System Office Staff Council Regular Meeting

Thursday, April 13th, 2023
10:00am-12:00pm
Zoom link

Representatives:
Lauren Hartman (2021-2023) FY23 President
Monique Musick (2021-2023) FY23 Vice President
Austin Somaduroff (2022-2024) FY23 Secretary
Genevieve Bright (2021-2023)
Scott Fronzuto (2021-2023)
Chelsey Okonek (2022-2024)

Alternates:
Vacant

Governance Support:
Noel Romanovsky
Sharon Dayton

Guests:
Ben Shier, CITO
Bryan Hoppough, Sr. HR Business Partner for UAF/SO

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Approve March 9 2023 Minutes

2. Public Comment

3. HR Updates - Bryan Hoppough
   a. Open Enrollment April 17th - May 5th
   b. Touchcare Live Open Enrollment Webinars
      i. Tuesdays at 1:00p or Fridays at 9:00a
   c. Staff Annual Leave Forfeiture Reminder
   d. Performance Evaluation Training May 9th

4. New Business
   a. New Executive Assistant to the VPUR and VPASR Sharon Dayton
   b. Staff Make Students Count
      i. Nominations due April 28th
      ii. Need volunteers for review committee
   c. Wind-down of COVID policies and activities

    d. Prepping for FY24: SOSC Elections and June Retreat

5. Ongoing Business
    a. [Web accessibility VRA](#)
    b. [System Office Intranet](#) - [BOB site](#)
    c. [System Office mission statement](#) - what's next?

6. 11:30 - CITO Ben Shier
    a. [Planned Butrovich Data Center outage May 13-20](#)

7. Reports
    a. [President's Report](#) (Lauren)
        i. Monthly meeting with VP Paul Layer April 12
        ii. Staff Alliance (Lauren, Monique)
            1. March 24 [minutes](#) and [recording](#) (passcode: QVQ8+f&^)
            2. Next meeting Friday April 21
            3. [Monthly council president's meeting with CHRO Memry Dahl](#) Mar. 14 (next Apr. 11)
    b. SOSC Committees
        i. Morale/[Events](#) Committee (Genevieve)
            1. May Citywide Cleanup
                a. Fairbanks May 6th
                b. Anchorage May 5th - June 3rd
        ii. Awards Committee (Genevieve)
            1. April 27th 3:00pm-5:00pm
        iii. Nominations Committee (Lauren)
            1. [Nominations Open - close April 14](#)
        iv. Staff Development Day (Austin)
            1. April 25-26th
    c. Staff Alliance Committees
        i. [Compensation Committee](#) (Austin)
            1. Last met Jan. 27th
            2. Next meeting Apr. 28th
        ii. [Staff Development Fund](#) (Lauren)
        iii. Staff Healthcare Committee (Monique)
            1. Last met March 30
    d. Other Committees
        i. Joint Healthcare Committee (Monique)
            1. New chair Matthew Mund
            2. [New website](#) - needs content
            3. Met March 29, next meeting April 19
        ii. Staff Engagement Survey (Genevieve)
            1. Qualtrics demo Apr. 5

8. Old Business
    a. [Communication pathways working group](#) (Monique, Lauren)
        i. Last met Jan. 5th, next meeting not yet scheduled
        ii. [Communication pathways staff feedback brainstorm](#)
    b. [Empower Alaska](#) campaign
    c. [Recruitment for a new Sr. Director of Alaska Native Success](#)

9. General Updates and Reminders
    a. Events and New Updates:
        i. [BOR May Meeting](#)
            1. Public testimony May 23 4:00pm - 5:00pm
            2. May 26 Committee and full board meetings
    b. News and General Info Links:
        i. [Capitol Report](#)
        ii. [UA News Center](#)
        iii. [System Office Bulletin](#)
        iv. [Upcoming HR Trainings](#)

10. Local Issues
    a. COVID / Remote work status

11. Department Updates, Issues, and Kudos
    a.

12. Agenda items for next meeting (April 13th):
    a. For May Meeting: Workforce Development [reports](#) - invite Teri Cothren

13. Closing Comments

14. Adjourn

Resources:
- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
    - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)