System Office Staff Council Agenda

Monday, October 6, 2025

9:00am-11:00am

Zoom:

https://alaska.zoom.us/j/89316265720?pwd=VE8veHpiTXdYSVRvdEhnSWJpVDN4dz09

Meeting ID: 89216265720

Passcode: 597537

<u>Representatives:</u>

Nicole Goff (2024-2026) FY26 President

Genevieve Bright (2025-2027) FY26 Vice President

Hailey Jo Moyle (2025-2027) Secretary

Rebecca Catlin (2025-2027)

Sarah Belmont (2024-2026)

Chelsey Okonek (2024-2026)

Aimee Sudbeck (2025-2027)

Jeremiah Youmans (2024-2026)

Logan MacDonald (2025-2027)

<u>Alternates:</u>

Vacant

<u>Governance Support:</u>

Noel Romanovsky

Sharon Dayton

<u>Guests:</u>

Jeannette Okinczyc

<u>Agenda:</u>

1. Call to Order and Roll Call
    a. Review and Adopt Agenda
    b. Review and Adopt September Minutes
        i. August Meeting Minutes

2. Guest Comments
    a. Brian Smentkowski

     b. Jeannette Okinczyc
- i. Security Awareness training
- ii. Upcoming changes to our Duo platform
- iii. Other relevant updates/*questions*

     c. Graeme Abraham, *Associate Director of Institutional Compliance*
- i. *Fair treatment in the workplace*
- ii. *Equity & Compliance/Title IX Office investigates complaints,*
- iii. *Ways to promote inclusive practices.*
- iv. Other relevant updates/*questions*

3. [Public Comment](#):
   a. [September Public Comment](#) (last month)

4. New Business
   a. Trainings and Eval Reminders:
   - i. [Annual Security Awareness Training](#) - Annual training starts on September 1st. A 20-minute module is available on your personalized KnowBe4 Training Dashboard. You'll receive a notification email with a link to log in using Single Sign-On (SSO). The deadline to complete the training is October 31, 2025.
   - ii. Title IX Training Reminder - October 31

   b. SOSC is currently looking for another representative- please reach out to Nicole Goff (or any member you are connected with) with interest or to nominate someone
   c. Government Shut Down Updates
   d. Remote work concerns
   e. Personify
   f. Evicore
   g. [Coming October 1: Improved Travel Allowance Experience in Concur](#)
   h. [New Financial Aid and Student Account Pages in UAOnline](#)

5. Ongoing Business
   a. (PAUSED) Branding - relate it to the mission/vision statement (updates?)
   - i. Likely need to postpone this conversation
   - ii. Lower priority due to current events

6. Reports
   a. President's Report

      i.   Monthly meetings with Brian Smentkowski, Vice President and Chief Academic Officer

      ii.   Staff Alliance (Genevieve, Nicole)

- Updates from September Staff Alliance Meeting
  a. Many Alliance members were absent but we had a number of guest speakers (Pres. Pitney, Brian, and Ben+Jeanette from OIT joined the meeting)
     i. Takeaways included further support for community campus staff and IT specific credential recognition
- [Next staff alliance meeting](#) scheduled for October 16th

b. **SOSC Committees**

      i.   Morale/Events Committee (Aimee, Genevieve, Rebecca, Nicole, Raina, Hailey Jo)

      ii.   Awards Committee (Nicole, Genevieve)

      iii.   Staff Development Day (Aimee, Nicole, Hailey Jo, Genevieve)

- Professional Development support closes on Oct. 4th and will then be reviewed

      iv.   Nominations Committee (all)

c. **Staff Alliance Committees**

      i.   Compensation Committee (Nicole, Emilee)

- Compensation [Memo](#)
- [Compensation Memo Update as of 8/22](#)

      ii.   Staff Development Fund (Raina, Noel, Genevieve, Sara)

      iii.   Joint Healthcare Committee (Raina/Logan/Rebecca schedule TBD - Monique to hand off)

- + Staff Healthcare Committee

d. **Other Committees**

      i.   Employee Feedback and Assessment Committee (formerly known as Staff Engagement, Employee Experience) – Chelsey

- Updates - See email from Pres. Pitney with links:
  a. https://www.alaska.edu/hr/training/experience.php#reports
  b. https://drive.google.com/file/d/1WSq-kaLtsh-gS_TiuGGI4Uer7kY8ZD9F/view

      ii.   UA Accessibility Workgroup (VACANT-previously Monique)

- Working to become an officially recognized committee

a. Group meets every two weeks
- Training offered jointly between UAA/UAF
    a. https://www.alaska.edu/news/system/2024-UA-disability-services-free-virtual-training.php

7. Old Business:
    a. Compensation Memo
    b. Institutional Compliance Program
        i. Compliance Chats
            - The latest series covers research ethics and compliance
        ii. UA Compliance Leadership for Supervisors Training

8. General Updates and Reminders
    a. ***Events and New Updates:***
        i. 🪐📖***Cozy Bowls, Cozy Souls***
            - ***Tuesday, October 28th 12:00pm-1:30pm***
    b. News and General Info Links:
        i. Capitol Report
        ii. UA News Center
        iii. System Office Bulletin (replaced by System Office Intranet)
        iv. Upcoming HR Trainings

9. Local Issues & Updates
    a. Anchorage
        i. Chancellor should be announced this month
    b. Fairbanks
        i. Chancellor Search Committee has been named
            - Week of September 1, 2025: Recruitment Launch
            - October 20, 2025: Committee Begins Rolling Review to Identify Semi-finalists
            - November 2025: Virtual Interviews with Semi-finalists
            - December 2025: Finalists Recommended to President Pitney
            - January 2026: Finalists Visit Campus for In-Person Meetings
            - March 2026: Chancellor Announcement
        ii. Hold on Provost search until permanent Chancellor is named
        iii. Kaydee Van Flein to serve as UAF's interim associate vice chancellor for student affairs
        iv.
    c. Juneau

     i.
  d. System Office
     i.
10. Department Updates, Issues, and Kudos
  a.

11. Agenda items for next meeting (October 6th):
  a. Future guest speakers:
    i. Ben Shier
    ii. Kim Washburn, UAF/SO HR Business Partner, University of Alaska Human Resources
    iii. Margo- return to talk about supervisor training?
    iv. Geoff Phillips- Concur?
    v. Luke Fulp (November)

12. Closing Comments
  a. Vote on Tuesday :)

13. Adjourn

Resources:
- [SOSC Meeting Recordings](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
  - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)
- [SO Intranet](#)
- [System Office Intranet](#) - new alaska.edu/System leadership overview video - contains meeting highlights plus announcements, deadline reminders, and fun stuff happening.
  - [BOB site](#)
  - [Butrovich site](#)