

# System Office Staff Council Regular Meeting

Monday, September 11th, 2023

1:00 pm-3:00pm

[Zoom link](#)

## Representatives:

Genevieve Bright (2023-2025) FY24 President  
Monique Musick (2023-2024) FY24 Vice President  
Austin Somaduroff (2022-2024) FY24 Secretary  
Andrew Aquino (2023-2024)  
Rebecca Catlin (2023-2025)  
Scott Fronzuto (2023-2024)  
Lauren Hartman (2023-2025)  
Jake Mendenhall (2023-2025)  
Jamie Meyer (2023-2024)  
Chelsey Okonek (2022-2024)  
Aimee Sudbeck (2023-2025)

## Alternates:

Vacant

## Governance Support:

Noel Romanovsky  
Sharon Dayton

## Guests:

VP ASR Paul Layer

## Agenda:

1. Call to Order and Roll Call
  - a. Review and Adopt Agenda
  - b. [Minutes August 8 2023](#)
2. [Public Comment](#)
3. New Business
  - a. Conversation with the President - September 19
  - b. New wellness program - additional points necessary
  - c. New Notice of Nondiscrimination - changes to micro statement and more
  - d. August BOR Update - budget planning, Troth Yeddha' Center, Staff Make Students Count
  - e. Butrovich Building/System Office communications and Emergency Response
  - f. New Regent - [Steve Colligan](#)

#### 4. Ongoing Business

- a. [Web accessibility VRA](#) - did second review - final submission October 18
- b. [System Office Intranet](#)
  - i. [BOB site](#)
- c. [System Office mission statement](#) - what's next?

#### 5. Reports

##### a. President's Report

- i. Monthly meeting with VP Paul Layer (took place Aug. 9)
  1. Next meeting Wednesday, September 13
- ii. Staff Alliance (Genevieve, Monique)
  1. [July minutes](#) and [recording](#) (passcode: HP4S1De#)
    - a. Next meeting Friday, September 15
  2. [Monthly council president's meeting with CHRO Memry Dahl](#)  
Aug. 14 mtg. - discussed table of paycheck deductions
    - a. Next meeting Tuesday, September 12

##### b. SOSOC Committees

- i. Morale/[Events](#) Committee (Aimee, Andrew, Genevieve, Rebecca)
  1. Met to discuss ideas for fall/winter - collecting additional information and will plan a late september meet and greet if possible
- ii. Awards Committee (Aimee & Genevieve)
  1. Nothing at this time
  2. 2023 [Event recording and photos](#)
- iii. Nominations Committee (Lauren)
- iv. Staff Development Day (Austin, Scott)
  1. [Session recordings](#)

##### c. Staff Alliance Committees

- i. [Compensation Committee](#) (Austin)
  1. Additional/replacement committee member from SOSOC for FY24 (Lauren? Andrew?) Next meeting TBD
- ii. [Staff Development Fund](#) (Lauren)
  1. Recent tuition waiver update (Extension)
- iii. Staff Healthcare Committee (Monique)

##### d. Other Committees

- i. Joint Healthcare Committee (Monique) - August 16 meeting (staff committee mtg the day after)
  1. New chair Matthew Mund
  2. [New website](#) - needs content
- ii. Staff Engagement Survey (Lauren)
  1. Engagement Survey update
- iii. UA Accessibility Workgroup (Scott)
  1. Working to become an officially recognized committee

- a. Group meets every two weeks - connect with Scott for an Invite, next meeting on 8/15 @ 1030am
6. General Updates and Reminders
  - a. Events and New Updates:
    - i. BOR Next Meeting
  - b. News and General Info Links:
    - i. [Capitol Report](#)
    - ii. [UA News Center](#)
    - iii. [System Office Bulletin](#) (replaced by System Office Intranet)
    - iv. [Upcoming HR Trainings](#) (no longer in use, please see this new link: <https://www.alaska.edu/hr/>)
7. Local Issues
  - a. Anchorage
    - i.
  - b. Fairbanks
    - i. New Butrovich Building Occupants
      1. Communications, protocols, etc.
8. Department Updates, Issues, and Kudos
  - a.
9. Agenda items for next meeting (Sept 11):
  - a. Continue adding to and refining [FY24 Goals](#)
10. Closing Comments
11. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
  - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)
- [SO Intranet](#)