

**UNIVERSITY OF ALASKA**

**LOCAL 6070, ALASKA HIGHER EDUCATION CRAFTS AND TRADES EMPLOYEES  
BARGAINING UNIT CLASSIFICATION DESCRIPTION**

**JOB TITLE:** Maintenance Service Worker 2

**Wage Grade - MSW 2**

**Non-Exempt**

**Job Title Number - 7502**

**Creation Date:** July 21, 1998

**Date of Last Revision:** July 25, 2001

**SUMMARY:** Under supervision, may routinely perform a variety of semi-skilled maintenance and light construction duties in a combination of several trades or crafts such as plumbing; carpentry; painting; landscape and agricultural installation and maintenance; light construction; and equipment maintenance.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The following are representative of the duties that are performed by persons in the Maintenance Service Worker 2 category. More specific duties may be detailed in departmental job descriptions. Persons in this category, with requisite skills and abilities, may at times be required to perform other duties and responsibilities including those mentioned in other classification descriptions and marginal responsibilities shared by any other classification as assigned by management.

- A. Performs operator maintenance on light equipment such as lawnmowers, spreaders, snow removal equipment, and small engines.
- B. Operates vehicles and equipment including tractors, small loaders, forklifts, small to medium sized trucks, and vans.
- C. Removes hazards from buildings and grounds including snow, ice, debris, animal wastes, construction materials, and other items as required.
- D. Obtains parts and supplies from stock and assists in assembly and reassembly as necessary.
- E. Assists in minor shop work in constructing structures including making minor repairs to and/or assembling prefabricated or precut structures.

**DISTINGUISHING CHARACTERISTICS:**

This classification differs from the MSW 1 classification in that individuals in this classification routinely perform light construction duties. This classification may be distinguished from the MSW 3 classification in that limited, non-complex duties are performed under direct supervision in this classification.

## **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:** Certificate of Completion from a technical school; or one year related experience and/or training; or equivalent combination of education and experience.

**Language Skills:** Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one situations to other employees.

**Interpersonal Skills:** Ability to work in a group setting including following instructions given by a Lead or Supervisor; relating in a positive manner to management and other employees; and assisting in maintaining a productive and safe work environment.

**Mathematical Skills:** Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals.

**Reasoning Ability:** Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

**Certificates, Licenses, Registrations:** Requires a current valid driver's license. May require a commercial driver's license, pesticide licenses, and/or other applicator or specialized certifications.

## **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to sit while operating equipment or working on a stationary project and may be exposed to the unpleasant smell of odors and gases.

The employee may frequently lift and/or move up to 70 pounds. Specific vision abilities required by this job may include close vision, distance vision, color vision, night vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts; in high, precarious places; in confined spaces; and in outside weather conditions. The employee may encounter wet and/or humid conditions; fumes or airborne particles; hazardous chemicals; extreme cold; extreme heat; and risk of electrical shock. The noise level in the work environment is usually loud. Appropriate protective measures must be taken to prevent injury.

**POSITIONS COVERED:** Examples of position titles covered under Maintenance Service Worker 2:

Sheet Metal Helper

Shop Assistant