System Office Staff Council Regular Meeting
Thursday, March 9, 2023
10:00am-12:00pm
Zoom link

Representatives:
Lauren Hartman (2021-2023) FY23 President
Monique Musick (2021-2023) FY23 Vice President
Austin Somaduroff (2022-2024) FY23 Secretary
Genevieve Bright (2021-2023)
Scott Fronzuto (2021-2023)
Chelsey Okonek (2022-2024)

Alternates:
Vacant

Governance Support:
Noel Romanovsky

Guests:
Bryan Hoppough, Sr. HR Business Partner for UAF/SO
Heather Arana, HR Director of Transition and Benefits
Paul Layer, VP for Academics, Students, and Research

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Approve February Minutes

2. Public Comment

3. Guests
   a. HR Updates - Bryan Hoppough
   b. Heather Arana - FY24 Benefits changes

4. New Business
   a. UAS SC resolution on involvement in search committees
   b. System Office mission statement approved - what’s next?
   c. BOR Meeting & State of the University recaps

5. Ongoing Business
   a. Banner outage starts today at 5:00pm!
   b. Web accessibility VRA
i. **Jan. 19th email update**

ii. **Tracking form**

c. **System Office Intranet** - [BOB site](#)
d. **Volunteer day idea**

6. **Reports**

   a. **President’s Report** (Lauren)
      i. Monthly meeting with VP Paul Layer March 8th
      
   b. **SOSC Committees**
      i. **Morale/Events** Committee (Genevieve)
         1. March - no events planned but might think of a fun Spring Break
            something: perhaps a Spring Break Scavenger Hunt based on
            local events/activities
         2. Planning is underway for the longevity and outstanding awards
      
      ii. **Awards Committee** (Genevieve)
          1. April 27th 3:00pm-5:00pm
          2. Nominations for Outstanding Employee Awards
          3. The nominations email for outstanding employee was sent,
             as well as the reminder. We have several nominations
             submissions to review
             a. Let me know if you’d like to be part of the review
                committee!
          4. Longevity list is in the works - as soon as that list is
             finalized, we will send out the name verifications and
             get awards ordered

      iii. **Nominations Committee** (Lauren)
          1. Open Nominations March 13-31?

   iv. **Staff Development Day** (Austin)
      1. April 25-26th
      2. [Volunteer and speaker ideas form](#)

   c. **Staff Alliance Committees**
      i. **Compensation Committee** (Austin)
         1. Last met Jan. 27th
            a. Discussed EAIP Feedback
            b. Annual Benefits Survey
         2. Next meeting Apr. 28th
      
      ii. Ombuds Committee (Lauren) - no update

      iii. **Staff Development Fund** (Lauren)
          1. [LinkedIn Learning Licenses](#)
          2. [Professional development funds](#)
3. Class fee scholarships - done for spring, considering offering again in summer
   iv. Staff Healthcare Committee (Monique)
      1. Last met Feb. 23rd

d. Other Committees
   i. Joint Healthcare Committee (Monique)
      1. Last met Feb. 22nd
   ii. Staff Engagement Survey (Genevieve)
   iii. Communication pathways working group (Monique, Lauren)
      1. Last met Jan. 5th, next meeting not yet scheduled
      2. Communication pathways staff feedback brainstorm

7. Old Business
   a. Change in Search Committee Requirements
   b. Change in Student Hiring Process
   c. Empower Alaska campaign
   d. Recruitment for a new Sr. Director of Alaska Native Success

8. General Updates and Reminders
   a. Events and New Updates:
      i. BOR confirmation hearings March 24th
      ii. BOR February Meeting
         1. Public testimony Feb. 21st 4:00pm - 5:00pm
         2. Feb. 23rd-24th: Committee and full board meetings
      iii. UA Giving Day Feb. 22-23
      iv. UAS Chancellor Finalists
   b. News and General Info Links:
      i. Capitol Report
      ii. UA News Center
      iii. System Office Bulletin
      iv. Upcoming HR Trainings

9. Local Issues
   a. COVID / Remote work status

10. Department Updates, Issues, and Kudos
    a. Kelly James transitioning to Sr. Budget Officer
    b. New HR Special Projects Director - Margo Griffith (formerly UAF Title IX)

11. Agenda items for next meeting (April 13th):
    a. For April or May Meeting: Workforce Development reports - invite Teri Cothren

12. Closing Comments
13. Adjourn

Resources:
- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents' policy and university regulation
  - 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
- UA News Center
- System Office Bulletin