System Office Staff Council Regular Meeting
Monday, March 4, 2024
1:00 pm-3:00pm
Zoom Link: Passcode:

Representatives:
- Genevieve Bright (2023-2025) FY24 President
- Monique Musick (2023-2024) FY24 Vice President
- Austin Somaduroff (2022-2024) FY24 Secretary
- Andrew Aquino (2023-2024)
- Rebecca Catlin (2023-2025)
- Scott Fronzuto (2023-2024)
- Lauren Hartman (2022-2025)
- Chelsey Okonek (2022-2024)
- Aimee Sudbeck (2023-2025)

Alternates:
Vacant

Governance Support:
Noel Romanovsky
Mary Burnham
Sharon Dayton

Guests:
Chad Hutchison, Director of State Relations
Paul Layer, VP ASR
Bryan Hoppough, Human Resources senior business partner

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Minutes 2.5.2024

2. Guest Comments
   a. Chad Hutchison
   b. Paul Layer
   c. Bryan Hoppough

3. Public Comment

4. New Business
   a. BOR recap - news release
   b. State of the University Address - March 11
c. Staff Make Students Count  
   i. Updates on deadline: March 18 -  
      https://www.alaska.edu/governance/staff-alliance/staff-make-students-count/  

d. Staff Development Day  

e. Longevity and Outstanding Service Awards: April 26, 2024  

f. Faculty Alliance Thought Leaders Forum – AI in universities March 28 - 29  

5. Ongoing Business  

a. System Office Intranet - new alaska.edu/System leadership overview video  
   i. BOB site  
   ii. Of note - Info boards/signage: digital directory rather than analogue  

b. Institutional Compliance Program  
   i. Compliance Chats  
      1. The latest series is covering cybersecurity.  
   ii. UA Compliance Leadership for Supervisors Training  

c. Safety - thoughts on including during staff development day; Other opportunities to train/inform:  
   i. Consider possible local training opportunity/get-together: Emergency Procedures/Slide/Defib.Equipment/Fire for each building (Staff Development Day possibility?)  

6. Reports  

a. President’s Report  
   i. Monthly meeting with VP Paul Layer did not take place in February  
      1. Feb. meeting canceled; Next meeting Monday, March 11, 2024  
      2. Updates from Paul:  
         a. Empower Alaska update presented to the Regents:  
            Priorities Document  
   ii. Staff Alliance (Genevieve, Monique)  
      1. February 16 Minutes and Recording Passcode: Rq.4xe%+  
         a. Discussed the results of the Employee Engagement Survey, JHCC meeting results, and Compensation Committee updates - which will be discussed further down in the agenda  
         b. Next meeting Friday, March 22, 2024  
      2. HR discussion during the Staff Alliance meeting covered:  
         a. Employee Experience survey, performance evaluations, and remote work agreement updates  
         b. New UA Careers website  

b. SOSC Committees  
   i. Morale/Events Committee (Aimee, Andrew, Genevieve, Rebecca)  
      1. Date set for April 26, 2024
a. Recent meeting discussed timelines for outreach/purchases
b. Initial emails and invitations to honorees went out - be sure to nominate Outstanding Employees by April 1… No joke!

ii. Awards Committee (Aimee & Genevieve)
   1. Stay tuned for a Spring touch-base between now and the L/O Awards!
   2. 2023 Event recording and photos

iii. Nominations Committee (Lauren)
   1. No update at this time

iv. Staff Development Day (Austin, Scott)
   1. Session recordings
   2. Scheduling Date w/ President’s office
   3. Single day

c. Staff Alliance Committees
   i. Compensation Committee (Monique)
      1. Updates since February meeting
      2. Evaluation and discussion of past staff requests

   ii. Staff Development Fund (Lauren)
      1. Last deadline for $500 professional development funding is April 1st
      2. Class fee scholarships for summer semester dependent on leftover funding
      3. LinkedIn Learning Licenses (now managed by HR):
         a. LinkedIn Learning info page

   iii. Joint Healthcare Committee (Monique)
      1. JHCC voted 6-4 to endorse the rates removing the wellness rebate

   iv. Staff Healthcare Committee (Monique)
      1. Overview of JHCC meeting

   d. Other Committees
   i. Employee Experience (formerly known as Staff Engagement) Survey (Lauren) - renamed Employee Feedback and Assessment Committee
      1. Responses are in!
         https://www.alaska.edu/hr/training/experience.php
      2. See the list of questions and determine what we’d like more information about in advance of the March 22 SA meeting.

   ii. UA Accessibility Workgroup (Scott)
      1. Working to become an officially recognized committee
         a. Group meets every two weeks - connect with Scott for an invite.
      2. No updates at this time.
7. General Updates and Reminders
   a. Events and New Updates:
      i. Upcoming BOR Meetings: June
      ii. Recent meetings: Feb. 20, 2024

   b. News and General Info Links:
      i. Capitol Report
      ii. UA News Center
      iii. System Office Bulletin (replaced by System Office Intranet)
      iv. Upcoming HR Trainings

8. Local Issues
   a. Anchorage
   b. Fairbanks
      i. Digital directory discussion

9. Department Updates, Issues, and Kudos
   a. Starting Thursday, Scott will be providing basic & advanced training sessions for Zoom (Tuesday and Thursday drop-ins): Zoom Trainings - Spring 2024
   b. Foundation – UA Giving Day: https://givingday.alaska.edu/
   c. Andrew – https://www.alaska.edu/alaska/campuses.php

10. Agenda items for next meeting (April):
   a. Postponed: AI - impacts on faculty and staff positions, security, etc.; Ben (CITO) - guest speaker? Enterprise level subscription? ChatGPT vs microsoft edge options - pros and cons of both?
   b. Staff Council Retreat - timing/topics

11. Closing Comments
   a.

12. Adjourn

Resources:
- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents' policy and university regulation
  - 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
• UA News Center
• System Office Bulletin
• SO Intranet