

Academic Council Meeting Summary
January 12, 2018; 3:00 p.m. – 5:00 p.m.

Members Present: Paul Layer, Duane Hrnrcir, Susan Henrichs, Karen Carey, Priscilla Schulte, Larry Hinzman, Jeff Jessee, Lisa Hoferkamp, Chris Fallen, Maria Williams, Saichi Oba

1. Safety Minute – Paul

Paul Layer reminded council members of the importance of being prepared for winter emergencies by always having appropriate clothing and equipment in your vehicle.

2. Approve 12/15/17 meeting summary – All, 2 min. (*attachment*)

The 12/15/2017 meeting summary was approved without changes.

3. December 15, 2017 Action Item Update – Paul, 5 min.

- a. ACTION ITEM: Paul will sign and transmit UAA Paralegal Studies PAR form for President Johnsen's review and approval to send to the Board of Regents. DONE.
- b. ACTION ITEM: Paul will sign and transmit UAA Small Business Management PAR form for President Johnsen's review and approval to send to the Board of Regents BOR. DONE.
- c. ACTION ITEM: Saichi will share out-of-state e-Learning statistic from the National Council for State Authorization Reciprocity Agreements with AC. (*NC-SARA attachment*; <http://nc-sara.org/content/enrollment-reports>). DONE.
- d. ACTION ITEM: Paul will follow up on the proposed changes to regulation prior to the next Academic Council meeting. DONE.
- e. ACTION ITEM: Paul will determine and communicate a deadline for campus organization proposals regarding Education Program.
- f. ACTION ITEM: Fred will share the draft concurrent enrollment policy with UA General Counsel for vetting, then provide the finalized language to AC members in advance of the next meeting. DONE.
- g. ACTION ITEM: Colby will send calendar invites to confirm meeting dates and times. In process. Some Council members did not receive calendar invites.

4. AC Scorecard updates – Paul, 5 min. (*attachment*)

Paul informed the group that there hasn't been action on the scorecard since the last Academic Council (AC) meeting. A task for the next few weeks is to identify areas in the scorecard where progress has been made. Paul also asked for recommendations on how to better report AC's progress. Susan suggested removing old tasks from the scorecard as they are completed.

5. Academic Council Charter revisions and President's comments – Paul, 15 min. (*attachment*)

Paul shared that the President is particularly interested in inter-university collaboration and creating faculty communities of practice. He also mentioned interest in allowing credit for prior learning and a need to capture data about workforce needs. Overall the President was appreciative of the ongoing work.

Lisa Hoferkamp expressed an interest in sharing this charter with the Faculty Alliance (FA). Paul stated that he is not looking for immediate approval and is happy to receive input on the charter.

Susan thought to change AC into a formal voting body would be to place a much higher importance on the membership of the council. She stated that AC doesn't typically function as a legislative body and that if the council is to be a voting body, the council must still be able to conduct its business.

Paul asked all council members to review and provide feedback on the charter in advance of the next AC meeting.

ACTION ITEM: Council members will review and provide feedback on the AC charter in advance of the next meeting.

6. Update and discussion on proposed implementation for 25% discount to OEC and 1-year certificate courses – Saichi, 10 min.

Saichi reported that the Executive Council will be meeting the next Tuesday and will discuss recommendations. They are expecting to make their decision and share it with the team working on this issue. Saichi stated that the discount needs to be marketed to potential students by February.

Paul stated that one consideration is the capacity of programs. There are a number of programs that are well below capacity, but there may be a potential to increase enrollment into both high and low demand programs.

7. UNAC Faculty Initiative Fund – Paul & Lisa, 10 min.

Paul reminded the group of the \$1 million fund for scholarly activity in the UNAC agreement. FA has taken the lead in developing a Request for Proposals (RFP) process.

Lisa stated that the first draft of the RFP has been sent to Paul and a revised version will be provided next week. FA's goal is to have awards made in May.

8. New program addition and discontinuations – Provosts, 5 min.

None

9. New proposals for program suspension of admissions – Provosts, 5 min.

None

10. Alaska College of Education: Organization at campus updates and timelines – Paul & Provosts, 15 min.

Paul informed the council that this would be a standing agenda item for the next few months as the organization process continues. Karen Carey reported that UAS faculty have just come back, so no updates are available. However, the search for an executive dean is still underway and is in the intermediate stage of review. Phone interviews will take place this month.

Susan reported that the UAF Faculty voted to move the education program into the College of Natural Sciences and Mathematics. However, substantive changes require Board of Regents (BOR) and accreditor approval. Both UAF and UAA recognize that both of their proposals should come to the BOR at the same time.

Duane reported that UAA faculty have identified two possible colleges for relocation and expects to be ready to present to the board by its next meeting.

11. Proposed UA Teacher Education Council – Paul, 5 min. (*attachment*)

Paul referenced the attached draft council charter and gave the council an opportunity to ask questions. Susan informed that group that because of discussions at the Alaska College of Education Steering Committee meeting, there are likely changes to the charter forthcoming.

12. Update on Proposed changes to BOR Policy and Regulation 10.02.040. Academic Unit Establishment, Major Revision, and Elimination – Paul, 5 min.

Paul reported that he forwarded the regulations with few changes made. He suggested that the council should take a thorough look at the list of academic programs in regulation at the university. The council agreed that the university should have a list that accurately reflects its programs, even if that list is not in regulation. Susan suggested that discussing the appropriate level of detail in regulation may be valuable. Paul stated that this could be addressed at the BOR's June meeting.

ACTION ITEM: Paul will bring up the appropriate level of detail in BOR policy 10.02.040 as a possible BOR discussion topic to the President.

13. Draft Concurrent Enrollment Regulations – Fred, 10 min. (*attachment*)

Fred was not present and unable to give an update. Susan reported that the term "Tech Prep" had been removed entirely from the draft regulation. Small changes to draft language needs to be reviewed by General Counsel's office.

14. Discussion re Alliance memo on changes to Student Tuition and Fees Across Campuses – Lisa & Paul, 10 min. (*attachment*)

Paul re-introduced the issue and referenced the attached memos. Saichi stated that the nursing program might be a case where students are charged fees for services they cannot benefit from. Priscilla Schulte confirmed that nursing students at Ketchikan were in fact paying fees for services they cannot benefit from. While the group agreed that many of the issues raised in the FA memo fell under the purview of the Student Services council, Lisa stated and the members agreed that questions regarding credit distribution were the purview of AC. Paul and Saichi agreed to collaborate on a response.

ACTION ITEM: Paul and Saichi will collaborate on a response to the Faculty Alliance memo regarding student tuition and fees across campuses.

15. Faculty Alliance Update – Lisa, 5 min.

The Faculty have not yet met this semester. The FA retreat is scheduled for the following weekend in Anchorage.

16. January-June 2018 Meetings – Paul, 5 min.

There were no objections to the proposed meeting dates. Several council members reported not receiving calendar invites and meeting notifications. Colby will re-send calendar invites for future AC meetings.

17. Upcoming topics – All, time remaining

None

18. Roundtable – All, time remaining

Paul informed the group that he is now full time as Interim Vice President for Academic and Student Affairs.

1/12/2018 ACTION ITEMS:

ACTION ITEM: Council members will review and provide feedback on the AC charter in advance of the next meeting.

ACTION ITEM: Paul will bring up the appropriate level of detail in BOR policy 10.02.040 as a possible BOR discussion topic to the President.

ACTION ITEM: Paul and Saichi will collaborate on a response to the Faculty Alliance memo regarding student tuition and fees across campuses.