



Academic Affairs

UNIVERSITY of ALASKA ANCHORAGE

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[www.uaa.alaska.edu/academics/office-of-academic-affairs/](http://www.uaa.alaska.edu/academics/office-of-academic-affairs/)

April 24, 2019

TO: Paul Layer, Vice President for Academics, Students, and Research

FROM: John Stalvey, Interim Provost, University of Alaska Anchorage

DocuSigned by:  
A handwritten signature in black ink, appearing to read 'John Stalvey', is enclosed in a rounded rectangular box. Below the signature, the alphanumeric string 'CBB41B38C358465' is printed.  
CBB41B38C358465

RE: Discontinuation of the Digital Art Associate of Applied Science

Attached is the Program Action Request (PAR) form seeking Board of Regents action to discontinue the Digital Art Associate of Applied Science. Also attached is the UAA letter to the Northwest Commission on Colleges and Universities (NWCCU) dated April 20, 2015 informing the NWCCU of the suspension of admissions to the program.

Following a program review, admissions to the program were suspended in 2015 with planned deletion due to low student enrollment, decreasing workforce demand, and the retirement of the sole faculty member in the program. The degree is delivered by the Kenai Peninsula College community campus.

Consistent with UAA's suspension guidelines, a teach out has been completed and no students remain in the program. There are no resources or faculty tied to the program. There are no other impacts on programs or stakeholders.



**Board of Regents Program Action Request**  
**University of Alaska**  
Proposal to Add, Change, or Discontinue a Program of Study

1a. UA University UAA	1b. School or College College of Arts and Sciences	1c. Department or Program CAS (delivered solely on Kenai Peninsula College community campus)																																								
2. Complete Program Title: Digital Art Associate of Applied Science																																										
3. Type of Program <input type="checkbox"/> Undergraduate Certificate <input checked="" type="checkbox"/> Associate <input type="checkbox"/> Baccalaureate <input type="checkbox"/> Post-Baccalaureate Certificate <input type="checkbox"/> Master's <input type="checkbox"/> Graduate Certificate <input type="checkbox"/> Doctorate																																										
4. Type of Action <input type="checkbox"/> Add <input type="checkbox"/> Change <input checked="" type="checkbox"/> Discontinue	5. Implementation date (semester, year) <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer    Year 2019																																									
6. Projected Revenue and Expenditure Summary (not required if the requested action is discontinuation). Provide information for the 5 <sup>th</sup> year after program change approval if a baccalaureate or doctoral degree program; for the 3 <sup>rd</sup> year after program approval if a master's or associate degree program; or for the 2 <sup>nd</sup> year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (1st) and explain in the program summary attached. Note that revenues and expenditures are not always entirely new; some may be current (see 7d.)																																										
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Projected Annual Revenues in FY</th> <th colspan="2" style="text-align: left;">Projected Annual Expenditures in FY</th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>Unrestricted</b></td> <td>Salaries &amp; benefits (faculty and staff)</td> <td>\$</td> </tr> <tr> <td>General Fund</td> <td>\$</td> <td>Other (commodities, services, etc.)</td> <td>\$</td> </tr> <tr> <td>Student Tuition &amp; Fees</td> <td>\$</td> <td><b>TOTAL EXPENDITURES</b></td> <td>\$</td> </tr> <tr> <td>Indirect Cost Recovery</td> <td>\$</td> <td>One-time Expenditures to Initiate Program (if &gt;\$250,000)</td> <td></td> </tr> <tr> <td>TVEP or Other (specify):</td> <td>\$</td> <td>(These are costs in addition to the annual costs, above.)</td> <td></td> </tr> <tr> <td colspan="2"><b>Restricted</b></td> <td>Year 1</td> <td>\$</td> </tr> <tr> <td>Federal Receipts</td> <td>\$</td> <td>Year 2</td> <td>\$</td> </tr> <tr> <td>TVEP or Other (specify):</td> <td>\$</td> <td>Year 3</td> <td>\$</td> </tr> <tr> <td><b>TOTAL REVENUES</b></td> <td>\$</td> <td>Year 4</td> <td>\$</td> </tr> </tbody> </table>			Projected Annual Revenues in FY		Projected Annual Expenditures in FY		<b>Unrestricted</b>		Salaries & benefits (faculty and staff)	\$	General Fund	\$	Other (commodities, services, etc.)	\$	Student Tuition & Fees	\$	<b>TOTAL EXPENDITURES</b>	\$	Indirect Cost Recovery	\$	One-time Expenditures to Initiate Program (if >\$250,000)		TVEP or Other (specify):	\$	(These are costs in addition to the annual costs, above.)		<b>Restricted</b>		Year 1	\$	Federal Receipts	\$	Year 2	\$	TVEP or Other (specify):	\$	Year 3	\$	<b>TOTAL REVENUES</b>	\$	Year 4	\$
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Page # of attached summary where the budget is discussed, including initial phase-in: N/A																																										
7. Budget Status. Items a., b., and c. indicate the source(s) of the general fund revenue specified in item 6. If any grants or contracts will supply revenue needed by the program indicate amount anticipated and expiration date, if applicable.																																										
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8. Facilities. New or substantially (>\$25,000 cost) renovated facilities will be required. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, discuss the extent, probable cost, and anticipated funding source(s), in addition to those listed in sections 6 and 7 above.																																										
9. Projected Enrollments (headcount of majors). If this is a program discontinuation request, project the teach-out enrollments.																																										
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Page number of attached summary where demand for this program is discussed: 1																																										

<sup>1</sup>Sometimes the courses required by a new degree or certificate program are already being taught by a UA university, e.g., as a minor requirement. Similarly, other program needs like equipment may already be owned. 100% of the value is indicated even though the course or other resource may be shared.



10. Number<sup>2</sup> of new TA or faculty hires anticipated (or number of positions eliminated if a program discontinuation):

Graduate TA	
Adjunct	
Term	
Tenure track	

11. Number<sup>2</sup> of TAs or faculty to be reassigned:

Graduate TA	
Adjunct	
Term	
Tenure track	

Former assignment of any reassigned faculty: N/A  
For more information see page \_\_\_\_\_ of the attached summary.

12. Other programs affected by the proposed action, including those at other campuses (please list):

Program Affected	Anticipated Effect
N/A	N/A

Page number of attached summary where effects on other programs are discussed:

13. Specialized accreditation or other external program certification needed or anticipated. List all that apply or 'none': N/A

14. Aligns with University or campus mission, goals, core themes, and objectives (list): Elimination of programs to assure best use of limited resources, and alignment of programs with state needs

Page in attached summary where alignment is discussed: 1

15. Aligns with Shaping Alaska's Future themes:

Accountability to the people of Alaska through consolidation and elimination of programs to assure best use of limited resources, and alignment of programs with state needs

Page in attached summary where alignment is discussed: 1

16. State needs met by this program (list): N/A

Page in the attached summary where the state needs to be met are discussed:

18. Program is initially planned to be: (check all that apply)

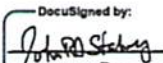
- Available to students attending classes at campus(es).
- Available to students via e-Learning
- Partially available to students via e-Learning

Page # in attached summary where e-Learning is discussed: N/A

17. Yes or No (circle one) If this program is an addition, would program be eligible for State's Eligible Training Provider List program?

[\(Click here for more information\)](#)

Submitted by the University of Alaska Anchorage

DocuSigned by:  
  
C8BA1B38E2908T

April 25, 2019  
Date

DocuSigned by:  
  
50712FF95AAA497...

April 26, 2019  
Date  
Chancellor

Consensus support of AC

Not supported by AC

Recommend approval by VPASR

Recommend disapproval by VPASR

  
UA Vice President for Academics, Students & Research, 5/17/19  
Date

<sup>2</sup>Net FTE (full-time equivalents). For example, if a faculty member will be reassigned from another program, but his/her original program will hire a replacement, there is one net new faculty member. Use fractions if appropriate. Graduate TAs are normally 0.5 FTE. The numbers should be consistent with the revenue/expenditure information provided.

Attachments:  Summary of Degree or Certificate Program Proposal  Other (optional)



**Office of the Chancellor**  
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chancellor@uaa.alaska.edu

April 20, 2015

Dr. Sandra Elman, President  
Northwest Commission on Colleges and Universities  
8060 165<sup>th</sup> Avenue NE, Suite 100  
Redmond, Washington 98052

Dear Dr. Elman,

This letter is to notify the Commission of the suspension of the Digital Art AAS. This program was initially approved by the Commission in 2006. Admission to the program was suspended with the intention to submit it for deletion after accommodating existing students. The Digital Art AAS requires 60 credits to complete.

The attached summary provides information about the considerations that went into this decision to suspend the program. Consistent with UAA's suspension processes, the college has submitted a plan to accommodate the program's current majors and a plan to communicate with students and other stakeholders. Institutional library, student services, and academic services are sufficient and will continue to be available to students as they complete this program.

This program suspension has received approvals from the Kenai Peninsula College Campus Director, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor. University of Alaska System program suspension procedures do not require approval by the Board of Regents. This notification is being submitted concurrently to the UA System Vice President for Academic Affairs and Research. The Vice President will include this program in his summary of new program suspensions to the Board.

We ask that the Commission update its record of UAA's programs to reflect this program change. If you have questions about this suspension, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads "Tom Case".

Thomas R. Case  
Chancellor


Attachments: Substantive Change Form, Provost Approval Memo, Dean/Campus Director Suspension Memo  
Cc: Provost Gingerich, Vice Provost Kalina, Assistant Vice Provost Carlson, Director Turner, UA Vice President White



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April 25, 2019

TO: Jim Johnsen, UA President  
FROM: Cathy Sandeen, Chancellor   
RE: Delegation of Authority for April 25 – April 30

I hereby delegate to Vice Chancellor for Student Affairs Bruce Schultz the authority to act as chancellor in my absence while I am on leave. This includes all powers of the office, including but not limited to signing documents, authorizing actions and other legal and administrative functions.

Should Vice Chancellor Schultz become unavailable, this authority would transfer to Vice Chancellor for Advancement Megan Olson.