System Office Staff Council Regular Meeting
Monday, November 6, 2023
1:00 pm-3:00pm
[Zoom link]

Representatives:
Genevieve Bright (2023-2025) FY24 President
Monique Musick (2023-2024) FY24 Vice President
Austin Somaduroff (2022-2024) FY24 Secretary
Andrew Aquino (2023-2024)
Rebecca Catlin (2023-2025)
Scott Fronzuto (2023-2024)
Lauren Hartman (2023-2025)
Jake Mendenhall (2023-2025) absent
Jamie Meyer (2023-2024)
Chelsey Okonek (2022-2024) absent
Aimee Sudbeck (2023-2025) absent

Alternates:
Vacant

Governance Support:
Noel Romanovsky
Sharon Dayton

Guests:
VP ASR Paul Layer
Alesia Kruckenberg, Director of University of Alaska Office of Strategy, Planning and Budget
Chad Hutchison, Director of State Relations for the University of Alaska System (postponed)

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Minutes 10-2-2023

2. Public Comment
   a. Comment on rebate

3. New Business
   a. October Town Hall - recording available
   b. Guest Speaker - Alesia Kruckenberg
   c. Guest Speaker - Chad Hutchison (TBD)

4. Ongoing Business
a. **System Office Intranet**
   i. **BOB site**

b. **System Office mission statement** - what’s next?
   i. Committee for ‘implementation’ (See Jonathan King suggestions)

5. Reports
   a. President’s Report
      i. Monthly meeting with VP Paul Layer (took place Oct. 11)
         1. Next meeting Wednesday, Nov. 8, 2023
      ii. Staff Alliance (Genevieve, Monique)
         1. **October Minutes** and **recording** (Passcode: e1J2GnU?)
            a. Topics included Raina’s presentation on software procurement
            b. Next meeting Friday, Nov. 17
      2. **Monthly council president’s meeting with CHRO Memry Dahl**
         Oct. 10 mtg.
            a. Topics included longevity calculations - preference is to err on the side of inclusion (i.e. student employment through current employment, etc.)
            b. Next meeting Tuesday, Nov. 14
   b. SOSC Committees
      i. Morale/**Events** Committee (Aimee, Andrew, Genevieve, Rebecca)
         1. Potluck - Date is now set for Nov. 27; sign up form will follow shortly
      ii. Awards Committee (Aimee & Genevieve)
         1. Nothing at this time
         2. 2023 **Event recording and photos**
      iii. Nominations Committee (Lauren)
      iv. Staff Development Committee (Austin, Scott)
         1. **Session recordings**
   c. Staff Alliance Committees
      i. **Compensation Committee** (Andrew)
         1. Next meeting TBD
      ii. **Staff Development Fund** (Lauren)
         1. Total budget: $120K
            a. $70K for class fee scholarships ($250 each)
            b. $50K for professional development activities support ($500 each)
         2. So far this year:
            a. 154 employees were awarded a class fee scholarship for the fall semester (proportionally distributed between each MAU). Demand far outpaced available funding.
         3. $500 support for other activities has been launched
            a. First review period awarded 25 staff
b. Second review period Dec. 1st

4. LinkedIn Learning Licenses:
   a. LinkedIn Learning info page

   iii. Joint Healthcare Committee (Monique)
   iv. Staff Healthcare Committee (Monique)
      1. Discussion continues on wellness plan options
         a. Opportunity to create a resolution/memo (by Nov. 15)
         b. KPC Feedback

   d. Other Committees
      i. Employee Experience (formerly known as Staff Engagement) Survey (Lauren) - renamed Employee Feedback and Assessment Committee
         1. Tentatively launching mid-November
      ii. UA Accessibility Workgroup (Scott)
         1. Working to become an officially recognized committee
            a. Group meets every two weeks - connect with Scott for an Invite

6. General Updates and Reminders
   a. Events and New Updates:
      i. Recent BOR Meetings:
         1. Sept 18, 9:00-10:30 am - Special Facilities and Land Management;
         2. Sept 21, 10:00-Noon - Special Full Board, Goals and measures
         3. October 4th, 10:00-11:30 am - Special Facilities and Land Management (Canceled)
         4. October 12, 1:00-4:00 pm - Special Full Board 1-4pm
            a. October 12 Special Board Meeting Included: Roadmap to Empower Alaska
               i. Draft Roadmap to Empower Alaska
               ii. Visual
               iii. Feedback was provided with an October 26 deadline.
         5. October 18, 10:00-11:30 am - Special Facilities and Land Management (Canceled)
      ii. BOR Next Meeting -
          1. November 10 - 8:00-4:00
          2. Public testimony November 7

b. News and General Info Links:
   i. Capitol Report
   ii. UA News Center
   iii. System Office Bulletin (replaced by System Office Intranet)
   iv. Upcoming HR Trainings
7. Local Issues
   a. Anchorage
      i.
   b. Fairbanks
      i.

8. Department Updates, Issues, and Kudos
   a. Kudos to Rebecca for sharing all the snack in Butro

9. Agenda items for next meeting (December):
   a. Suggested - invite Raina to speak at next meeting
   b. Reinvite Chad to December meeting - follow up

10. Closing Comments
    a. Check out the compliance scavenger hunt!

11. Adjourn

Resources:
- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents’ policy and university regulation
  o 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
- UA News Center
- System Office Bulletin
- SO Intranet