

Subject: BST NOTES

Date: 9/28/00, 1:30 pm-3: 15 pm

Meeting was moved to Butrovich Training Lab to accommodate the Web Reg team meeting later that day.

Participating: MikeG, Saichi, AnnT, Colleen, Isabelle, Brigitte, JJ, Jack, Cheryl, Tamara, Shelly, Lori, Paul, Patty, Mary

Notes by UA, Saichi

Two additions to the agenda: Cheryl, Drop Codes, Jack—outage dates for upgrade: Friday after Christmas, 12-29 is under consideration. UAA may need this date and will get back to Jack and let him know of it will work for an outage for a finance upgrade.

1) Reports:

Work teams:

Course Schedule & Catalog: Task request (change to RUB) is waiting for approval from team. AnnT will send to Saichi when this happens. The group has not met recently.

Registration & Add/Drop: This team will meet following the BST today. First drafts by AnnT and Colleen have been sent to the team for review. Discussion will follow using Net Mtg.

Unofficial Transcripts: Has not met. Question was raised as to whether the team would look at building an on-line request for Official Transcripts (Saichi). In the future—the FAR future—the team would consider looking at such a project. The team is waiting for final testing of the feedback list from the Web and Network service groups. Once the testing is over Saichi will send a message to the BSIS and BFA inviting people to join the list.

Admissions: Team has not met. We will try and bring the team together for an audio and resurrect a regular meeting schedule. The SCT trainer we would like to bring to Alaska is not available until mid-January. At this time we have NOT committed to bringing him up.

Fee Payment: Team met earlier today (9-28). Touchnet and Oracle are the two vendors under consideration. Touchnet is less costly and would be an 'easier' implementation. Questions that the Fee Payment team has posed need to be answered before further progress can be gained. The team will meet in two weeks to review the answers from the vendors. A tentative timeline would like this:

Finalize plans and purchase: Oct.
Delivery and installation: Nov./Dec.
Testing: Dec/Jan
Pilot: Feb./ March
Go live: July 2001

CAPP: Met on Thursday, 9-21. UAA: Jason is working on a limited contract with Bec; UAS: will coordinate with Colleen for a training visit; UAF: Colleen has had some (limited) success with a direct on-line print.

Security: Have utilized email to review and 'discuss' changes that are needed. Colleen can now send changes from the security team to both User Services and Network Services (with appropriate cc's).

2) Requests

- 3) Known system down time (Published Document)
- 4) JJ—Reminder to please test items in Prep, Patty has approved some items—if more testers would go out there and test, more changes can be moved into Prod.
- 5) Other items as time permits:
 - A) Dates for 4x implementation—feedback: FA Officers have made it clear that earlier is better—in this case the earliest date of Feb 15 is their choice. Other comments from student users indicate that February 15 is approximately only two weeks after registration for Spring 2001 and that perhaps March 1 would provide more of a cushion between the start of the term and the planned migration. JJ reported that the BCT has indicated the decision to select the dates will not reside with the following groups (comprised of staff from each of the MAU's): ITC, SAC and the Business Council.

Cheryl reported that the drop code change initially requested DID not work as expected—problems with refunds that were not correct appeared on some student records. A new drop code of FR (faculty drop refund) has been requested. JJ said the changes would be in Banner by tomorrow (9-29).

Next meeting 10/12/00

End