

System Office Staff Council Regular Meeting

Thursday, March 9, 2023

10:00am-12:00pm

[Zoom link](#)

Representatives:

Lauren Hartman (2021-2023) FY23 President

Monique Musick (2021-2023) FY23 Vice President

Austin Somaduroff (2022-2024) FY23 Secretary

Genevieve Bright (2021-2023)

Scott Fronzuto (2021-2023)

Chelsey Okonek (2022-2024)

Alternates:

Vacant

Governance Support:

Noel Romanovsky

Guests:

Bryan Hoppough, Sr. HR Business Partner for UAF/SO

Heather Arana, HR Director of Transition and Benefits

Paul Layer, VP for Academics, Students, and Research

Agenda:

1. Call to Order and Roll Call
 - a. Review and Adopt Agenda
 - b. Approve [February Minutes](#)
2. [Public Comment](#)
3. Guests
 - a. HR Updates - Bryan Hoppough
 - b. Heather Arana - FY24 Benefits changes
4. New Business
 - a. [UAS SC resolution on involvement in search committees](#)
 - b. [System Office mission statement](#) approved - what's next?
 - c. [BOR Meeting](#) & [State of the University](#) recaps
5. Ongoing Business
 - a. Banner outage starts today at 5:00pm!
 - b. [Web accessibility VRA](#)

- i. [Jan. 19th email update](#)
- ii. [Tracking form](#)
- c. System Office Intranet - [BOB site](#)
- d. Volunteer day idea

6. Reports

- a. President's Report (Lauren)
 - i. Monthly meeting with VP Paul Layer March 8th
 - ii. Staff Alliance (Lauren, Monique)
 - 1. [February 17 minutes](#) and [recording](#) (passcode: Fj9w3W%W)
 - 2. Next meeting Friday March 24
 - 3. [Monthly council president's meeting with CHRO Memry Dahl](#) Feb. 14th
- b. SOSC Committees
 - i. Morale/[Events](#) Committee (Genevieve)
 - 1. March - no events planned but might think of a fun Spring Break something: perhaps a Spring Break Scavenger Hunt based on local events/activities
 - 2. Planning is underway for the longevity and outstanding awards
 - ii. Awards Committee (Genevieve)
 - 1. April 27th 3:00pm-5:00pm
 - 2. Nominations for Outstanding Employee Awards
 - 3. The nominations email for outstanding employee was sent, as well as the reminder. We have several nominations submissions to review
 - a. Let me know if you'd like to be part of the review committee!
 - 4. Longevity list is in the works - as soon as that list is finalized, we will send out the name verifications and get awards ordered
 - iii. Nominations Committee (Lauren)
 - 1. Open Nominations March 13-31?
 - iv. Staff Development Day (Austin)
 - 1. April 25-26th
 - 2. [Volunteer and speaker ideas form](#)
- c. Staff Alliance Committees
 - i. [Compensation Committee](#) (Austin)
 - 1. Last met Jan. 27th
 - a. Discussed EAIP Feedback
 - b. Annual Benefits Survey
 - 2. Next meeting Apr. 28th
 - ii. Ombuds Committee (Lauren) - no update
 - iii. [Staff Development Fund](#) (Lauren)
 - 1. [LinkedIn Learning Licenses](#)
 - 2. [Professional development funds](#)

3. Class fee scholarships - done for spring, considering offering again in summer
 - iv. Staff Healthcare Committee (Monique)
 1. Last met Feb. 23rd
 - d. Other Committees
 - i. Joint Healthcare Committee (Monique)
 1. Last met Feb. 22nd
 - ii. Staff Engagement Survey (Genevieve)
 - iii. [Communication pathways working group](#) (Monique, Lauren)
 1. Last met Jan. 5th, next meeting not yet scheduled
 2. [Communication pathways staff feedback brainstorm](#)
7. Old Business
 - a. [Change in Search Committee Requirements](#)
 - b. [Change in Student Hiring Process](#)
 - c. [Empower Alaska](#) campaign
 - d. [Recruitment for a new Sr. Director of Alaska Native Success](#)
8. General Updates and Reminders
 - a. Events and New Updates:
 - i. BOR confirmation hearings March 24th
 - ii. [BOR February Meeting](#)
 1. Public testimony Feb. 21st 4:00pm - 5:00pm
 2. Feb. 23rd-24th: Committee and full board meetings
 - iii. [UA Giving Day Feb. 22-23](#)
 - iv. [UAS Chancellor Finalists](#)
 - b. News and General Info Links:
 - i. [Capitol Report](#)
 - ii. [UA News Center](#)
 - iii. [System Office Bulletin](#)
 - iv. [Upcoming HR Trainings](#)
9. Local Issues
 - a. COVID / Remote work status
10. Department Updates, Issues, and Kudos
 - a. Kelly James transitioning to Sr. Budget Officer
 - b. [New HR Special Projects Director - Margo Griffith \(formerly UAF Title IX\)](#)
11. Agenda items for next meeting (April 13th):
 - a. For April or May Meeting: Workforce Development [reports](#) - invite Teri Cothren
12. Closing Comments

13. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
 - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)