Academic History Workteam Agenda
Tuesday, February 4, 2014
2:00 – 3:00 PM

Audio info: 1-800-893-8850, PIN 6384637

Attendees: Holly S, Lindsey C, Mae D, Jennifer M, Mike E, Tim S, Kim R, Lora V; Jennifer Young, Allan M

Note taker:
~~12/3/13   UAF~~
2/4/14   UAS - Mae
3/4/14   UAA

1. Updating student information in Banner based on Parchment orders (Mae); we do not update (UAA, UAS) Not sure for UAF at the moment.

2. NSC
   a. Graduation status date on the enrollment side is automatically adjusted to match the date of last attendance because that is what lenders/auditors like to see.
      i. Are we concerned by this? Last enrollment date could be May 1st, but student may need to finish during the summer to fulfill requirements; Mike- should match what we report; not sure if it is not related to errors; NSC should not make the assumption of the graduation
      ii. If so, we have two options… to turn off or allow to continue; or need to submit a separate graduate file and utilize the date given in that file; are they adjusting backwards versus forward (May 1 instead of May 11); UAF - date doesn't concur with the last date of attendance; NSC shouldn't be making that assumption; graduation status should match graduation date; we shouldn't see any errors once submitted; not part of this process; need clarification; do we need to make that choice in writing? (Lindsey will follow-up with NSC)

   b. SHRDEGV and students with graduation holds - tested and were reported to NSC (Parameter 6); applied all Graduation holds and no longer appeared on the file; works fine; UAA included 9-10 graduation holds and submitted to NSC; from a previous discussion to allow these students apply for graduation; to not hold them from being posted with degree awarded; still want to award the degree regardless the hold; but do not send diplomas; Holly- also in favor to not uncheck holds in STVHLDD which will interrupt their processes

3. Is it possible to add multiple end of term processes into the nightly processes the night grades are due?
   a. Asking because SHRROLL needs to run overnight to **update past semester cumulative GPAs** for students with include/exclude activity in the current semester. This should occur before calculating academic standing. The cumulative is impacting us; will follow-up with Jane V
   b. Processes to include in nightly process (run in this order): SFP2AGP, SHRROLL (for current term only), SHRRPTS (undergraduate and graduate levels), SHR9GPA, then SHRROLL for current and past terms (past 10 years?) Lindsey will follow-up with Jane V

4. Parchment
   a. Ability for students to attach documents to orders – Joe has submitted a ticket. How this will appear on our monthly report; stay posted about this update in LRGP
   b. Electronic transcript enhancements in Parchment's future? Joe is researching. To click on a course and see a course description on the transcript; will provide feedback from Joe once received.

5. TR 228 – Allowing students with graduation holds to apply for graduation through UAOnline account- will send to BST for final approval; getting close to going live with the Graduation Application at UAA

STVHLDD_CODE	STVHLDD_DESC	STVHLDD_GRAD_HOLD_IND
AR	Accounts Receivable Hold	Y
CO	Assigned to Collection Agency	Y
DC	Deceased	Y
FH	Accts Receivable Financial Hld	Y
ID	ID Discrepancy	Y
KY	Key hold	Y
PH	President Suspension	Y
RD	Records Director	Y
RH	Registrar's Hold	Y

6. TR 198 – Special characters – Still awaiting access to SGP2CSC to test

TR 188- requesting Banner extract feed; tuition detail code; eLearning ; was done to do JV and was a cumbersome process; with the detail codes in place; Allan- this a process that has been happening for some time automatically- Mike will send to Amanda for approval; not sure if Acad Hist WT is the appropriate WT to approve

TR 189- extract Banner program strings and final grade; will only be UAF grades (All Registrar's approval needed); Lora ok with the approval; ok for UAA and UAS if it is only UAF grades; move forward to BST

Meeting frequency? Once a month or if need be?

Next meeting: 2/18th 2pm