

System Office Staff Council Regular Meeting

Monday, November 6, 2023

1:00 pm-3:00pm

[Zoom link](#)

Representatives:

Genevieve Bright (2023-2025) FY24 President
Monique Musick (2023-2024) FY24 Vice President
Austin Somaduroff (2022-2024) FY24 Secretary
Andrew Aquino (2023-2024)
Rebecca Catlin (2023-2025)
Scott Fronzuto (2023-2024)
Lauren Hartman (2023-2025)
Jake Mendenhall (2023-2025) absent
Jamie Meyer (2023-2024)
Chelsey Okonek (2022-2024) absent
Aimee Sudbeck (2023-2025) absent

Alternates:

Vacant

Governance Support:

Noel Romanovsky
Sharon Dayton

Guests:

VP ASR Paul Layer
Alesia Kruckenberg, Director of University of Alaska Office of Strategy, Planning and Budget
Chad Hutchison, Director of State Relations for the University of Alaska System (postponed)

Agenda:

1. Call to Order and Roll Call
 - a. Review and Adopt Agenda
 - b. [Minutes 10-2-2023](#)
2. [Public Comment](#)
 - a. Comment on rebate
3. New Business
 - a. October Town Hall - [recording available](#)
 - b. Guest Speaker - Alesia Kruckenberg
 - c. Guest Speaker - Chad Hutchison (TBD)
4. Ongoing Business

- a. [System Office Intranet](#)
 - i. [BOB site](#)
- b. [System Office mission statement](#) - what's next?
 - i. Committee for 'implementation' (See Jonathan King suggestions)

5. Reports

- a. President's Report
 - i. Monthly meeting with VP Paul Layer (took place Oct. 11)
 - 1. Next meeting Wednesday, Nov. 8, 2023
 - ii. Staff Alliance (Genevieve, Monique)
 - 1. [October Minutes](#) and [recording](#) (Passcode: e1J2GnU?)
 - a. Topics included Raina's presentation on software procurement
 - b. Next meeting Friday, Nov. 17
 - 2. [Monthly council president's meeting with CHRO Memry Dahl](#)
Oct. 10 mtg.
 - a. Topics included longevity calculations - preference is to err on the side of inclusion (i.e. student employment through current employment, etc.)
 - b. Next meeting Tuesday, Nov. 14
- b. SOSC Committees
 - i. Morale/[Events](#) Committee (Aimee, Andrew, Genevieve, Rebecca)
 - 1. Potluck - Date is now set for Nov. 27; sign up form will follow shortly
 - ii. Awards Committee (Aimee & Genevieve)
 - 1. Nothing at this time
 - 2. 2023 [Event recording and photos](#)
 - iii. Nominations Committee (Lauren)
 - iv. Staff Development Day (Austin, Scott)
 - 1. [Session recordings](#)
- c. Staff Alliance Committees
 - i. [Compensation Committee](#) (Andrew)
 - 1. Next meeting TBD
 - ii. [Staff Development Fund](#) (Lauren)
 - 1. Total budget: \$120K
 - a. \$70K for class fee scholarships (\$250 each)
 - b. \$50K for professional development activities support (\$500 each)
 - 2. So far this year:
 - a. 154 employees were awarded a class fee scholarship for the fall semester (proportionally distributed between each MAU). Demand far outpaced available funding.
 - 3. \$500 support for other activities has been launched
 - a. First review period awarded 25 staff

- b. Second review period Dec. 1st
 - 4. LinkedIn Learning Licenses:
 - a. [LinkedIn Learning info page](#)
 - iii. Joint Healthcare Committee (Monique)
 - iv. Staff Healthcare Committee (Monique)
 - 1. Discussion continues on wellness plan options
 - a. Opportunity to create a resolution/memo (by Nov. 15)
 - b. [KPC Feedback](#)
 - d. Other Committees
 - i. Employee Experience (formerly known as Staff Engagement) Survey (Lauren) - renamed Employee Feedback and Assessment Committee
 - 1. Tentatively launching mid-November
 - ii. UA Accessibility Workgroup (Scott)
 - 1. Working to become an officially recognized committee
 - a. Group meets every two weeks - connect with Scott for an Invite
6. General Updates and Reminders
 - a. Events and New Updates:
 - i. Recent BOR Meetings:
 - 1. Sept 18, 9:00-10:30 am - Special Facilities and Land Management;
 - 2. Sept 21, 10:00-Noon - Special Full Board, Goals and measures
 - 3. October 4th, 10:00-11:30 am - Special Facilities and Land Management (Canceled)
 - 4. October 12, 1:00-4:00 pm - Special Full Board 1-4pm
 - a. **October 12 Special Board Meeting Included: Roadmap to Empower Alaska**
 - i. [Draft Roadmap to Empower Alaska](#)
 - ii. [Visual](#)
 - iii. Feedback was provided with an October 26 deadline.
 - 5. October 18, 10:00-11:30 am - Special Facilities and Land Management (Canceled)
 - ii. BOR Next Meeting -
 - 1. November 10 - 8:00-4:00
 - 2. [Public testimony November 7](#)
- b. News and General Info Links:
 - i. [Capitol Report](#)
 - ii. [UA News Center](#)
 - iii. [System Office Bulletin](#) (replaced by System Office Intranet)
 - iv. [Upcoming HR Trainings](#)

7. Local Issues
 - a. Anchorage
 - i.
 - b. Fairbanks
 - i.
8. Department Updates, Issues, and Kudos
 - a. Kudos to Rebecca for sharing all the snack in Butro
9. Agenda items for next meeting (December):
 - a. Suggested - invite Raina to speak at next meeting
 - b. Reinvite Chad to December meeting - follow up
10. Closing Comments
 - a. Check out the compliance scavenger hunt!
11. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
 - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)
- [SO Intranet](#)