

Academic Council Notes

June 21, 2019; 3:00 p.m. – 5:00 p.m.

Action/Business:

1. Approve May 17, 2019 meeting notes – All, 2 min. (*attachment*)
 - a. No changes or corrections – notes approved as written.
2. May 17, 2019 Action Item/Regulation Implementation update – Paul, 3 min. (*attachment*)
 - a. Brief review of action items from May 17th meeting.
3. Capturing high value noncredit workforce credentials – Paul, 5 min.
 - a. Paul would like to create a task force. There are various platforms being used. The task force would identify some common ways of reporting noncredit courses. Paul would like a representative from each university, along with IR. The items this team would work on would be:
 - i. How we capture data
 - ii. Is the data consistent
 - iii. How do we report it out

The committee should be a focused, short term, ad hoc committee starting in the fall.

Contact Paul prior to the August meeting.

ACTION: Paul will send out an email requesting high value noncredit workforce credentials task force member recommendations.

4. Program Additions – UAF – Anupma, 5 min. (*attachment*) – If approved, these will be placed on the August ASA committee agenda.
 - a. One Health Master's
 - i. UAF has a new strategic plan, which includes health. This program draws in multiple disciplines.
 1. There is a question of whether the program was discussed across the system. It was explained that this is a much broader program than the health programs at UAA.
 2. This proposal started back with the vet program with a vet focus. There is biology, DVM, environmental courses, etc., and is more holistic than focusing on human health.

3. Projected enrollment – The team had developed the projections, which was a conservative number. This is also cumulative between the two tracts. Numbers are conservative based on the amount of interest in current enrollment of the various programs.
4. Karen was concerned about adding programs at this time with budget concerns. Anupma would like to strategically reposition programs and trim in other areas, shifting students to this and other programs. This does not require building capacity within one unit, instead it takes capacity from across the system. Karen would still like to hold off on approving the addition at this time. Paul supports this particular program, which fulfills a niche in a growing area. UAA needs to take a closer look at the program, and Jeff agrees this program would be of benefit, overall. It could be a program that would draw students to Alaska. Karen strongly opposes approving any additions to programs at this time.

ACTION: Paul proposes to table the program additions until the July meeting. The board will inquire as to how this will fit into the broader plan. All program additions to be added to the July meeting agenda.

b. Medical Scribe Specialist Undergrad Certificate (CTC)

- i. Meets the needs of having certified medical scribes. Jeff feels it is a critical need. This particular program is cost effective and may generate money. He is extremely supportive of the proposal. It is an undergrad certificate, which requires Board approval. Paul – is this program duplicative of any other program in our system right now. Jeff does not know if there are other programs within the system currently. He would like to work with CTC to further expand the scope of this project and provide the program via distance. There was no objection for moving forward with this program, pending the budget.

c. Accounting Post-Baccalaureate Certificate

- i. This provides a professional certification to prepare students for the workforce. There is no additional cost for this program. It is a packaging of programs so the student can market themselves better. The workloads would be redistributed for the faculty. No objections for moving forward with this program, pending the budget.

5. Program Reactivation – UAA – AAS Apprenticeship Technologies – John/Susan, 5 min (*attachment*) – This program was placed on suspension a while back. Apprenticeships have changed and UAA has revised the curriculum and would like to reopen admissions. Anupma believes there is some overlap on aviation technology and their apprenticeship. There was mention of collaboration, but not clear as to who was involved. RAVN has been advocating on the advisory board for this program. They would also like auto tech and diesel tech programs. There was a position funded previously that was specific to providing the apprenticeship. The piloting is occurring at UAA CTC right now, but the plan is to roll it out across the system. There is a question of the timing of this with a looming budget and the potential of the Board restructuring the university. This program fulfills a critical need and should not wait for this to move forward. The lead role is due to UAA developing the program. The position is based at UAA CTC. Anupma would like to have the new articulation agreement form so she can share with everyone concerned. Teri will follow up on this.

ACTION: Will continue communications across the system regarding reactivation of UAA's AAS Apprenticeship Technologies program, sharing the articulation agreement. There is no objection to reactivate the admissions to the program. The original suspension was with the intention to reactivate it in the future. A notice of non-objection will be sent to the ASA committee. We will hold off on submitting this request until July 1st.

6. Regulation change R10.04.020 – Paul, 5 min (*attachments*)
 - a. At the last meeting, we approved the policy change to R10.04.020, which adds graduate certificates to the category that are designated approval by the president. At that time, we also approved the regulation that designated authority from the president to the chancellors. This is an information item to remind everyone of the previous decision and to notify the council that the regulation change will be moved forward to the Board meeting in August. This will go into effect once the president signs it. This will expedite some of the processes. Regent Perdue requests that the board is notified if there are changes to grad certs.

Updates/Discussion:

7. Academic Council Scorecard updates – Paul, 5 min. (*attachment*) – Not reviewed at the meeting – available for individual review.
8. Academic and Student Affairs and June BOR update – Paul, 5 min.

- a. Saichi presented a live demo on the Gateway Portal. We were approved for the programs presented. Received positive feedback on improvements in retention and improvements in student service.
 - b. Common coarse blocks/curriculum – Paul has discussed this with the Faculty alliance.
 - c. The meeting primarily focused on the budget and contingency plan. The governor has not acted on his potential for a veto. The president was speaking to the staff council today and expects a decision by the governor next week. Based on that decision, how do we push our advocacy if there has to be an override of the veto. We do not have any clue at this time as to where the cut will be. Whatever is approved, the fiscal year starts July 1. The president has made the decision not to send out notices of furlough. There is some pulling of funds out of the reserves. The governor seems set on the dividend. Chancellors have been asked to set priorities in case of reductions. SW has also been asked to do the same.
 - d. BOR task force timeline – The president has asked Paul for a briefing paper on accreditation. They will have Dana’s full report. They have the Fisher report and Rogers reports (older reports). The president may want to have accreditation self-studies to demonstrate that we have thought about our missions and goals. UAF is still working on theirs. The president is meeting with the chair of the task force to determine the format of the information.
9. SW authorization and professional licensure changes – Dave Dannenberg, 5 min
- a. There are changes in effect now and more coming up in the near future. An institution being authorized to deliver courses in a state. All three institutions are members of NCSARA (does not provide for professional licensure). Any student taking a program that can lead to professional licensure needs to be notified whether or not the program meets the qualifications for licensure where they are located. This isn’t a problem for those located within the state, but the distance delivery students may or may not be within the state. These are disclosures that need to be provided to the students. We need to be able to demonstrate that the student has received the disclosures. The Trump administration has declared that they will bypass this at this time. There is a question of whether or not this went into effect, but as of May 26, the guidelines are now locked. Many regulations have been revised or expanded. Public comment is being taken until July 15th. They will publish the regulations in November, and become law in 2020.

Disclosures need to be resent anytime the student moves location. Every institution must have a documented process.

- i. Doing this electronically as a university system would be more efficient. All other states need to be doing this. Is there a process that we would like to model? Most will wait until July to see what will happen with the expansion of the regulation. The disclosures are out there as far as being publicized. Would like to contact WICHE to see how others are meeting this requirement.
- ii. The committee agrees this is a huge administrative burden. Belonging to a consortium/group would be beneficial.
- iii. Paul would like to consider developing a task force. Dave can help coordinate the committee and work with ASR office to provide a common mechanism for notifying the students.

ACTION: Karen will check with WICHE to see how other states are meeting the authorization and professional licensure change requirements and report to the Council.

10. Accreditation update – Provosts, 10 min

- a. Karen – All of the commissioners and staff were there (Utah) – Met with the NWCCU review committee. Ronalda provided an update on the Alaska Native studies. They were mostly interested in the budget and what the budget was in Alaska. They also inquired about our metrics and how we were using data. They asked six general questions right out of the report. The committee will provide a letter within 60 days of their findings. Felt it was all positive. There was nothing complicated and felt there was a good outcome.
- b. Anupma has been reviewing their report, making edits. The budget is putting UAF in a tough position because they are starting their report within this tough time. By the time they come to visit, we will have already found out what the budget is and they will be watching to see how we handle it. They will be looking for how we are able to handle our mission
 - i. Will be going through site visit for SoM right after submitting
- c. John – no updates at this time. They will respond to a recent resignation and upcoming retirement, but will assure the ability to adjust to this.
 - i. Had two people invited to the NWCCU. Having representation will be able to help us understand the changes that are coming up.

11. Legislative Update – Paul, 10 min

12. Faculty Alliance update – Maria, 5 min

- a. No real updates. Follow up thoughts on course block alignment – The ball may be in the provosts’ court in looking at the report from FA that the start time can be adjusted. The credit hours are not as easy to adjust, but course start times may be doable. Some of those are very understandable. If we are moving to a shared course start time, maybe this would be a good time to look at any odd schedules.
 - i. Paul can share what he has been working on with the group – has been working on a whitepaper on start times and course blocks. It is important to back off and ask why things are the way they are. Is it better for the students? A lot of courses are distance, but there may be more synchronous delivery options. Look at the smaller programs.
 - ii. The main concern for UAA is the Friday classes. Aligning start times would allow for a greater break between classes.
- b. Retreat scheduled in a week at UAA.

13. Dual Enrollment Guidelines – Teri, Anupma, Susan K, 10 min (*attachment*)

- a. Shared the guidelines at last meeting – no feedback. Would like to move them forward as guidelines.
- b. Looking to get approval of the guidelines so we can get them distributed.
- c. The subcommittee worked on a single parent/guardian agreement. This is being distributed currently through the registrars at each university for comments. Will then forward to GC. This is just streamlining the process so the same document can be used and accessed across the system.
- d. Will be working on streamlining the registration for more than just the dual enrollment system. Paul has included Saichi in the conversation to take to the Student Services Council. Issues that have come up are obtaining an ID and enrollment. The form that Teri had been working on was also forwarded and will be included on the Student Services Council meeting agenda. Paul asks that the dual enrollment committee keeps Saichi in the loop.
 - i. Can FERPA be standardized across the system?
- e. No objections to posting the guidelines.
- f. Having standardized templates available across the system.

ACTION: Paul discharges the Dual Enrollment subcommittee from developing guidelines, which will be posted.

14. ALEKS Update – Teri, 5 min

- a. Did receive some requests to update the ALEKS web page. There were some recommendations that came out of report that need to be addressed further.

ACTION: Would like to table the ALEKS discussion until August. At that time, will discuss how are to pay for the service, support, etc.

15. Concentrations in Associate Degrees – Karen, 10 min

- a. Being asked by Sealaska Native Corporation to offer a degree with a concentration in an associate of arts degree? There is no mention of this in policy or regulation.

16. UAA School of Education update – Steve/Paul, 10 min

- a. Had formed task force teams to look at various aspects. UAF has hired two faculty and will be hiring two others. The committee has identified potential space for the Anchorage based programs at the University Lake building. The fiscal team was looking at tuition splits. The latest recommendation to the chancellors for their comment would be 10% of the gross revenue for a split to the hosting facility, and holding the teaching unit harmless. Registrars are looking at different models for coding for students to find the classes. Once this is done they will show up in Banner so they can begin to register for the classes.

17. Policy and “Commonalities” discussion – Paul, 10 min

- a. Nothing to add, other than what the board desires. There is a difference between universities and high schools, so commonalities with curriculum is a nonstarter. Commonalities in how we deal with students has a lot of potential. Regent Perdue has asked us to take a look at the list provided by Dennis Jones and see where we are at with each aspect. Paul will put those together for the Board meeting this fall.

18. Roundtable/your issues/future agenda items

- a. Saichi – Addressing the president’s comments, had proposed several processes that could be done by one campus, such as financial aid verification. ACRO is a consulting group and he will follow up with them in 2 weeks. For some areas we would need a third party to make a decision.
- b. Paul – Currently wrapping up a recruitment for the AVP for Workforce Development.