

Academic Council Meeting Summary
December 15, 2017; 3:00 p.m. – 5:00 p.m.

Members present: Paul Layer, Saichi Oba, Duane Hrcir, Susan Henrichs, Karen Carey, Priscilla Schulte, Fred Villa, Jeff Jessee, Lisa Hoferkamp, Chris Fallen, Maria Williams, Susan Kalina (Guest), Colby Freel (scribe)

1. Safety Minute – Paul L.

Paul Layer reminded the council that mental health challenges are not uncommon among students and noted that depression is more prevalent now than it has been in the past. He encouraged faculty and staff to be on the lookout for students who may be struggling with mental health issues.

2. Approve 11/17/17 meeting summary – All, 2 min. (*attachment*)

November 17th meeting summary approved with no changes.

3. November 17, 2017 Action Item Update – Paul, 5 min.

- a. ACTION ITEM: Paul will confirm that the MPP/MPA proposal is consistent with the President's direction. DONE.

Paul informed the group that the UAS and UAA programs both approach the educational need from different perspectives and therefore both the MPP and MPA programs at UAA should proceed forward. Paul asked Provost Hrcir to develop the formal program proposal for Academic Council's (AC) consideration.

- b. ACTION ITEM: Paul will verify the President's intent relative to the outsourcing of e-Learning programs. DONE.

Paul informed the council that the president indicated that efforts relative to eLearning outsourcing should be focused in the e-Learning subgroup and that group should be the body coordinating efforts statewide. The president advised caution when evaluating e-Learning programs. He is not looking for wholesale outsourcing, but rather is interested in finding places where savings can be achieved. Paul remarked that we do not want to give away programs of value. The University's programs are not widely recognized as valuable and a much better job can be done at generating recognition in the education market. Lisa Hoferkamp remarked faculty feel very strongly that they can take on the development of e-Learning.

Saichi Oba shared a statistic comparing the number of out of state students taking e-Learning courses from one of the three universities to the number of Alaska residents taking online courses from schools outside of Alaska. The statistic showed that drastically more Alaskans were taking courses from out of state schools than non-Alaskans taking UA courses. Saichi agreed to share the statistic with council members.

ACTION ITEM: Saichi will share out-of-state e-Learning statistic with AC.

4. Academic Council membership update – Paul, 3 min.

Paul informed the group that the president approved his request to add Saichi to the Academic Council member list.

5. Summit Team (ST): Academic Scorecard Update – Paul, 5 min. (*attachment*)

The President is still reviewing council scorecards and will be giving feedback to AC shortly. Paul asked that AC members review other councils' score cards and provide suggestions as to how that tool can be more useful to support AC and serve as a means of communication between ST and the other councils.

Saichi suggested that it may not be reasonable to expect drastic changes month to month. The scorecard should communicate what valuable work is being completed. Fred Villa stated that the Community Campus Directors' Council scorecard uses a stoplight graphic (red, yellow, and green lights) to indicate progress and achievements and suggested that AC could incorporate this concept into its scorecard.

6. Recommendations to Pres. Johnsen for 25% discount to OEC and 1-year certificate courses – Saichi O., 5 min.

At the most recent ST meeting, the president received five possible options for implementation of the tuition discount. Much of the discussion revolved around the goal of the discount. The President has requested that a capacity study be conducted to determine which programs have the ability to facilitate an influx of students.

Susan Henrichs, in relation to discussion about the intended purpose of the tuition discount, pointed out that while the regents are interested in access for potential, they are interested in access so that they can complete degree programs. When discussing implementation options for the discount, the group agreed that implementing the discount through scholarships would allow for the most flexible implementation.

7. UNAC Faculty Initiative Fund – Paul, 5 min.

In the current United Academics (UNAC) collective bargaining agreement (CBA) there exists a 1 million dollar fund to support academic endeavors. Academic Council has been tasked with developing a mechanism to use the fund. Paul clarified that this fund was only for UNAC and that the funds could be back loaded to the last two years of the contract (FY19 and FY20). Paul also suggested that the fund could be used to enable interuniversity collaboration. Paul would like to have the process finalized by February or March.

Lisa Hoferkamp stated faculty like the idea of doing a request for proposals (RFP). Lisa also stated that while faculty feel interuniversity collaboration is useful, they would not want to diminish the purpose of the fund as stated in the CBA. The faculty suggested that an individual, external to AC, be involved in the review process.

8. ST: Course alignment – perceived roadblocks – Paul, 10 min. (*attachment*)

- a. Campus synchronous class delivery
- b. Class duration

Chris Fallen reported that course alignment is still being discussed by UAF Faculty Senate. Lisa reported that faculty do not agree aligning course blocks is needed to achieve course alignment.

9. New program addition and discontinuations – Provosts, 5 min. *(attachment)* UAA – Duane H.
Duane reported that both of these programs have been suspended for some time and the teach out period has now come to a close. Therefore, UAA is requesting that the program be discontinued.

a. Paralegal Studies Undergraduate Certificate

There were no objections to the proposed discontinuation of the Paralegal Studies Undergraduate Certificate.

ACTION ITEM: Paul will sign and transmit UAA Paralegal Studies PAR form for President Johnsen's review and approval to send to the Board of Regents.

b. Small Business Management Undergraduate Certificate

There were no objections to the proposed discontinuation of the Small Business Management Undergraduate Certificate.

ACTION ITEM: Paul will sign and transmit UAA Small Business Management PAR form for President Johnsen's review and approval to send to the Board of Regents BOR.

10. New proposals for program suspension of admissions – Provosts, 5 min. *(attachment)*

UAA AA Professional Piloting Program – Duane H.

Because of high levels of interest, the program was suffering from a backlog of students. To alleviate this backlog, UAA intended to temporarily suspend admissions to the program for one year. UAA Notified the BOR Academic and Student Affairs Committee of their intent to suspend admissions to the program. Hearing no concerns from the Regents, UAA temporarily suspended the program.

11. Proposed changes to BOR Policy P10.02.040. Academic Unit Establishment, Major Revision, and Elimination.
– Paul, 10 min. *(attachment)*

Paul referenced the attached proposed policy changes. Because name changes had not been finalized, Duane suggest not forwarding the policies changes at this time.

ACTION ITEM: Paul will follow up on the proposed changes to regulation prior to the next Academic Council meeting.

12. Alaska College of Education: Organization at campus – Paul & Provosts, 15 min.

Duane reported that he has met with UAA education faculty to discuss which college could most logically house the education program and its faculty. Faculty are still discussing, but are close to a decision. There has been additional discussion on what the new program will be called and who will lead it. This question has been referred to the President and Chancellors.

Susan stated that she had met and discussed the issue with UAF education faculty who voted to join the College of Natural Sciences and Mathematics. However governance groups need to be consulted. Susan expressed a need for a deadline that recommendations for campus reorganization need to be submitted to AC by.

ACTION ITEM: Paul will determine and communicate a deadline for campus organization proposals regarding Education Program.

13. Draft Concurrent Enrollment Regulations – Fred V., 10 min.

Fred Villa reported that the draft is very near completion. There has been concern about the terms “Concurrent enrollment” and “pre-postsecondary”. The terms have since be changed to “Dual Enrollment” and “K-12” respectively. The committee agreed on a final draft of the policy.

Susan suggested that perhaps when the draft was recently circulated more broadly, individuals not initially included in the review process have now commented on the language. She reported that UAF Institutional Research was concerned the term “tech-prep” might cause undo complications. She suggested that references to tech prep be removed from the draft policy and that any future issues surrounding tech-prep be addressed as they arise.

The two remaining steps in the process are to vet the draft language through general counsel and to provide the final draft to AC members well in advance of the next meeting.

Fred suggested following up with relevant stakeholder groups including the UA Transition Coalition.

ACTION ITEM: Fred will share the draft concurrent enrollment policy with UA General Council for vetting, then provide the finalized language to AC members in advance of the next meeting.

14. Faculty Alliance memo re Student Tuition and Fees – Paul, 5 min. (*attachment*)

Lisa, in reference to attached memo to President Johnsen, explained the Faculty Alliance’s (FA) desire for students’ tuition and fees to be allocated “in a fission that allows each unit to be adequately compensated for the services that it provides and each student to benefit from the series for which s/he pays.”

Susan, while she did appreciate that the faculty’s recommendations showed merit, expressed concern that the recommendations might not be viewed as favorable by those who wouldn’t benefit from the diverted revenue.

15. Accuplacer Next Generation Memo from Faculty – Paul, 5 min. (*attachment*)

Paul directed the council’s attention to the attachment. No concerns were raised by the council.

16. UAA process for non-traditional credit through apprenticeships – Susan Kalina, 5 min. (*attachment*)

Susan Kalina gave a brief overview of the role the UAA apprenticeship process. The university serves three functions relative to apprenticeships. First, the university is involved in the initial development of the apprenticeship. Second, the university works to establish learning outcomes for the student involved in the apprenticeship, and lastly, the university establishes the articulation agreement for the apprenticeships.

Fred thanked Susan K. for the presentation and informed the group that this information had been shared with workforce development staff system wide. Karen Carey stated that many programs at UAS are very interested in developing an apprenticeship program. Susan H. reported that no specific conversations have taken place at UAF regarding a comprehensive apprenticeship process, although UAF does offer credit for outside experience in certain circumstances.

17. Faculty Alliance Update – Lisa H., 5 min.

Lisa reported that FA will be meeting in person in Anchorage to further discuss GER alignment issues. FA will also be holding an advocacy rally at the Capitol on February 2nd.

18. January-June 2018 Meetings – Paul, 5 min.

a. Third Friday of the month

The council set its January meeting for Jan. 12th, 2018.

ACTION ITEM: Colby will send calendar invites to confirm meeting dates and times.

19. Upcoming topics – All, time remaining

Fred suggested that the council discuss how to address duplicate programs at multiple universities.

20. Roundtable – All, time remaining

The meeting was adjourned at 4:50 pm

12/15/17 Action Items

ACTION ITEM: Saichi will share out-of-state e-Learning statistic with AC.

ACTION ITEM: Paul will sign and transmit UAA Paralegal Studies PAR form for President Johnsen's review and approval to send to the Board of Regents.

ACTION ITEM: Paul will sign and transmit UAA Small Business Management PAR form for President Johnsen's review and approval to send to the Board of Regents BOR.

ACTION ITEM: Paul will follow up on the proposed changes to regulation prior to the next Academic Council meeting.

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