Academic History Workteam
Meeting Minutes

Present: Mae, Barbara, Craig, Lora, Mike, Lili, Shelly, Libby, Jan, Susan, Patty

1. AVOW: Testing of nonsecure site and follow-up with Avow have been on the back burner due to catalog editing and commencement planning. Will get back to this end of May, beginning of June

   a. Question: are you using "walkup" orders? If so, how? **Yes, occasionally for reissues and for paper orders when the student wants the transcript sent electronically.**

2. From Shelly: Can we create a pop-up that requires an instructor to acknowledge that he/she has communicated to the student about an Incomplete, etc. Can it ask several questions or have a link, or can it kick off an email to the instructor and student (Workflow)? **We discussed this and because UAA and UAS registrars do not keep Incomplete forms, this kind of request probably would not make a very high priority status. Mike described what UAF has done with a Google form. It's possible that in the future UAF could collaborate with KPC and anyone else interested in developing a Workflow to do something with this.**

3. From Jan: Hi, Will Acad Hist be prioritizing Banner Pain Points on Monday? We have Banner problems with these grade-related screens & reports pertinent to academic history.

   > Repeated Course Report - Not sure where this is coming from (Banner or our UA adaptation), but we have a major problem with bad titles displayed on courses in SHRRPTS, like BIOL S112 titled "Phys Ed in the K-8 Curriculum", or MATH S055 "Business English" (actual examples). These track through multiple unrelated records, making it impossible to determine from the report whether courses are equivalent or not (such as special topics**).   It sounds like this one is an error and Jan will report to sdsit.**

   > One-screen quick view of all students associated with a CRN (formerly SFAMASS) - Display all students in any status including dropped, canceled, etc., with their ID, name, reg status, credits, status date. The SFAMREG replacement is much too cumbersome for efficiency or accuracy. SFAMASS was complete, accurate, and widely used by registration, grading, accounts, academic departments and support staff. **We agreed with this, that SFAMASS is helpful.**

4. Banner "Pain Points" document

   a. **Only other "pain point" that we came up with was to be able to do mass update of program codes on SGASTDN.**

5. From Lili, Mike, Reg F2F: Old SHR9EGS.

   a. Need one batch job that will award degrees (take all graduation apps for a particular term and level and status, and change to another status)

   b. Need another batch job that will mass update programs on SGASTDN (for a population selection) to a specific program string – for example, selecting everyone who graduated in 201202 and making them all NODS. Or selecting everyone who applied for admission for a term, got accepted and did not enroll, and making them all NODS. Process would need to Error out and report anyone who had multiple programs. This could be used by multiple teams for different purposes.

   c. This can also be "back burner" until after commencement, grades, posting degrees etc. **Mike will work with Lili on TR for June Acad Hist meeting.**

Next meeting is June 4.