


November 1, 2019

TO: Paul Layer, Vice President for Academics, Students, and Research

FROM: John Stalvey, Interim Provost, University of Alaska Anchorage 

RE: Discontinuation of the Disability Services Associate of Applied Science

Attached is the Program Action Request (PAR) form seeking Board of Regents action to discontinue the Associate of Applied Science in Disability Services. Also attached is the University of Alaska Anchorage (UAA) letter to the Northwest Commission on Colleges and Universities (NWCCU) dated August 1, 2016 informing the NWCCU of the suspension of admissions to the program.

In 2014, the Board of Regents approved to bring Prince William Sound College (PWSC) under UAA's institutional accreditation. As part of the process, after the NWCCU substantive change was approved by the NWCCU, the program was brought in suspended with intent to delete after teach out.

Consistent with UAA's suspension guidelines, a teach out of all students in the program has been completed and no students remain in the program. There are no resources or faculty tied to the program. There are no other impacts on programs or stakeholders.



**Board of Regents Program Action Request**  
**University of Alaska**  
Proposal to Add, Change, or Discontinue a Program of Study

1a. UA University UAA	1b. School or College Prince William Sound College	1c. Department or Program Prince William Sound College																																								
2. Complete Program Title Disability Services Associate of Applied Science																																										
3. Type of Program																																										
<input type="checkbox"/> Undergraduate Certificate <input checked="" type="checkbox"/> Associate <input type="checkbox"/> Baccalaureate <input type="checkbox"/> Post-Baccalaureate Certificate <input type="checkbox"/> Master's <input type="checkbox"/> Graduate Certificate <input type="checkbox"/> Doctorate																																										
4. Type of Action		5. Implementation date (semester, year)																																								
<input type="checkbox"/> Add <input type="checkbox"/> Change <input checked="" type="checkbox"/> Discontinue		<input type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Summer     Year 2020																																								
6. Projected Revenue and Expenditure Summary (not required if the requested action is discontinuation). Provide information for the 5 <sup>th</sup> year after program change approval if a baccalaureate or doctoral degree program; for the 3 <sup>rd</sup> year after program approval if a master's or associate degree program; or for the 2 <sup>nd</sup> year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (1st) and explain in the program summary attached. Note that revenues and expenditures are not always entirely new; some may be current (see 7d.)																																										
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Projected Annual Revenues in FY</th> <th colspan="2" style="text-align: left;">Projected Annual Expenditures in FY</th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>Unrestricted</b></td> <td>Salaries &amp; benefits (faculty and staff)</td> <td>\$</td> </tr> <tr> <td>General Fund</td> <td>\$</td> <td>Other (commodities, services, etc.)</td> <td>\$</td> </tr> <tr> <td>Student Tuition &amp; Fees</td> <td>\$</td> <td><b>TOTAL EXPENDITURES</b></td> <td>\$</td> </tr> <tr> <td>Indirect Cost Recovery</td> <td>\$</td> <td>One-time Expenditures to Initiate Program (if &gt;\$250,000)</td> <td></td> </tr> <tr> <td>TVEP or Other (specify):</td> <td>\$</td> <td>(These are costs in addition to the annual costs, above.)</td> <td></td> </tr> <tr> <td colspan="2"><b>Restricted</b></td> <td>Year 1</td> <td>\$</td> </tr> <tr> <td>Federal Receipts</td> <td>\$</td> <td>Year 2</td> <td>\$</td> </tr> <tr> <td>TVEP or Other (specify):</td> <td>\$</td> <td>Year 3</td> <td>\$</td> </tr> <tr> <td><b>TOTAL REVENUES</b></td> <td>\$</td> <td>Year 4</td> <td>\$</td> </tr> </tbody> </table>			Projected Annual Revenues in FY		Projected Annual Expenditures in FY		<b>Unrestricted</b>		Salaries & benefits (faculty and staff)	\$	General Fund	\$	Other (commodities, services, etc.)	\$	Student Tuition & Fees	\$	<b>TOTAL EXPENDITURES</b>	\$	Indirect Cost Recovery	\$	One-time Expenditures to Initiate Program (if >\$250,000)		TVEP or Other (specify):	\$	(These are costs in addition to the annual costs, above.)		<b>Restricted</b>		Year 1	\$	Federal Receipts	\$	Year 2	\$	TVEP or Other (specify):	\$	Year 3	\$	<b>TOTAL REVENUES</b>	\$	Year 4	\$
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Page # of attached summary where the budget is discussed, including initial phase-in: N/A																																										
7. Budget Status. Items a., b., and c. indicate the source(s) of the general fund revenue specified in item 6. If any grants or contracts will supply revenue needed by the program indicate amount anticipated and expiration date, if applicable.																																										
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8. Facilities. New or substantially (>\$25,000 cost) renovated facilities will be required. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																										
If yes, discuss the extent, probable cost, and anticipated funding source(s), in addition to those listed in sections 6 and 7 above.																																										
9. Projected Enrollments (headcount of majors). If this is a program discontinuation request, project the teach-out enrollments.																																										
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Page number of attached summary where demand for this program is discussed: 1																																										

<sup>1</sup>Sometimes the courses required by a new degree or certificate program are already being taught by a UA university, e.g., as a minor requirement. Similarly, other program needs like equipment may already be owned. 100% of the value is indicated even though the course or other resource may be shared.

10. Number<sup>2</sup> of new TA or faculty hires anticipated (or number of positions eliminated if a program discontinuation):

Graduate TA	0
Adjunct	0
Term	0
Tenure track	0

11. Number<sup>2</sup> of TAs or faculty to be reassigned:

Graduate TA	0
Adjunct	0
Term	0
Tenure track	0

Former assignment of any reassigned faculty: N/A  
For more information see page \_\_\_\_\_ of the attached summary.

12. Other programs affected by the proposed action, including those at other campuses (please list):

Program Affected	Anticipated Effect
N/A	N/A

Page number of attached summary where effects on other programs are discussed: N/A

13. Specialized accreditation or other external program certification needed or anticipated. List all that apply or 'none': None

14. Aligns with University or campus mission, goals, core themes, and objectives (list): Discontinuation of programs to assure best use of limited resources, and alignment of programs with state needs

Page in attached summary where alignment is discussed: 1

15. Aligns with Shaping Alaska's Future themes:

Accountability to the people of Alaska through consolidation and discontinuation of programs to assure best use of limited resources, and alignment of programs with state needs

Page in attached summary where alignment is discussed: 1

16. State needs met by this program (list): N/A

Page in the attached summary where the state needs to be met are discussed:

18. Program is initially planned to be: (check all that apply)

- Available to students attending classes at campus(es).
- Available to students via e-Learning
- Partially available to students via e-Learning

Page # in attached summary where e-Learning is discussed: N/A

17. Yes or No (circle one) If this program is an addition, would program be eligible for State's Eligible Training Provider List program?

[\(Click here for more information\)](#)

Submitted by the University of Alaska Anchorage.

John R. Stalvey, 11/11/2019  
Provost Date

Cathy Sude, 11-1-19  
Chancellor Date

Consensus support of AC

Not supported by AC

Recommend approval by VPASR

Recommend disapproval by VPASR

Paul W. Lays, 11/6/19  
UA Vice President for Academics, Students & Research Date

<sup>2</sup>Net FTE (full-time equivalents). For example, if a faculty member will be reassigned from another program, but his/her original program will hire a replacement, there is one net new faculty member. Use fractions if appropriate. Graduate TAs are normally 0.5 FTE. The numbers should be consistent with the revenue/expenditure information provided.

Attachments:  Summary of Degree or Certificate Program Proposal  Other (optional)

Revised: 12/12/2017



August 1, 2016

Dr. Sandra Elman, President  
Northwest Commission on Colleges and Universities  
8060 165<sup>th</sup> Avenue NE, Suite 100  
Redmond, Washington 98052

Dear Dr. Elman,

This letter is to notify the Commission of academic program changes completed in the last academic year which do not require approval by the Board of Regents.

<b>Program</b>	<b>Level</b>	<b>Type of Action</b>
Addiction Studies	Minor	Deleted
Art Education	Minor	Deleted
Biological Sciences	Minor	Deleted
Bridge to Independence through Career Readiness Formerly: TAPESTRY Post-Secondary Transition Program	WFC	Name Change
Canadian Studies	Minor	Deleted
Chemistry	Minor	Deleted
Civil Engineering	Minor	Deleted
Coaching	Minor	Deleted
Diesel Power Technology Formerly: Heavy Duty Transportation and Equipment	AAS/UC	Name Change
General Engineering	Minor	Deleted
Geography	Minor	Deleted
Geological Sciences	Minor	Deleted
Health and Fitness Leadership	Minor	Deleted
International Studies Formerly: International North Pacific Studies	Minor	Name Change
Journalism and Public Communications	Minor	Deleted
Music	Minor	Deleted
Physical Education	Minor	Deleted
Public Administration	Minor	Deleted
Statistics	Minor	Deleted
Theatre	Minor	Deleted

Prince William Sound College

In 2015, the NWCCU approved the proposal to bring Prince William Sound College into UAA's institutional accreditation. The following PWSC programs have been incorporated into the AY17 catalog as part of that transition.

Program	Level	Status
Direct Service Specialist	OEC	Brought in suspended with intent to delete after teach out
Disability Services	AAS	Brought in suspended with intent to delete after teach out
General Studies	AA	Active
Industrial Technology	AAS	Active
Millwright	OEC	Active
Outdoor Leadership	AAS	Active

*Program Abbreviations: AAS = Associate of Applied Science; OEC = Occupational Endorsement Certificate; UC = Undergraduate Certificate; WFC = Workforce Credential*

We ask that the Commission update its record of UAA's programs to reflect these changes. If you have questions, please do not hesitate to contact us.

Sincerely,



Thomas R. Case, Chancellor

Cc: Provost Gingerich; Vice Provost Kalina; Ms. Carlson, Accreditation Liaison Officer