

UA & United Academic – Adjunct CBA Article 13.4
University of Alaska President’s Adjunct Faculty Award

- **Criteria**
 - Adjunct faculty who have received the award the previous academic year are ineligible.
 - Each of the three universities (to include remote campuses) may recommend up to two (2) candidates.
 - Each university may have an award(s).

- **Nomination**
 - Information for award and nomination should be posted on the Provost’s website for each University and the union will be notified when posted.
 - An adjunct faculty may be nominated by any University faculty member, adjunct faculty, staff, or student. Nominations should include a letter of nomination and a bio/CV of the adjunct faculty. Additionally, it may include the following:
 - Letters of support from the dean, department chair, program lead, faculty, students, alumni and/or other stakeholders.
 - Supporting materials which may include a personal statement on teaching, sample course syllabi, student evaluations, other feedback from students.
 - Nominations must be submitted to the university Provost’s Office by the date advertised on the Provost website (typically, mid March). The Provost will convene a university-specific award review committee of at least three members, of which two may be Adjunct faculty members. The committee will review the nominations and make award recipient recommendations to the Provost for consideration (April, second week).
 - The Provost will submit the list of award recipients through the Vice President for Academics, Students, and Research (VPASR) to the University President for approval (April, third week).

- **Information Dissemination**
 - The opportunity for the award will be publicly available by each University on or before January 30 of each year calling for nominations.
 - The award announcement will be shared with UNAD.

- **Award**
 - The award and notification to the adjunct will be made during the academic year.

- The awardee must be an active employee at the time of the award.
- Award factors will follow UNAD CBA Article 13.4.1