

University of Alaska FY24 Technical Vocational Education Program

Thank you for your interest in the FY24 University of Alaska (UA) Technical Vocational Education Program (TVEP). This program is an important tool for UA to respond to employment trends, prepare Alaska's workforce, and strengthen Alaska's economic recovery and future growth. When developing TVEP requests, collaboration is encouraged with both internal and external partners to help reskill and upskill Alaskans for employment, job retention, and career advancement.

The TVEP Request for Proposals provides you with the information you need to submit a TVEP proposal. You can also contact your campus representatives from the UA Workforce Development Committee for any specific details on this program and how you can develop the best proposal.

The requests for workforce development program funding are routed through the Office of the Provost at each university to the UA Workforce Development Committee. Current committee members include (**Please submit TVEP requests and status reports to your university's designated point of contact*):

UA System Office

- **Teri Cothren***, Associate Vice President, Workforce Development

UAA

- Kathy Craft, Associate Vice Provost, Health Programs
- **Susan Kalina***, Vice Provost, Academic Affairs and Institutional Effectiveness

UAF

- **Michele Stalder***, Dean, Community and Technical College (CTC)
- Bryan Uher, Dean, College of Rural & Community Development
(All TVEP requests and status reports for CTC go to Dean Stalder; all TVEP requests and status reports for rural campuses go to the **local campus director***; all other UAF requests and status reports go to **Provost Prakash***)

UAS

- **Priscilla Schulte***, Director, Ketchikan Campus
- Pete Traxler, Executive Dean, Career Education

UA Community Campus Directors Council

- Jacelyn Keys, Director, Kodiak College

Alaska Workforce Investment Board, State of Alaska Dept. of Labor & Workforce Development

- Kyla Pomrenke, Executive Director

The guidelines, request for funding, and status report forms are attached. Proposals will be evaluated on the criteria in the guidelines and should reflect the identified constraints and distribution priority principles. Please summarize the program for which the request is intended and clearly articulate the need for the investment as well as the value it will bring to your program.

NOTE: Current TVEP recipients must submit proposals to be considered for new or continued TVEP funding.

Programs that are seeking TVEP funding and are also included in the Board of Regents budget for legislative funding should also submit TVEP proposals. Programs that receive general funds (GF) from the state will be identified by the UA Strategy, Planning, and Budget Office and removed from the TVEP consideration list if funded. If programs are applying for multiple funding sources and receive multiple awards for the same request, TVEP funding should be returned during the unencumbered process to be redistributed.

For additional information on TVEP history, the review process and considerations, reference the manual at <http://www.alaska.edu/research/wd/funding/>.

Sincerely,



Teri Cothren, Associate Vice President
University of Alaska Workforce Development

Attachments:

UA FY24 Workforce Development Guidelines

UA FY24 Funding Request Form

UA FY23 Status Report Form

University of Alaska
FY24 Technical Vocational Education Program (TVEP)
Workforce Development Funding (WFD) Guidelines

The following constraints and distribution priority principles will be applied by the UA Workforce Development Committee when recommending proposals for funding.

WFD Funding Source Constraints

- WFD funding can be used for specific WFD education and training program needs, including industry specific training, on-the-job training and institutional or classroom job-linked training. (ref. AS 23.15.840).
- The intended uses of WFD funding are to:
 - Allow UA the ability to be responsive in meeting occupational training priorities that strengthen the local economies.
 - Address one-time infrastructure and/or equipment needs for workforce development programs.
 - Develop and enhance partnerships with the State’s K-12 system and regional industries by creating career pathway materials and programs that lead to high-demand jobs in Alaska.
- For continuation requests entering year two or three, the maximum amount a program would be allowed to receive is the previous year’s approved funding level. For continuing programs entering year four, the maximum amount a program is allowed to receive would be 93% of the amount approved in the previous year. This maximum amount will continue to decline by 7% thereafter. Continuation requests are contingent on annual review and approval. If requesting continuation funding beyond five years, for a maximum of seven, clear justification is required for consideration.
- If requesting budget items that could be one-time purchases in year one of a continuation request (i.e., equipment), additional explanation will be necessary to fund the same budget items in year two and beyond. If equipment was purchased during year one and new equipment is needed that is beyond the scope of the original request, a separate one-time request should be submitted for the new equipment.

WFD Funding Distribution Priority Principles

- Address industry sector workforce development plans endorsed by AWIB. For more information review Alaska’s [workforce development plans](#).
- Align with university priorities. For more information review the [Goals and Measures](#) established by the Board of Regents to help UA focus effort and investment into initiatives that serve the higher education needs of Alaska.
- Meet high demand and/or regional workforce needs, increase innovative work-based learning opportunities (i.e., job shadowing, internships, apprenticeship, etc.) that provide greater relevancy to students’ learning and future careers, improve access and flexibility of training delivery, improve persistence of educational progress, promote collaboration across the UA system to leverage resources and align programs, and/or expand partnerships with industry/communities. For more information review the [UA Workforce Development Priorities and Guidelines](#).

- Demonstrate ability to garner match funding and/or a plan for maintaining the program after TVEP funding.

FY24 Priority Career Clusters

*Priority clusters determined by the UA Workforce Development Committee, based on state and industry priorities that will support and strengthen Alaska’s local economies.

- **Agriculture, Food & Natural Resources (Includes Fisheries, Energy, Environmental Science & Green Jobs)***
- **Architecture & Construction***
- Arts, AV Technology & Communications
- Business Management & Administration
- **Education & Training***
- Finance
- Government & Public Administration
- **Health Sciences***
- **Hospitality & Tourism***
- **Human Services***
- **Information Technology***
- Law, Public Safety, Corrections & Security
- **Manufacturing (Includes Mining & Process Technology)***
- Marketing
- Science, Technology, Engineering & Mathematics
- **Transportation, Distribution & Logistics* (Includes Maritime)**

Proposed Timeline (specific dates communicated by each university’s provost office)

January	Each university utilizes an internal process to determine recommendations to reallocate the current fiscal year’s (FY) unencumbered funding
First Friday in February	Current FY TVEP Status Reports and Recommendations for unencumbered reallocations due to UA Workforce Development
Last Friday in February	Upcoming FY TVEP Funding Request Proposals due to UA Workforce Development
February	System Office notification of unencumbered funding approvals to university provosts to communicate and reallocate internally
March	UA Workforce Development Committee meeting to review requests and make funding recommendations to UA President
April	Notification of approval for next fiscal year to assist with planning – distributions will be contingent on the legislative reauthorization of TVEP, the Governor’s signature approving reauthorization, and legislative action to pass a state operating budget
June 30	End of FY and TVEP closeout
July	Upon successful legislative action to pass a state operating budget, the TVEP funds will be distributed as early as possible
August	UA system performance report due to DOLWD for annual report to the Alaska Legislature