

System Office Staff Council Regular Meeting

Monday, March 4, 2024

1:00 pm-3:00pm

Zoom Link: Passcode:

Representatives:

- Genevieve Bright** (2023-2025) FY24 President
- Monique Musick** (2023-2024) FY24 Vice President
- Austin Somaduroff** (2022-2024) FY24 Secretary
- Andrew Aquino** (2023-2024)
- Rebecca Catlin** (2023-2025)
- Scott Fronzuto** (2023-2024)
- Lauren Hartman** (2023-2025)
- Chelsey Okonek** (2022-2024)
- Aimee Sudbeck** (2023-2025)

Alternates:

Vacant

Governance Support:

Noel Romanovsky
Mary Burnham
Sharon Dayton

Guests:

Chad Hutchison, Director of State Relations

Paul Layer, VP ASR

Bryan Hoppough, Human Resources senior business partner

Agenda:

1. Call to Order and Roll Call
 - a. Review and Adopt Agenda
 - b. [Minutes 2.5.2024](#)
2. Guest Comments
 - a. Chad Hutchison
 - b. Paul Layer
 - c. Bryan Hoppough
3. [Public Comment](#)
4. New Business
 - a. BOR recap - [news release](#)
 - b. State of the University Address - March 11

- c. Staff Make Students Count
 - i. Updates on deadline: March 18 - <https://www.alaska.edu/governance/staff-alliance/staff-make-students-count/>
 - d. Staff Development Day
 - e. Longevity and Outstanding Service Awards: April 26, 2024
 - f. Faculty Alliance Thought Leaders Forum – [AI in universities](#) March 28 - 29
5. Ongoing Business
- a. [System Office Intranet](#) - new alaska.edu/System leadership overview video
 - i. [BOB site](#)
 - ii. Of note - Info boards/signage: digital directory rather than analogue
 - b. Institutional Compliance Program
 - i. [Compliance Chats](#)
 - 1. The latest series is covering cybersecurity.
 - ii. [UA Compliance Leadership for Supervisors Training](#)
 - c. Safety - thoughts on including during staff development day; Other opportunities to train/inform:
 - i. Consider possible local training opportunity/get-together: Emergency Procedures/Slide/Defib.Equipment/Fire for each building (Staff Development Day possibility?)
6. Reports
- a. President's Report
 - i. Monthly meeting with VP Paul Layer did not take place in February
 - 1. Feb. meeting canceled; Next meeting Monday, March 11, 2024
 - 2. Updates from Paul:
 - a. Empower Alaska update presented to the Regents: [Priorities Document](#)
 - ii. Staff Alliance (Genevieve, Monique)
 - 1. February 16 [Minutes](#) and [Recording](#) Passcode: Rq.4xe%+
 - a. Discussed the results of the Employee Engagement Survey, JHCC meeting results, and Compensation Committee updates - which will be discussed further down in the agenda
 - b. Next meeting Friday, March 22, 2024
 - 2. HR discussion during the Staff Alliance meeting covered:
 - a. Employee Experience survey, performance evaluations, and remote work agreement updates
 - b. New [UA Careers](#) website
 - b. SOSOC Committees
 - i. Morale/[Events](#) Committee (Aimee, Andrew, Genevieve, Rebecca)
 - 1. Date set for April 26, 2024

- a. Recent meeting discussed timelines for outreach/purchases
 - b. Initial emails and invitations to honorees went out - be sure to nominate Outstanding Employees by April 1... No joke!
 - ii. Awards Committee (Aimee & Genevieve)
 - 1. Stay tuned for a Spring touch-base between now and the L/O Awards!
 - 2. 2023 [Event recording and photos](#)
 - iii. Nominations Committee (Lauren)
 - 1. No update at this time
 - iv. Staff Development Day (Austin, Scott)
 - 1. [Session recordings](#)
 - 2. Scheduling Date w/ President's office
 - 3. Single day
- c. Staff Alliance Committees
 - i. [Compensation Committee](#) (Monique)
 - 1. Updates since February meeting
 - 2. Evaluation and discussion of past staff requests
 - ii. [Staff Development Fund](#) (Lauren)
 - 1. Last deadline for \$500 professional development funding is April 1st
 - 2. Class fee scholarships for summer semester dependent on leftover funding
 - 3. LinkedIn Learning Licenses (now managed by HR):
 - a. [LinkedIn Learning info page](#)
 - iii. Joint Healthcare Committee (Monique)
 - 1. JHCC voted 6-4 to endorse the rates removing the wellness rebate
 - iv. Staff Healthcare Committee (Monique)
 - 1. Overview of JHCC meeting
- d. Other Committees
 - i. Employee Experience (formerly known as Staff Engagement) Survey (Lauren) - renamed Employee Feedback and Assessment Committee
 - 1. Responses are in!
 - <https://www.alaska.edu/hr/training/experience.php>
 - 2. See the [list of questions](#) and determine what we'd like more information about in advance of the March 22 SA meeting.
 - ii. UA Accessibility Workgroup (Scott)
 - 1. Working to become an officially recognized committee
 - a. Group meets every two weeks - connect with Scott for an Invite.
 - 2. No updates at this time.

7. General Updates and Reminders
 - a. Events and New Updates:
 - i. Upcoming BOR Meetings: June
 - ii. Recent meetings: Feb. 20, 2024
 - b. News and General Info Links:
 - i. [Capitol Report](#)
 - ii. [UA News Center](#)
 - iii. [System Office Bulletin](#) (replaced by System Office Intranet)
 - iv. [Upcoming HR Trainings](#)
8. Local Issues
 - a. Anchorage
 - i.
 - b. Fairbanks
 - i. Digital directory discussion
9. Department Updates, Issues, and Kudos
 - a. Starting Thursday, Scott will be providing basic & advanced training sessions for Zoom (Tuesday and Thursday drop-ins): [Zoom Trainings - Spring 2024](#)
 - b. Foundation – UA Giving Day: <https://givingday.alaska.edu/>
 - c. Andrew – <https://www.alaska.edu/alaska/campuses.php>
10. Agenda items for next meeting (April):
 - a. Postponed: AI - impacts on faculty and staff positions, security, etc.; Ben (CITO) - guest speaker? Enterprise level subscription? ChatGPT vs microsoft edge options - pros and cons of both?
 - b. Staff Council Retreat - timing/topics
11. Closing Comments
 - a.
12. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
 - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)

- [UA News Center](#)
- [System Office Bulletin](#)
- [SO Intranet](#)