ADMISSIONS WORK TEAM AUDIO
Monday, March 9, 2015
10:00 am

CALL IN NUMBER 1 (800) 893-8850   PARTICIPANT PIN 6384637

Attendees:
UAA- Peggy, Charese, Cathy
Kenai-
Kodiak-
Mat-su-
UAF- Mary B, Jennifer
UAS- Deema
SW- Mary G

Agenda:
1. SOA2COL – How is it going?
   No complaints. Like it at UAF.
   Jennifer – idea to enhance it. Once you get down to the portion of the screen where you do details, adjust it only go up one block to the prior college tab. Peggy recalled that Ellucian looked into this and there was a complication with this. Mary will ask Jane, she can ask Melody to look at this and estimate.

2. Peggy's TR 298
   TR for manually created SAAADMS records - transcript received, creates code and puts it in the checklist. (Note – UAS is paperless for admiss apps).
   Approved and ready for BST.

3. Review and supply suggested changes to ssn collection letter from Finance (attached). Mary has requested from Finance the parameters for who receives the letter, waiting for that info.
   Send edits to the Admiss list. Discussion about whether Admiss offices can send this letter pro-actively – yes. ID type field for ITIN? Last tab on SPAIDEN – ID type. Could create an ITIN number. Should it go in the same spot as SNN? Mary to check with Finance. Charese did test that if you don't put it in the SSN field, you won't be able to search on it.

4. Matching rules – any update?
   Peggy reviewed matching in the manual. Read that every rule must contain the last name. Will strange characters match? Does Jane have a list of the special characters that are going away?

5. Accuplacer test scores
   Upgraded Feb 19. On Feb 20th it stopped loading. Peggy been working with EAS and Mayra. Peggy to share instructions from the testing center. Bulk process.

Other items?

Next meeting: Monday, March 23rd