 26, 2000

Attendance: Saichi, Jack, Janet, Ann, Brigitte, Gayle, Colleen, Cheryl, Julie, Karen, Patty, Bec, Kim, Lori, Brenda, Cherese, Carolyn.

Additional items added to the agenda:

Saichi: Test of Banner 4.x on CITRIX scheduled for 11/2/00. Would like to test with at least 90 users to see if the server can handle the load. Saichi needs the following information from the people that will be testing: name, user id, e-mail, phone number, and site location. Passwords will be reset on TRN4 and instructions will be sent to each tester on how to get in. It is suggested that the outlying areas test near the end as there may be anticipated problems.

Saichi: EMAS+ (Enrollment Management Action System). Software system for admissions and recruiting. It will have an electronic bridge to feed Banner and Banner will feed to it. It is a 3 year process in bringing this system up. UAS is the first campus scheduled to come up, then UAF, and UAA in 2002. There will be a work team established.

Jack: Date for clone of PROD database. There will be a forum which will include staff from HR, Finance, and Student. Need to be sure the Student issues are met. This item will be on the agenda for the 11/9/00 BST meeting. What are the issues that need to be discussed?

1. Work Team Reports:

Course Schedule/Catalog: Web update is done. Requests for additional items go through the team as the need arises.

Registration: Met after 10/12/00 BST and will meet after today's BST. Moving along – responding to questions Janet had. Colleen has developed a change of address form. Mike Sfraga wants a demo done for the Board of Regents meeting November 16 – 17 in Fairbanks.

Unofficial Transcript (need to rename: Academic History): Met 10/25/00, finalized the holds, discussed students with BAD ID's, need to change the pin number on GOATPAC so the student does not have access to this id. Janet was asked to inactivate any ID with BAD. Janet said in Banner 4.x will be able to inactivate. Discussed SOACTRM (Continuant Term Rule Form) and running SHR9YPE (Student Type Update); two requests for changes have been submitted 1) student type should only be updated if the student level of both the rules term and update term are the same and 2) add a parameter to SHR9YPE to run by level: campus and level must have a parameter: % is acceptable for one but not both.

Admissions: Saichi, Janet, and Jack met last week to identify all the tables. Goal to do demo to admissions officers to show student and staff sides. Hope to meet before trainer comes in the spring (face to face meeting). Each campus does processing differently so need to set a generic process. Time needs to be set for trainer so arrangements can be made with SCT.

Fee Payment: Met this morning and have another meeting scheduled for 11/9/00. Had audio with both vendors (Touchnet and Oracle) also had audio with Villanova (Oracle) and setting up audio's with Banner schools using Touchnet. Working on the RFP and still working towards 7/1/01 start date.

CAPP: Meeting scheduled for next week.

Security: Approved items have been done. Colleen found another item to be approved at next meeting.

Saichi needs written reports for each work team by Nov. 6 to report to ITC on Nov. 7.

2. Requests:

Discussed Karen's Task Request to add a data file option to the SSR2SEC report. Was approved and given to Janet.

3. (Blank)

4. Known system down time:

Planning schedule sent to list 10/25/00.

5. JJ

Freeze date – 12/27/00 (Prod available). Prod down 12/29/00 for migration to 4.x

4.x to TRN4 11/15/00

4.x to PREP 1/15/01

Note: System will be available 1/2/01

All releases/updates will be done by 2/5/01 for 4.x and no changes made after that date until we go live in March.

Saichi will get contact number for help during Christmas break.

To PROD today: SLR2RUB, SHR2AST, and SSR9OLL

Note: in 4.x Part of Term, Schedule Type, and Campus will be 3 characters.

Other Items:

Patty's request for a new PT code for UAA was approved. Will use R & S.

Karen's request for a new Attendance Method code was approved. After discussion decided not to use CC as it may get confused with Cancelled Class. CN – Contract – No Fee was approved.

With the upcoming holidays there will only be one meeting in Nov. and one in Dec.

Next meeting will be on 11/9/00.