System Office Staff Council Regular Meeting
Monday, October 2, 2023
1:00 pm-3:00pm
Zoom link

Representatives:
Genevieve Bright (2023-2025) FY24 President
Monique Musick (2023-2024) FY24 Vice President
Austin Somaduroff (2022-2024) FY24 Secretary
Andrew Aquino (2023-2024) - Absent
Rebecca Catlin (2023-2025)
Scott Fronzuto (2023-2024) - Absent
Lauren Hartman (2023-2025)
Jake Mendenhall (2023-2025)
Jamie Meyer (2023-2024)
Chelsey Okonek (2022-2024)
Aimee Sudbeck (2023-2025) - Absent

Alternates:
Vacant

Governance Support:
Noel Romanovsky
Sharon Dayton

Guests:
JHCC Chair and UAF Residence Life Operations Manager Mathew Mund
HR Coordinator Manager Sabrina Haverfield
VP ASR Paul Layer

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Minutes 9-11-2023

2. Public Comment
   a. Dedicated break room separate from work space kitchenettes
   b. Leadership module during SOSC meetings
   c. Leave options question - re leave share

3. New Business
   a. SOSC Meet and Greet - October 6th
   b. UA Wellness Rebate - guest speaker; Mathew Mund
c. Updates to Recruitment - guest speaker; Charla and Chris (HR Talent Acquisitions)

4. Ongoing Business
   a. Web accessibility VRA (October 18 deadline)
   b. System Office Intranet
      i. BOB site
   c. System Office mission statement - what’s next? (See Jonathan King suggestions)

5. Reports
   a. President’s Report
      i. Monthly meeting with VP Paul Layer (took place Sept. 13)
      1. Next meeting Wednesday, Oct. 11, 2023
      ii. Staff Alliance (Genevieve, Monique)
           1. September Minutes and recording (Passcode: Z2di5R+Y)
              a. Next meeting Friday, October 20
           2. Retreat: hosted on Kenai Peninsula College:
              a. High Level Goals - communication and advocating for supervisor empowerment
           3. Monthly council president’s meeting with CHRO Memry Dahl
              Sept. 12 mtg. - discussed upcoming activity re. remote work
              a. Next meeting Tuesday, October 10
   b. SOSC Committees
      i. Morale/Events Committee (Aimee, Andrew, Genevieve, Rebecca)
         1. October 6th Meet and Greet + Local Elections Raffle
      ii. Awards Committee (Aimee & Genevieve)
         1. Nothing at this time
         2. 2023 Event recording and photos
      iii. Nominations Committee (Lauren)
      iv. Staff Development Day (Austin, Scott)
         1. Session recordings
   c. Staff Alliance Committees
      i. Compensation Committee (Lauren/Andrew)
         1. Next meeting TBD
      ii. Staff Development Fund (Lauren)
         1. FY24 stats so far:
            a. Total budget: $120K
               i. $70K for class fee scholarships ($250 each)
               ii. $50K for professional development activities support ($500 each)
            b. So far this year:
i. 154 employees were awarded a class fee scholarship for the fall semester (proportionally distributed between each MAU). Demand far outpaced available funding.

2. $500 support for other activities has been launched, first review period was Sept. 29th, applicants will be contacted soon

3. LinkedIn Learning Licenses - HR announced Sept. 22 that now all employees have access!
   a. [LinkedIn Learning info page](#)

iii. Staff Healthcare Committee (Monique) - Mathew (Guest Speaker)
   1. Next meeting is on Oct 18 - thoughts on rebate discussion can be shared with Monique/Mathew

d. Other Committees
   i. Joint Healthcare Committee (Monique) -
      1. Updates from chair Mathew Mund
      2. [New website](#) - needs content
   ii. Staff Engagement Survey (Lauren) - renamed Employee Feedback and Assessment Committee
      1. Launch Update: mid-October
      2. Different from Benefits Survey
   iii. UA Accessibility Workgroup (Scott)
      1. Working to become an officially recognized committee
         a. Group meets every two weeks - connect with Scott for an Invite

6. General Updates and Reminders
   a. Events and New Updates:
      i. BOR Meetings:
         1. Sept 18, 9:00-10:30 am - Special Facilities and Land Management;
         2. Sept 21, 10:00-Noon - Special Full Board, Goals and measures
      ii. BOR Next Meeting -
         1. October 4th, 10:00-11:30 am - Special Facilities and Land Management (Canceled)
         2. October 12, 1:00-4:00 pm - Special Full Board 1-4pm
         3. October 18, 10:00-11:30 am - Special Facilities and Land Management (Canceled)

   b. News and General Info Links:
      i. [Capitol Report](#)
      ii. [UA News Center](#)
      iii. [System Office Bulletin](#) (replaced by System Office Intranet)
      iv. [Upcoming HR Trainings](#)
7. Local Issues
   a. Anchorage
      i. 
   b. Fairbanks
      i. 

8. Department Updates, Issues, and Kudos
   a. Rebecca: Fire Drill - SUCCESS!
   b. Raina: LinkedIn Learning Inspiration - SUCCESS!

9. Agenda items for next meeting (Nov 6):
   a. Rebate discussion - update
   b. Budget discussion - guest speaker?
   c. Election results - Chad as guest speaker?

10. Closing Comments
    a. See you all for donuts!

11. Adjourn

Resources:
- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents' policy and university regulation
  - 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
- UA News Center
- System Office Bulletin
- SO Intranet