University of Alaska
Enrollment Management Implementation Team
Minutes (Draft)
January 7, 2014
3:00 p.m. – 4:00 p.m.
Butrovich Building Room 208a

AUDIO INFO: Toll-free number: 800-893-8850
Participant PIN: 5460572

Attendance:
SW: Shiva, Mary G, Sue Ann
UAF: Caty O, Derek B, Crystal G
UAA: Jamie
UAS: Mae

Recorder Order:
DATE MAU Recorder
1/7 UAS Mae D

Agenda Items
a. Updates on PRs
   i. New Doc Types – RO Research Proposal (UAF) and RO Catalog (UAS) Any updates from OGIT for approvals on new doc types?

   OGIT did not meet last month (this will be the following protocol); Derek would talked to not having to perhaps approvals via email for OGIT for minor PRs, but further or broader for policy discussions would require OGIT to meet and require discussion (via email for approval) - Once PR is approved is the doc type created? OB Admin would do it and split it amongst OB Admins to do it. If UAF requested it then Derek would do it, if UAA then Jamie – Shiva agrees.

   PR#159 RO Research Proposal would be done in LRGP by Derek.
   PR#160 RO Catalog would be done tomorrow in LRGP by Derek and Shiva.

b. Updates on PR #s (Shiva)- Derek suggested campus OB-Sys Admin’s can assign the PR#’s. Will review wiki and see from there on which is the next sequential PR# to assign.

c. Pending PRs- There are a few PRs that require completion or feedback (creating WF tabs/names); default starting of workflow folders (Derek reapplied them into the queue; would need feedback from users; need to read and fully test in LRGP; currently on WF queues (ROT Evaluation New and Continuing). Did not reapply the default filter only starting.

d. Crystal- RO Autofill issue – has this been looked at? Shiva will touch base with Alicia for guidance. Crystal- EXAMPLE: one ID# is working and the other isn’t. December 11 (ID# 31119884) and Jan 3 (ID# 31120879) when the students were created. Crystal- Can index AD docs but not RO docs. SGASTDN records were created and thought this triggers the Autofill. ID# 31119884 didn’t work yesterday but worked today. Derek- might still be having the same problems with the flag that needs to be triggered. Derek- ID# 311208879 may need to be reported to EAS- it is not on the Banner extract for January.
e. Jamie- deleted/purged 8900 documents for doc maintenance for the past 90 days.

f. No known OnBase outages per Shiva

Next meeting January 21st.