Admission Work Team Audio Minutes

Attendees: Shelly, Patty, Marie, Fran, Sandy, Peggy, Mary, Patrick (SW), Bill, Libby, Leslie, Dawn, Darlene, Charese, Saichi

Date: March 17, 2004   Wednesday
Time: 11:00 pm - 12:00 pm
Outside Fairbanks 1-877-751-8040
In Fairbanks 474-8050
     Pass code 471595

1. Bill's task request (attached)

I want to be able more accurately to predict the coming term's new student enrollment. In order to do this, I want to know two pieces of information: 1) of the applicants and admitted and pre-registered students for a given future term (e.g. Fall 2004), how many have informed us that they are either not coming at all, or that they will be delaying coming until a future term. 2) Of the applicants, admitted, and pre-registered (we use the term "enrolled"), how many have not been enrolled (meaning actually sitting in a class or classes) ever before at THIS MAU?

Since the traditional role of recruitment is bringing new students and new revenue to the institution, it would be very helpful to know this number, both for revenue projections and classroom planning.

Does this make sense? Then the question that we need to settle is "How do we get this information most easily and simply?"

Thanks for your help in this, Sandy.

Bill

 Bill will write a task request to add another page to SAR2ASR showing count of admits by admission code (WA, WB, PA, PB etc.)

Bill and Patty will work on a task request to create a report that shows potential new revenue students, i.e. students who have applied for an upcoming semester but are not currently enrolled at that campus.

2. Suggested changes to the amount of data that is loaded to SOATEST by the auto process (Mike/ Darlene)
Issue: National Norm Scores on SOATEST
Currently both National Norm and 'raw' scores are being loaded from the tapes. A concern that surfaced was that for one campus only the raw scores are being used for advising/placement and having the National Norm scores listed as well make it difficulty to scroll through the list of scores adding confusion. The question was asked if only raw scores can be loaded and leave out the National Norm. The answer is yes. However this is something that all campuses need to agree on. For now they will be left out. But this needs to be tabled at the next work team meeting if possible.

Issue: Topics needing to be addressed immediately.
1. As mentioned above, campuses need to agree whether to include National Norm Scores.
2. At what level will the loads take place? The option is there if the scores are sent directly to the MAU and loaded for each of their exteded sites at that level. (they are still associated with each individual school & won't all be grouped at UAA or UAS.) The other option is for each campus & site to load their own scores.

3. A student's score report also has the majors of interest that the student indicated. Due to lengthy programming they are currently not being included. Is this something the campuses want to include? If so work would need to start soon.

I will be out of the office until March 8th. Patrick Tilsworth and myself are planning on attending your next Admission work team meeting to answer any questions.
Have a great weekend.

Darlene Hershberger

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Everyone agreed that the national norm data is not necessary and can be excluded from the load process.
Patrick & Darlene will handle as appropriate.

   3. Proposed process that adds SOATEST code to SAAADMS checklist.

Sandy,

Can we add this as an agenda item for discussion at this weeks audio:

The functionality of SAACHKB that ties to the backside of SAAADMS and takes direction from STVTESC/SOATEST in regards to setting an admission requirement to complete or not, cannot be utilized by all campuses because we don't all have the same admission requirements when it comes to tests.

Darlene has been working with Patrick (SW Programmer) in regards to looking at the theory of creating individual test codes that belong to UAA and other campuses that could then be translated/applied to the backside of SAAADMS when the tests are loaded through the new electronic test load process.

Based on my conversation with Patrick and Darlene this morning (via audio
conf) there would be another way to approach this concept so we can take advantage of an automation feature similar to what SAACHKB can provide without having to create test codes that really duplicate other test codes on STVTESC.

Under our initial thinking, we thought having a series of codes that belong to UAA, UAF, UAS, etc., that are then attached to a specific ADMR code for UAA, UAF, UAS, etc., on STVTESC could be a solution when trying to use SAACHKB's automation feature. The problem here is that a students' SOATEST record could contain multiple tests of the same thing.
Here is an example of this.

The systems current test code of: ACOL = ASSET College Algebra and is set with a 'ASET' Admr code. We could set up Test Codes for the campuses as:

AACL - ASSET College Algebra (for UAA)
APCL - ASSET College Algebra (for MSC)
AICL - ASSET College Algebra (for KPC)
ADCL - ASSET College Algebra (for KOC)
FFCL - ASSET College Algebra (for UAF)
SJCL - ASSET College Algebra (for UAS)
SKCL - ASSET College Algebra (for Ketchikan) SSCL - ASSET College Algebra (for Sitka)

We could then tie our specific ADMR code to these test codes as we deem fit for our campus admission requirements and use SAACHKB to accomplish that.

Now if UAF, UAA and UAS, etc., order the electronic test load process for their school into Banner, the student could possibly end up with many of these same 'ASSET College Algebra' tests on SOATEST. This would make SOATEST more cumbersome to deal with from an advising standpoint as well as questioning why we have redundant scores in this area. OIR also reports off of these test scores so we would be adding issues to that side of the house in regards to how they would interpret are coding structure back to the real code of ACOL. Another issue would be that the codes are not overwritten when new scores are brought in, so if UAA did their load 2 weeks ago, and UAF does their load now with updated scores for their ACOL code interpretation, this may add to the confusion of which test scores do we really want to look at.

Patrick's solution (which I support) is that we keep the original test code of 'ACOL' and that we request a process be developed by the SW Programmers that we could then run manually, every evening or once a week which would find the 'ACOL' code on SOATEST, and determine how it should be applied to the backside of SAAADMS for UAA, UAF, UAS, etc.

I believe this issue as a whole needs to be discussed at an Admissions Work Team meeting so we can hear comments from others and write up a possible task request to submit to the BST.

Thanks.

Patty

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Patty Itchoak
University of Alaska Anchorage
Student Systems Support Manager
Dept of Enrollment Services
907-786-1843

This may just be an issue for UAA but may be helpful to others in the future. Patty and Patrick will work on a task request that asks the programmers to come up with a way to remove unnecessary (and inaccurate) requirements from the SAAADMS checklist while still utilizing test score data from the auto test load process. We want to avoid cluttering up SOATEST and avoid having to manually remove requirements from the checklist.

4. Outstanding need for the "application type page" (Patty)
All,

I am now just getting to this from our last Admission Audio Conf. Here is
the recommended text for the Web Application Type page. I will need to get
from each of you the definitions url link you want for your campus listed
below. Please send me your url information as quickly as possible.

Proposed text:

** IMPORTANT ** (Make BOLD and in RED)

Each Application Type is tied to a specific University of Alaska campus.
Make sure you are choosing the correct one. Click here to view choices.

(When student clicks on ŒClick here[1], a separate browser window opens that
then shows the following information.)

If you are applying for admission to any of the University of Alaska
campuses listed below, please click on that campus to see which application
type suits your needs:

Kenai Peninsula College
Ketchikan College
Kodiak College
Matanuska-Susitna College
Sitka College
University of Alaska Anchorage
University of Alaska Fairbanks
University of Alaska Southeast

(When the student clicks on your campus (provide me with the url link you
want here), a separate browser window will open providing them your
information.

I am having Charese work on UAA's definition url link. If you want to see
what we are developing, let me know and I can get you that information.

Let me know if you have any questions.

Patty
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Patty Itchoak
University of Alaska Anchorage
Student Systems Support Manager
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Patty will send out the URL that shows what UAA is planning to use. Each campus can add their own info to
this page or create their own separate page explaining their application types. We all need to do this soon now
that more "types" are becoming available.

5. Tricky residency rate issue (Peggy)

Sandy,
If we have time tomorrow, I would like to discuss how we should treat an applicant who has a state of origin
outside the WUE states, but then moves to a WUE state before attending UAA and sends proof of residency
from the WUE state i.e. Drivers License.
Peggy

Burden of proof of residency should belong to the student. Each state has someone who oversees WUE
residency issues. Student should contact this person in the state he has moved to and see if they can certify
his residency for WUE purposes.

Saichi will discuss with the GST whether the initial OE data should ever be changed or not and whether OE
data should be entered for only admitted students or if NDS registered students or even recruit prospects
should have an OE record.

Currently UAA is entering OE data for all registered students, but UAF and UAS only enter OE for admits. We
may want to discuss this at the BST also.

Sandy Gravley
3/17/04