

System Office Staff Council Agenda

Monday, Sept. 9, 2024

9:00am-10:30am

Zoom:

<https://alaska.zoom.us/j/89316265720?pwd=VE8veHpiTXdYSVRvdEhnSWJpVDN4dz09>

Meeting ID: 893 1626 5720

Passcode: 597537

Representatives:

Genevieve Bright (2023-2025) FY25 President

Monique Musick (2025-2027) FY25 Vice President

Rebecca Catlin (2023-2025) FY25 Secretary

Andrew Aquino (2024-2026)

Sarah Belmont (2024-2026)

Raina Collins (2024-2026)

Nicole Goff (2024-2026)

Chelsey Okonek (2024-2026)-

Emilee Pruitt (2024-2026)

Aimee Sudbeck (2023-2025)-

Jeremiah Youmans (2024-2026)

Alternates:

Vacant

Governance Support:

Noel Romanovsky

Sharon Dayton

Guests:

Margo Griffith

Stefanie Gorder

Agenda:

1. Call to Order and Roll Call
 - a. Review and Adopt Agenda
 - b. Review and Adopt August Meeting [Minutes](#)
2. Guest Comments
 - a. Margo Griffith, Director, Talent Acquisition and Development: Follow up conversation following SOSC retreat and goal setting
3. [Public Comment](#)
 - a. Sulfate free soap - contact facilities office? ABM? Options?

4. New Business

- a. Board of Regents - presentation discussion
- b. [FY26 Compensation memo](#)
- c. Branding - relate it to the mission/vision statement (updates?)
- d. New Proxy cards for Butro after-hours access
- e. Relationship building
 - i. Communicating achievements: examples can include longevity counting (adoption of UAS method), supervisor level awards (adoption of UAF form), compensation memo outcomes (see memo for specifics), healthcare benefits (retention of rebate - staff driven)
 - ii. Consider monthly DYK on the site

5. Ongoing Business

- a. [System Office Intranet](#) - new alaska.edu/System leadership overview video - contains meeting highlights plus announcements, deadline reminders, and fun stuff happening.
 - i. [BOB site](#)
 - ii. [Butrovich site](#)
 - iii. Info boards/signage: digital directory, current ones are incorrect, rather than analogue
- b. Institutional Compliance Program
 - i. [Compliance Chats](#)
 - 1. The latest series is covering cybersecurity.
 - ii. [UA Compliance Leadership for Supervisors Training](#)

6. Reports

- a. President's Report
 - i. Monthly meeting with VP Paul Layer - August mtg canceled due to schedule conflict
 - 1. Next meeting Sept. 11
 - 2. Updates from Paul:
 - a. Regents presentation
 - ii. Staff Alliance (Genevieve, Monique)
 - 1. August 16 meeting
 - a. Vote on new chair - TBD
 - b. Alliance retreat TBD - October goal
 - c. Presentation by legal re. Unions
 - d. Recent changes to AK 529
- b. SOSC Committees
 - i. Morale/[Events](#) Committee (Aimee, Andrew, Genevieve, Rebecca)
 - 1. Upcoming event: September 18th Chili Cook Off!
 - ii. Awards Committee (Aimee & Genevieve)
 - 1. NA
 - iii. Staff Development Day (Monique/Aimee/Nicole)

1. Next Meeting TBD
 - iv. Nominations Committee (TBD)
 1. Resume in Spring
 - c. Staff Alliance Committees
 - i. [Compensation Committee](#) (TBD - Andrew, Nicole, Emilee, Rebecca)
 1. Renamed - Ad Hoc Staff Total Compensation Advisory Committee
 2. Updates since last meeting
 - a. NA
 - ii. [Staff Development Fund](#) (Raina)
 1. [FY25 Staff Development Funding Request](#)
 2. Fall requests for fee assistance have gone out and should be awarding
 - a. Kudos to Justine Nelson!
 3. Will consider removing the recreational options; obligating Professional Development alignment
 - a. Separate opportunity?
 - iii. Joint Healthcare Committee (Monique)
 1. Overview of JHCC meeting
 2. New staff representative
 - d. Other Committees
 - i. Employee Experience (formerly known as Staff Engagement) Survey (Chelsey) – renamed Employee Feedback and Assessment Committee
 1. Updates?
 - ii. UA Accessibility Workgroup (Monique)
 1. Working to become an officially recognized committee
 - a. Group meets every two weeks
 2. Training offered jointly between UAA/UAF
 - a. <https://www.alaska.edu/news/system/2024-UA-disability-services-free-virtual-training.php>
7. Old Business:
 - a. S.O. - Onboarding and Orientation conversation; reminder that Bryan H attendance will shift to Stefanie
8. General Updates and Reminders
 - a. Events and New Updates:
 - i.
 - b. News and General Info Links:
 - i. [Capitol Report](#)
 - ii. [UA News Center](#)

- iii. [System Office Bulletin](#) (replaced by System Office Intranet)
- iv. [Upcoming HR Trainings](#)

9. Local Issues

- a. Anchorage
 - i.
- b. Fairbanks
 - i. Butro access card - reminder

10. Department Updates, Issues, and Kudos

- a. Justine Nelson - Kudos!
- b. Ronnie - Farewell and **Best** of luck!

11. Agenda items for next meeting (October):

- a. Blood Drive
- b. Parking conversation

12. Closing Comments

- a.

13. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
 - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)
- [SO Intranet](#)